

INVITATION FOR BID



Missouri Department of Corrections
Fiscal Management Unit
Purchasing Section
2729 Plaza Drive, P.O. Box 236
Jefferson City, MO 65102

Buyer of Record:
Beth Lambert
Purchasing Manager
Telephone: (573) 526-6494
Beth.Lambert@doc.mo.gov

W-00g

ORIGINAL

RFA SDA480-010 ADDENDUM 001

Community Reentry Funding
Western Region & Eastern Region

**Contract Period: Date of Award – June 30,
2020**

Date of Issue: June 12, 2019

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Bids Must Be Received No Later Than:

2:00 p.m., June 27, 2019

Sealed applications must be delivered to the Missouri Department of Corrections, Purchasing Section, 2729 Plaza Drive, Jefferson City, MO 65109, or P.O. Box 236, Jefferson City, Missouri 65102. The applicant should clearly identify the RFA number on the lower right or left-handed corner of the container in which the application is submitted to the Department. This number is essential for identification purposes.

We hereby agree to provide the services and/or items, at the price quoted, pursuant to the requirements of this document and further agree that when this document is countersigned by an authorized official of the Missouri Department of Corrections, a binding agreement, as defined herein, shall exist. The authorized signer of this document certifies that the awardee (named below) and each of its principals are not suspended or debarred by the federal government.

Program Title: Journey to New Life Housing for Sex Offenders _____
Company Name: Journey to New Life, Inc _____
Mailing Address: 3120 Troost Ave _____
City, State, Zip: Kansas City, MO 64109 _____
Telephone: 816-960-4808 _____ Fax: 816-960-2086 _____
Federal EIN #: 46-3435417 _____ State Vendor #: _____
Email: gkw.journeytonewlife@hotmail.com

Authorized Signer's Printed Name and Title: Georgia K. Walker, Executive Director _____

Authorized Signature: Georgia K Walker Application Date: 6/24/19 _____

NOTICE OF AWARD:

This application is accepted by the Missouri Department of Corrections as follows:

Contract No. SDA48001006

9/27/19

Julie Kempker, Director, Division of Probation and Parole

Date

The original cover page, including amendments, should be signed and returned with the bid.

Application Summary Form

COMMUNITY REENTRY FUND APPLICATION SUMMARY FORM

THIS FORM MUST BE COMPLETED IN ITS ENTIRETY AND SUBMITTED TO BE CONSIDERED FOR AWARD.

<i>Please select geographic area in accordance with the map attached: See Attachment 1</i>		<i>Amount of DOC Funds Requested:</i>
<input checked="" type="checkbox"/>	Western Region City/County <u>Kansas City/Jackson, Cass and Clay</u>	\$ 50,000
<input type="checkbox"/>	Eastern Region City/County _____	

Program Title: Journey to New Life Housing for Sex Offenders
Does this program complement another application? Yes _____ No **Name:** _____
Provide a unique name descriptive of service or program for EACH application submitted

Applicant Agency and Address: <u>Journey to New Life, Inc</u> <u>3120 Troost Ave</u> <u>Kansas City MO 64109</u>	Project Director Name, Phone, Fax & Email: <u>RITA FLYNN</u> <u>816-960-4808</u> <u>816-960-2056</u> <u>Rflynn@jtnl.org</u>
Signature/Title <u>Georgia K. Walker</u>	Date <u>6/24/19</u>

Anticipated Outputs: (number of offenders supervised by DOC to be served by the proposed project): 15	Estimated Cost per Offender: \$ 3,333	# of Paid Staff: 8 # of Volunteers: 6
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Summary of Proposed Project: In a concise manner, provide a summary paragraph of your project.

We propose to place 15 sex offenders in permanent housing. Using a housing first model known as Rapid Rehousing, we will secure housing for these offenders by paying the rental deposit and first three months of rent. We will provide intensive wrap around supportive services for the first 90 days. The following 90 days we will have moderate contact and/or less intensive support services.

In-Kind Contributions: Applicant must identify all in-kind contributions which include "contributions other than cash." While these contributions usually add real value to a project, they do not require an additional cash outlay (e.g. donated labor, materials and services).

Applicants must provide in-kind and identify in-kind contributions their organizations will make to this project and how those contributions will help sustain the project. The funding resulting from an award of the RFA shall be considered seed funding to start initiatives with a strong sustainability plan indicated.

Attach a page identifying in-kind contributions.

Journey to New Life was founded September 1, 2013 by Rita Flynn, Sr. Rose McLarney and Georgia Walker because we believed that at least four major categories of former offenders were being underserved by the social services agencies in Kansas City for housing: sex offenders, veterans with chronic disabilities, women, and those with serious mental illnesses who also suffered from addictions. Our vision was to create a welcoming service center in the central city where all would be welcome for emergency assistance and as many as possible would be assisted in finding housing. Since our founding we have served approximately 950 emergency assistance clients each year and provided over \$ 200,000 worth of crisis assistance items, i.e. food, clothing, prescription assistance, identification, personal hygiene, work related items such as uniforms, boots, tools, cell phones, and bus passes. At a cost of \$ 815,500, we have assisted 638 persons and their families attain permanent housing providing financial resources and case-management services. The proposed grant will target sex offenders to gain access to permanent housing.

RATIONALE FOR TARGETING SEX-OFFENDERS

There are specific reasons for developing a program to explicitly target sex-offenders for housing. First of all, a great many of the housing programs and the re-entry programs in Kansas City are unwilling or unable to serve this population adequately. Secondly, there is a significant reluctance of landlords to rent to sex offenders because of the stigma attached to sex offenders by other rental clients and neighbors. Therefore, the landlords fear that their properties will lose value if sex-offenders are permitted to occupy their rental units. Thirdly, there are so many areas of the city and properties that fall within the boundaries within which sex-offenders are excluded from living according to state and local laws. There are difficulties finding places sometimes which will meet these boundary exclusions. At any given time during the last two years, we have always had at least 20 to 30 sex-offenders on our housing case load. With the anticipated closure of the Kansas City Community Release Center we have had a surge in demand for housing for all offenders who are being forced to find home plans as quickly as possible. But this is particularly true for the many sex offenders who have been housed at KCCRC for long periods of time because of inability to find a suitable home plan. Because of this closure, we have been receiving many calls from the various state institutions requesting home plans for persons due to be released. Finally, it does require some specialized expertise to handle a caseload of ex-offenders. While still at the Turnaround Program of Catholic Charities, Rita Flynn, Jeff Page and Georgia Walker all were accustomed to handling as many as 36 sex-offenders at a time. This expertise requires a willingness to provide acceptance and support for offenders who have seriously hurt very vulnerable victims. We feel that our staff has the willingness, sensitivity and cautious temperament to handle successful re-entry for this population. Rita Flynn, Program Director, will oversee this program and supervise the staff efforts. Jeff Page will be the case manager for this project. Together the two of them each have decades of experience as parole officers and supervisors and as re-entry experts. In addition we have six very experienced volunteer re-entry specialists who will be assisting them.

OUR HOUSING AND RE-ENTRY MODEL

We are constantly seeking resources to expand our capacity to do the housing piece of our program. We are passionate about using what is known as “the housing first” model which is the evidence-based practice of putting people into safe and affordable housing as rapidly as possible and then providing wrap-around services based upon the assessment of risks and needs of the individual client. This is a proven model which leads to positive outcomes such as:

- decreased use of addictive substances,
- increased compliance with mental health treatment,
- lower levels of criminal recidivism,
- decreased use of expensive emergency room visits,
- higher levels of life satisfaction,
- better management of chronic health conditions and
- lower risk of returning to homelessness or to prison.

We are enthusiastic about this evidence-based model from the housing service sector and have found that it works extremely well along with evidence-based practices from community corrections in order to reduce recidivism.

ANTICIPATED TIMELINE FOR THE SERVICES

Upon first encountering an ex-offender who needs housing we utilize a HUD recommended assessment instrument which has proven to have high validity and reliability for predicting the best housing intervention strategy for a given individual or family. This instrument is called the Service Prioritization Decision Assistance Tool (SPDAT). This is a well-tested evidence-informed approach to assessing an individual’s or family’s acuity for attaining housing. Across multiple components, the tool prioritizes who to serve next and why, while concurrently identifying the areas in the person’s life where support is most likely necessary in order to avoid housing instability. It fosters the development of a system of agency triage so that more resources are directed to those most in need rather than just serving everyone with the same array of costly services.

The score on the SPDAT predicts whether the individual needs permanent housing with one of three different levels of support. Some will need long term supportive services to wrap around them and long-term financial support for that housing (this is called Permanent Supportive Housing). Many will only need short term supportive services to become able to support themselves in permanent housing within three months with the benefit of earned income or some form of government economic support such as Social Security disability, SSI or regular pension income (this is called Rapid Re-Housing). Many others will simply need assistance in obtaining employment services and to find landlords willing to rent to ex-offenders and then they are able to access housing with less intensive assistance. The current grant will target those who

score in the middle range on the SPDAT and are predicted to need short-term case-management support from three to six months and rental assistance for no more than three months. We have clients which fit into each of these three categories and we now have some city and federal grants to support the delivery of the first two types of housing. The proposed grant is designed to expand our capacity to serve 15 additional sex-offenders who score at the level of needing the Rapid Re-Housing program.

On day one we will explain our programs, assess and address the client's basic needs for identification, food, clothing, personal hygiene, transportation, cell phone, prescription assistance, etc. These are critical things any human being will need to get started again with their new life. All of these things are the type of first concerns anyone might reasonably expect to obtain even prior to finding their housing. Most of our clients would describe our provision of emergency services as generous and very supportive.

In the first seven days of entering this program, we will assess the risks and needs and the strengths and weaknesses of the client. We will get started immediately on determining what level of rent that they will ultimately be able to pay on their own and begin providing them with housing options based upon their preferences of area within the city and type of housing. We have spent a great deal of time cultivating landlord willingness to support housing options for sex-offenders. We have been successful in finding willing landlords because they know that we will stay connected and supportive of our clients to insure their success. By the third day a housing unit will be selected, it will be inspected for suitability using a rigorous Housing Quality Inspection regime required HUD and a rent reasonableness comparison to insure that the landlord will only be charging a fair market price for the housing. A lease will be signed and our agency will move furniture and household items in to the residence to make it habitable and the client will move into the unit. During the first week, the client typically will have 10 to 15 hours of contact with his or her case-manager and re-entry specialist.

Immediately after the individual is housed, case-management will begin working with the client using a trauma-informed, strength-based model to help the client develop both short and longer term goals and the strategies needed to accomplish those goals. Our case-managers use a motivational interviewing strategy to enhance intrinsic motivation in offenders and offer a great deal of positive reinforcement. We have a very definite welcoming atmosphere in our office and pride ourselves on treating each individual with great respect and confidentiality. During this next phase the case-manager and re-entry specialist will begin advocating for the client to attain re-instatement or application for benefits for which the individual may be qualified to receive (i.e., food stamps, Medicaid, SSI or SSDI, TANF, etc). This might be accomplished on-line or by personal visit to the appropriate office.

During these early first days referral appointments are set up, as suggested by assessed client risks and needs, for such services as employment support (work readiness, job coaching, and other employment services), substance abuse treatment, mental health treatment, sex-

offender treatment, and medical care. Furthermore, during these early days the case-manager explains various classes and groups that we have available in our office to facilitate their successful re-entry into society and sign them up for mentoring or any other of our services they may wish to try. All of this needs to be tailored to client preferences for what goals they wish to pursue first and how much time they may have available after addressing service assignments given to them by their parole officer.

We have been cautious to not create services that other agencies are doing quite well. However, we have expanded our services to include other useful programs that we have found helpful to support the successful re-entry of our clients and to help them maintain their housing. We have established a one-year, one-on-one mentoring program, offer a weekly relapse prevention support group, provide a five week course in anger management and conflict resolution using a restorative justice model, offer a six week budgeting and personal finance course and now will be starting a cognitive-behavioral psychological support group. We have an on-site ophthalmologist who comes weekly to perform eye exams and then provides our clients with a free pair of glasses. We partner with many other area organizations which offer employment readiness, medical care, psychological/psychiatric care, substance abuse treatment, and domestic violence support and advocacy. Because of our existing agency relationships, we are frequently able to get appointments set up quickly for our clients. Our primary agency relationship for men is Benilde Hall, which is our resource for substance abuse treatment, psychological counseling and psychiatric care.

During the first three months, the client will meet weekly with their case-manager and re-entry specialist. Typically, these meetings may be of one to two hours in length, depending on what is being accomplished. Frequently, there will be two to three phone contacts with the client and case-manager to help support the client. At least once per month, the meeting will take place within the home of the client and this will involve both the case manager and the re-entry specialist in the out of the office contacts. During the fourth thru the six month, the clients will meet one to two times per month with the re-entry specialist under the guidance and supervision of the case-manager. If any problem or new issue arises during the second three-month period, the case manager will re-engage more closely and will be the one to remain in contact with the parole officer if any issue arises.

Part of the success of our agency has been due to the excellent employment services offered to ex-offenders by the Employment Program at Bishop Sullivan Center here in Kansas City. They have the best employment success we have experienced in getting people employed in the best jobs imaginable. Over the years, they have developed such a wide assortment of "felon-friendly" employers who are willing to give our clients a chance when they meet their high expectations for reliable, responsible work for a just wage. We absolutely require those who wish to be in one of our housing programs to work with Bishop Sullivan for attaining employment if they are able to work. We have had good success in getting people into

employment relatively quickly so that they can reasonably be able to take over all of their own rental expenses on their own after three months.

For those with developmental or mental illness conditions, we often refer our clients to the Missouri Vocational Rehabilitation services offered by the State of Missouri. A number of our clients have been able to gain employment through the help provided by this service. For those who are judged by this agency to be unemployable we become advocates for gaining them access to mainstream benefits which will make it possible for them to financially support their own housing after three months. To speed up this process of getting re-instated with SSI or other program or to apply for the first time, our agency is working to develop the capacity through the SOAR program to facilitate the application process. In this program the case-manager does much of the leg-work to accumulate the medical records of the client and build the evidence for their need for assistance. This is proving to be a very successful program in Kansas City. This length of time required for certification for SSI has been reduced to an average of three months, the percentage of first-time claim denials have dramatically been reduced, and the need for hiring expensive legal representation has been reduced significantly. We will soon be providing this service for our clients at Journey To New Life.

The model we have developed includes case-management over the course of the first three critical months of approximately 45-50 hours of case-management time for direct visits, phone calls, and home visits and much of that time is matched by 25-30 hours of re-entry specialist time in the first three months. In the fourth thru sixth months the experienced re-entry specialist will spend another 15-20 hours of direct contact with the client by in person visits and phone visits. Furthermore, the client also has regular contact throughout the six month program with his or her mentor in one-on-one visits and in monthly mentor-mentee gatherings. We have several former offenders who are no longer on supervision who provide helpful support and guidance to our clients.

BUDGET REQUEST:

The primary request for money in this grant is to ask for \$ 9,750 to pay for rental deposits for 15 clients (\$ 650 X 15) and \$ \$29,250 to pay for 3 months of rent for 15 clients (\$ 650 X 3 X 15). Housing is the main service that we are offering to these clients. However, in addition this grant requests funding for what we consider to be three critical services: phone, monthly bus passes and food. Providing a cell phone is essential to maintain frequent contact between the staff and the client. Furthermore, it is almost impossible to get a job without a way for employers to contact you to set up interviews and/or make job offers. Therefore, we request \$ 150 per client to provide a cell phone to the client for the first three critical months. We also consider that the monthly bus passes are essential for attaining a job, for getting to appointments, and staying in contact with the case-management staff. Therefore, we request \$ 150 per client to purchase three monthly bus passes. Third, we believe that it is critical to have food in the first months when you lack the resources to pay for it. Therefore, we request \$ 433 to purchase food

for the client for three months. So our request in this grant is for \$ 50,000 which would provide us with an average of \$ 3,300 per client to help them get started on the journey to a new life. While other services and products will be supplied to the clients during the time they are in the program at no cost to the grant. However, these five things we are budgeting for are so important to their success in the program that we are requesting grant funds in order to provide them to our clients.

MATCHING RESOURCES SUPPLIED BY AGENCY

Journey To New Life will supply all of the labor and employee benefits for this program and no cost to the grant. The model requires the utilization of a 0.40 FTE case-manager at an average annual cost of \$ 16,000 plus an additional \$ 4,000 in benefits. The agency will also be supplying the expertise of a 0.25 FTE experienced volunteer re-entry specialist at an average annual value of \$ 7,500. During the months that these clients will be in our program, we can conservatively estimate that they will receive an additional array of products and services that total at least \$ 750 to pay for household furnishings, utilities, personal hygiene, medical and dental co-pays, prescriptions, and work-related things such as uniforms, tools, and work clothes/boots. These items will be expected to total at least \$ 11,250 in agency funds over the course of the year for 15 clients served in this program. The value of other classes and services provided by our agency will depend entirely on the needs of the clients and in which programs which they choose to participate. The cost of these services collectively will exceed \$ 15,000. When we add in the overhead of space rental, liability and property insurance, maintenance, utilities, etc; it is clear that the agency will more than match the \$ 50,000 we are requesting in this grant in what we are contributing to this project.

CORE PERFORMANCE MEASURES

Of course our primary desired outcomes are for each individual client to successfully complete their re-entry into society, not return to prison and maintain their placement in permanent housing beyond the grant project. However, there are a number of important performance measures that we will be tracking to help insure that individual clients will have the support they need to succeed. We utilize the Mid-America Assistance Coalition (MAAC) database to track the outcome indicators which we feel are important to measure. The following indicators are listed in Exhibit D:

Basic Needs and Emergency Services

Outcome: Attainment of basic needs and emergency services

Birth Certificate/ID	15 clients	100% will have basic needs met
Personal hygiene	15 clients	“
Food	15 clients	“

Employment

Outcome: Improved employment

Cell phone	10 clients	100% of the ten clients who are employable will find full-time work
Job readiness	10 clients	
Work clothes/tools	10 clients	

Housing

Outcome: Attainment of housing

Rental assistance	15 clients	100% will attain permanent housing 90% will maintain housing for 6 months
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Mental Health

Outcome: Reduced mental health risks

Sex offender treatment	15 clients	100% will receive financial assistance for sex offender tx & assessment
Anger management	10 clients	70% will complete courses in anger Management & conflict resolution
Conflict Resolution	10 clients	

Substance Abuse

Outcome: Reduced substance abuse

Relapse prevention	10 clients	70% of clients will complete 3 months of Weekly relapse prevent support groups
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Transportation

Outcome: Attainment of transportation

Monthly bus pass	15 clients	100% of clients will receive Transportation for three months
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APPLICANT'S EXPERIENCE AND EXPERTISE

Rita Flynn has 49 years of experience working with this population including 26 years with Missouri Department of Corrections Probation and Parole and retired in 2000 as District Administrator. Next she worked for two years as a Kansas City, KS parole officer. She then worked as a substance abuse counselor at WRDCC. She worked for 10 years as Program Manager at Catholic Charities Turnaround Program. She then co-founded Journey to New Life with Sr. Rose McLarney and Georgia Walker. For the past five years she has served as Program Director for Journey to New Life.

Jeff Page has 45 years of experience working with this population including 33 years with Department of Corrections in Connecticut and Iowa working in Probation and Parole and retired in 2006 as Division Manager of Iowa Probation and Parole. He then worked as Case Manager and Job Developer for Catholic Charities Turnaround Program for 7 years. For the past four years he has been a Case-Manager for Journey to New Life.

Georgia Walker has 20 years experience working with this population. For 8 years she served in various positions at the Center for Women in Transition and for the last 4 years as the Assistant

Director. With Sr. Rose McLarney she established a Residential Release Center for women in St. Louis with Department of Corrections funding. She helped co-found a coalition of St Louis re-entry agencies to serve persons who were released to the St Louis area after maxing out their sentences. She served as the administrator of a \$ 1,000,000/year grant from the Department of Corrections to serve 200 persons who had returned to St. Louis after they had 12-12'd . While in St. Louis she made monthly visits to Vandalia to conduct re-entry classes with women in the re-entry unit. When she moved to Kansas City she began working for two years with Catholic Charities Turnaround Program as a Case-Manager. There she made regular monthly visits to Chillicothe to the women's prison and to WMCC in Cameron to conduct re-entry classes for persons soon to be released to the Kansas City area. She then worked for 3 years as the Program Specialist for the Homeless Services Coalition of Greater Kansas City where she monitored the performance of more than 40 homeless agencies on their HUD grants. In that capacity she also provided technical support and education to those agencies and established a data quality control program for monitoring performance standards of the agencies throughout the metropolitan KC area. For the past five years she has been the Executive Director of Journey to New Life.

Sr. Rose McLarney has 20 years experience working with this population. For 10 years she was the Director of the Center for Women in Transition. During her tenure she worked closely with Nancy McCarthy to develop a coalition of re-entry agencies and also founded the statewide organization called Missouri Restorative Justice Association. With Georgia Walker she founded a transitional housing program for women coming out of prison and the separate Release Center for Women. She then worked for 2 years at Catholic Charities Turnaround Program where she administered four \$ 100,000 Missouri Department of Corrections Re-Entry grants to establish mentor programs for offenders in four P&P Districts in the Western Region. In that capacity she worked closely with Tim Wolfe, Lisa Weisman, Sherry Morlang and Collin Smith. For the past five years she has been co-founder of the Journey to New Life and serves as the Chair of the Board of Directors.

All of these principal employees of Journey To New Life have had extensive contact with persons in Jeff City Central Office, Regional Directors, District Administrators and Probation & Parole officers both in St Louis and Kansas City. All of us have been involved with Institutional Parole Officers and other institutional workers to help individuals transition to the outside. Our two other Case-Managers, Administrative Assistant and six experienced volunteer re-entry specialists have additional years of experience delivering social services. Two of the re-entry specialists are retired physicians, two of the specialists are former ex-offenders who have completed their time of supervision and two others are retired professionals.

Journey To New Life currently is sub-contractor on three HUD housing grants: one to serve Case-Management and Housing Placement in a Rapid Re-Housing Program and two to serve Case-Management and Housing Placement in Permanent Supportive Housing Programs for

disabled persons. The clients in all three grants are ex-offenders and they are the only HUD grants in the Kansas City metropolitan area that are targeted to ex-offenders. In addition we are the recipient of a local City of Kansas City Emergency Solutions Grant (ESG) to Rapidly Re-House homeless ex-offenders.

PREFERENCES OF DEPARTMENT OF CORRECTIONS

We believe that that we should receive the total of 10 points for preferences. This grant request targets services for supported housing for sex offenders. Our Case Management follows the principles of "Trauma Informed Care" and all of our Case Managers have received training in recognizing trauma as a core component in designing treatment services. Furthermore, all of our service delivery utilizes evidence-based principles both from the world of community corrections and the world of housing providers.

EXHIBIT A**SUBMISSION IS MANDATORY****PRIOR EXPERIENCE OF APPLICANT**

The applicant shall copy and complete this form for each reference being submitted as demonstration of the applicant's prior experience. In addition, the applicant is advised that if the contact person listed for the reference is unable to be reached during the evaluation, the listed experience may not be considered.

Organization Name:	Journey To New Life	
Reference Information (Prior Services Performed For:)		
Name of Reference Company:	Missouri Department of Corrections	
Address of Reference Company:	Kansas City Reentry Center	
	651 Mulberry, Kansas City, MO 64101	
Reference Contact Person Name:	Todd Warren, Warden Beth Johnson, Assistant Warden	Emily A. Johnson
Contact Person Phone #:	(816) 842-7467	(573) 884-5473
Contact Person e-mail address:	Todd.Warren@doc.mo.gov Beth.Johnson@doc.mo.gov	johnson.emi@missouri.edu
Dates of Prior Services:	July, 2017--June 2018, July, 2018--June 2019, July, 2019--June, 2020	
Dollar Value of Prior Services:	\$ 300,000/year	
Description of Prior Services Performed:	Assisting offenders with their reentry process both by providing classes to prepare individuals pre-release for reentry and for providing goods, services, classes, housing and case-management post release. Individual needs assessment and case plans are development for each participant. This year we have served 367 men in this program	

Georgia K Walker

Authorized Signature of Applicant

6/14/19

Date

EXHIBIT A
SUBMISSION IS MANDATORY
PRIOR EXPERIENCE OF APPLICANT

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Organization Name:	Journey To New Life	
Reference Information (Prior Services Performed For:)		
Name of Reference Company:	Missouri Department of Corrections	
Address of Reference Company:	2729 Plaza Drive	
	P.O. Box 236, Jefferson City, MO 65102	
Reference Contact Person Name:	Ken Chapman, Reentry Manager	Emily A. Johnson
Contact Person Phone #:	(573) 522-1206	(573) 884-5473
Contact Person e-mail address:	Ken.Chapman@doc.mo.gov	johnson.emi@missouri.edu
Dates of Prior Services:	July, 2016--June 2017, July, 2017--June 2018, July, 2018--June, 2019	
Dollar Value of Prior Services:	\$ 50,000/year, \$ 25,000, \$ 25,000	
Description of Prior Services Performed:	Provided case-management and housing for sex-offenders. We served more than the grant promised with more services than originally specified. However, the demand is greater than the resources provided by the grant.	

Georgia K Walker
 Authorized Signature of Applicant

6/14/19
 Date

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Organization Name:	Journey To New Life	
Reference Information (Prior Services Performed For:)		
Name of Reference Company:	Missouri Department of Corrections, District 4W	
Address of Reference Company:	1330 Brush Creek	
	Kansas City, MO 64110	
Reference Contact Person Name:	Gail Bynum, District Administrator	Scott Hymer, Parole Officer
Contact Person Phone #:	(816) 753-8320	
Contact Person e-mail address:	Gail.Bynum@doc.mo.gov	Scott.Hymer@doc.mo.gov
Dates of Prior Services:	Journey House: September, 2015 til the present. Now opening Peace House, too.	
Dollar Value of Prior Services:	\$ 200,000/year from private, corporate & foundation contributions	
Description of Prior Services Performed:	Provides home plans for approximately 100 women released from Chillicothe or Vandalia per year. Provide them with 90 days of free room, board, case management and various reentry goods, services, educational classes and recovery support. Once they have obtained employment or access to economic program benefits, we place them in permanent housing and continue to provide wrap around services for an additional six to nine months. Can double number served with second house.	

Georgia K Walker

Authorized Signature of Applicant

6/14/19

Date

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Organization Name:	Journey To New Life
Reference Information (Prior Services Performed For:)	
Name of Reference Company:	City of Kansas City, Missouri Neighborhoods & Housing Services
Address of Reference Company:	4400 Blue Parkway
	Kansas City, MO 64130
Reference Contact Person Name:	Kimberly Harris, Contract Manager
Contact Person Phone #:	(816) 260-0388
Contact Person e-mail address:	Kimberly.Harris@kcmo.org
Dates of Prior Services:	2013-14, 2014-15, 2015-16, 2016-17, 2017-18, 2018-19
Dollar Value of Prior Services:	HUD Permanent Supportive Housing \$ 150,547/year
Description of Prior Services Performed:	Placement of justice involved individuals with disabilities into permanent supportive housing. Provide them with case-management, wrap around services and education to prevent a return to homelessness. Serve 13 individuals per year on this type of housing and support.

Georgia K Walker
Authorized Signature of Applicant

6/14/19
Date

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Organization Name:	Journey To New Life
Reference Information (Prior Services Performed For:)	
Name of Reference Company:	City of Kansas City, Missouri Neighborhoods & Housing Services
Address of Reference Company:	4400 Blue Parkway
	Kansas City, MO 64130
Reference Contact Person Name:	Kimberly Harris, Contract Manager
Contact Person Phone #:	(816) 260-0388
Contact Person e-mail address:	Kimberly.Harris@kcmo.org
Dates of Prior Services:	2014-15, 2015-16, 2016-17, 2017-18, 2018-19
Dollar Value of Prior Services:	HUD Mohart Road Home Rapid Rehousing \$ 174,101/year
Description of Prior Services Performed:	Placement of justice involved individuals into permanent housing. Provide them with case-management, wrap around services and education to prevent a return to homelessness. Serve 40 individuals per year on this type of short term economic support for housing and longer-term reentry and recovery support.

Georgia K Walker
Authorized Signature of Applicant

6/14/19
Date

EXHIBIT A**SUBMISSION IS MANDATORY****PRIOR EXPERIENCE OF APPLICANT**

The applicant shall copy and complete this form for each reference being submitted as demonstration of the applicant's prior experience. In addition, the applicant is advised that if the contact person listed for the reference is unable to be reached during the evaluation, the listed experience may not be considered.

Organization Name:	Journey To New Life
Reference Information (Prior Services Performed For:)	
Name of Reference Company:	City of Kansas City, Missouri Neighborhoods & Housing Services
Address of Reference Company:	4400 Blue Parkway
	Kansas City, MO 64130
Reference Contact Person Name:	Florence Kinard Wilson, Contract Manager
Contact Person Phone #:	(816) 513-4515
Contact Person e-mail address:	Florence.Kinard@kcmo.org
Dates of Prior Services:	2015-16, 2016-17, 2017-18, 2018-19, 2019-20
Dollar Value of Prior Services:	HUD ESG Essential Services & Rapid Rehousing \$ 117,269/year
Description of Prior Services Performed:	Provides emergency shelter and rapid rehousing to individuals with a history of involvement with the justice system. Provides them with case management and wrap around services to prevent a return to homelessness or relapse.

Georgia K Walker

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EXHIBIT A
SUBMISSION IS MANDATORY
PRIOR EXPERIENCE OF APPLICANT

The applicant shall copy and complete this form for each reference being submitted as demonstration of the applicant's prior experience. In addition, the applicant is advised that if the contact person listed for the reference is unable to be reached during the evaluation, the listed experience may not be considered.

Organization Name:	Journey To New Life
Reference Information (Prior Services Performed For:)	
Name of Reference Company:	US Department of Housing & Urban Development Office of Community Planning and Development
Address of Reference Company:	400 State Ave, RM 200
	Kansas City, KS 66101-2406
Reference Contact Person Name:	Jeffrey P. Heimerl, CPD Representative
Contact Person Phone #:	(913) 551-6817
Contact Person e-mail address:	Jeffrey.P.Heimerl@hud.gov
Dates of Prior Services:	2016-17, 2017-18, 2018-19, 2019-20
Dollar Value of Prior Services:	HUD New Life Rapid Rehousing for Veterans \$ 280,220/year
Description of Prior Services Performed:	Placement of veterans who have a history of justice system involvement into permanent housing. Providing them with case-management and wrap around services to prevent a return to homelessness or prison. Program involves intensive psychological and recovery support—particularly those for with service in active combat zones. We serve 50 to 60 veterans per year in this program.

Georgia K Walker
 Authorized Signature of Applicant

6/14/19
 Date

**EXHIBIT B
SUBMISSION IS MANDATORY**

EXPERTISE OF PERSONNEL

(Copy and complete this table for each key person proposed)

Title of Position: <u>Executive Director</u>	
Name of Person:	Georgia Walker
Educational Degree (s): include college or university, major, and dates	BA – Sociology, University of Missouri; MA – Sociology, University of Missouri; MPhil & PhD– Sociology – University of Kansas
License(s)/Certification(s), Number(s), expiration date(s), if applicable:	
Specialized Training Completed. Include dates and documentation of completion for all required training identified in this document:	HUD Housing Quality Standards Inspector Certification
Number of years experience in area of service proposed to provide. Experience in working with offenders?	Assistant Director, Center for Women In Transition – 10 years; Case Manager, Catholic Charities – 2 years; Program Specialist, Homeless Services Coalition – 3 years; Executive Director – JTNL - 6 years
Describe person’s relationship to applicant. If employee, number of years. If subcontractor, describe other/past working relationships.	Employee – Executive Director, 6 years
Describe this person’s responsibilities over the past 12 months.	Administrative oversight – process payroll, enter financial data into QuickBooks, grant management & financial oversight of government grants and contracts
Previous employer(s), positions, and dates.	Center for Women in Transition 8/2000 – 8/2008; Catholic Charities 8/2008-5/2010; Serendipity Community Service 5/2010-2011; Homeless Services Coalition 1/2011-12/2013; JTNL 8/2013 - present
Identify specific information about experience in:	Clearly identify the experience, provide dates, describe the person’s role and extent of involvement in the experience
✓ Social Work	
✓ Reentry	Center for Women in Transition – managed residential facility, provided case management and mentoring services for persons who 12-12d; Executive Director – JTNL, administrative and financial oversight of agency
✓ Counseling	
✓ Criminal Justice	
✓ Correctional Residential Facilities	

Georgia K Walker
Authorized Signature of Applicant

6/24/19
Date

EXHIBIT B
SUBMISSION IS MANDATORY

EXPERTISE OF PERSONNEL

(Copy and complete this table for each key person proposed)

Title of Position: <u>President, Board of Directors</u>	
Name of Person:	Sister Rose McLarney
Educational Degree (s): include college or university, major, and dates	BSN – Avila University, 1958-62; MSN – St. Louis University, 1965-68; graduate courses toward MBA – August College, 1975-77
License(s)/Certification(s), Number(s), expiration date(s), if applicable:	
Specialized Training Completed. Include dates and documentation of completion for all required training identified in this document:	
Number of years experience in area of service proposed to provide. Experience in working with offenders?	Executive Director, Center for Women In Transition, St. Louis MO, 10 years; Mentor Coordinator, Catholic Charities TurnAround program, 2 years
Describe person’s relationship to applicant. If employee, number of years. If subcontractor, describe other/past working relationships.	Charter/Founding Member of JTNL; Board of Directors, President
Describe this person’s responsibilities over the past 12 months.	Developed policies and procedures for agency; facilitated monthly BOD meetings; recruited and oriented BOD members; assist with fundraising efforts; solicit major gifts
Previous employer(s), positions, and dates.	Adjunct Instructor – Restorative Justice, Avila University, 2010-present; Mentor Coordinator – Catholic Charities, 2008-2010; Executive Director – Center for Women in Transition, 1999-2008; Vice President – Planning & Marketing, St. Joseph Medical Center
Identify specific information about experience in:	Clearly identify the experience, provide dates, describe the person’s role and extent of involvement in the experience
✓ Social Work	
✓ Reentry	Mentor Coordinator – Catholic Charities TurnAround
✓ Counseling	
✓ Criminal Justice	Adjunct faculty Avila University – Restorative Justice
✓ Correctional Residential Facilities	

Rose McLarney
Authorized Signature of Applicant

6/24/19
Date

**EXHIBIT B
SUBMISSION IS MANDATORY**

EXPERTISE OF PERSONNEL

(Copy and complete this table for each key person proposed)

Title of Position: <u>Program Director</u>	
Name of Person:	Rita Flynn
Educational Degree (s): include college or university, major, and dates	BA – Criminal Justice, University of California
License(s)/Certification(s), Number(s), expiration date(s), if applicable:	
Specialized Training Completed. Include dates and documentation of completion for all required training identified in this document:	Defensive tactics, Verbal Judo, Reality Therapy, Cognitive Thinking, Firearms Training, Probation & Parole Officer
Number of years experience in area of service proposed to provide. Experience in working with offenders?	50 years experience working with offender population – 33 years in Probation & Parole (CA, MO, & KS); Retired as MO P&P District Administrator; 10 years Program Manager – Catholic Charities TurnAround; Founder & Program Director – JTNL
Describe person’s relationship to applicant. If employee, number of years. If subcontractor, describe other/past working relationships.	Employee – Program Director, 6 years
Describe this person’s responsibilities over the past 12 months.	Manage HUD housing grants, Supervise staff & volunteers; Conduct pre-release interviews at KC Release Center; Provide case management services to KCRC clients
Previous employer(s), positions, and dates.	Catholic Charities, TurnAround Program Manager 2003-2013; KS DOC, Parole Officer – 2001-2003; MO DOC, Probation & Parole Officer 1980-2000; Buch County Juvenile 1971-77; LEAA 1978-80; WRDCC Riverside County, CA Probation 1970-71
Identify specific information about experience in:	Clearly identify the experience, provide dates, describe the person’s role and extent of involvement in the experience
<input checked="" type="checkbox"/> Social Work	
<input checked="" type="checkbox"/> Reentry	Program Director, JTNL – 2013 – present; TurnAround Program Manager, Catholic Charities 2003-2013
<input checked="" type="checkbox"/> Counseling	
<input checked="" type="checkbox"/> Criminal Justice	WRDCC Riverside CA Probation; MO Probation & Parole; Buch Co Juvenile; LEAA; KS Parole
<input checked="" type="checkbox"/> Correctional Residential Facilities	WRDCC – Substance Abuse Counselor in therapeutic community

Rose Mc Tierney Georgia K Walker

 Authorized Signature of Applicant

6/24/19

 Date

EXHIBIT B
SUBMISSION IS MANDATORY

EXPERTISE OF PERSONNEL

(Copy and complete this table for each key person proposed)

Title of Position: <u>Case Manager</u>	
Name of Person:	Jeff Page
Educational Degree (s): include college or university, major, and dates	BA – Human Relations, University of Miami; MS – Guidance & Counseling, Southern Connecticut State College
License(s)/Certification(s), Number(s), expiration date(s), if applicable:	CPR June 2015
Specialized Training Completed. Include dates and documentation of completion for all required training identified in this document:	
Number of years experience in area of service proposed to provide. Experience in working with offenders?	45 years working with offender population as parole officer and reentry case manager
Describe person's relationship to applicant. If employee, number of years. If subcontractor, describe other/past working relationships.	Employee – Case Manager, 6 years
Describe this person's responsibilities over the past 12 months.	Assist clients secure permanent housing after incarceration. Provide case management services for Veterans and Sex Offenders, make referrals as needed
Previous employer(s), positions, and dates.	Conn DOC Adult Probation Officer 1973-75; IA DOC Adult Parole Officer, Office Manager & Division Manager 1975-2006;
Identify specific information about experience in:	Clearly identify the experience, provide dates, describe the person's role and extent of involvement in the experience
✓ Social Work	Conn DOC Adult Probation Officer 1973-75; IA DOC Adult Parole Officer, Office Manager & Division Manager 1975-2006;
✓ Reentry	Conn DOC Adult Probation Officer 1973-75; IA DOC Adult Parole Officer, Office Manager & Division Manager 1975-2006;
✓ Counseling	Conn DOC Adult Probation Officer 1973-75; IA DOC Adult Parole Officer, Office Manager & Division Manager 1975-2006;
✓ Criminal Justice	Conn DOC Adult Probation Officer 1973-75; IA DOC Adult Parole Officer, Office Manager & Division Manager 1975-2006;
✓ Correctional Residential Facilities	Conn DOC Adult Probation Officer 1973-75; IA DOC Adult Parole Officer, Office Manager & Division Manager 1975-2006;

Rose Mc Larney Georgia K Walker
Authorized Signature of Applicant

6/24/19
Date

**EXHIBIT B
SUBMISSION IS MANDATORY**

EXPERTISE OF PERSONNEL

(Copy and complete this table for each key person proposed)

Title of Position: <u>Operations Director</u>	
Name of Person:	Susie Roling
Educational Degree (s): include college or university, major, and dates	BSW & MSW – University of Missouri
License(s)/Certification(s), Number(s), expiration date(s), if applicable:	LMSW – Does not expire
Specialized Training Completed. Include dates and documentation of completion for all required training identified in this document:	Trauma Informed Care, Framework for Understanding Poverty, Strengths Based Case Management Training
Number of years experience in area of service proposed to provide. Experience in working with offenders?	23 years of service working with Death Penalty cases & offenders
Describe person's relationship to applicant. If employee, number of years. If subcontractor, describe other/past working relationships.	Employee – Operations Director, 4 years
Describe this person's responsibilities over the past 12 months.	Day to day oversight of facility, Supervise staff and volunteers, Direct case management services, make referrals as needed, Admin support, Grant management & oversight
Previous employer(s), positions, and dates.	Operation Breakthrough, Social Worker 2004-2014; Chicato Legal Aid to Incarcerated Mothers 2003-2004
Identify specific information about experience in:	Clearly identify the experience, provide dates, describe the person's role and extent of involvement in the experience
✓ Social Work	12 years – clinical social work
✓ Reentry	6 years – Case Manager & Operations Director
✓ Counseling	12 years – therapeutic clinical case management
✓ Criminal Justice	23 years – advocate for death row offenders
✓ Correctional Residential Facilities	1 year

Rose Mc Lamey Georgia K Walker
Authorized Signature of Applicant

6/24/19
Date

EXHIBIT B
SUBMISSION IS MANDATORY

EXPERTISE OF PERSONNEL

(Copy and complete this table for each key person proposed)

Title of Position: <u>ReEntry Specialist</u>	
Name of Person:	Tom Cotton
Educational Degree (s): include college or university, major, and dates	BA – University of Illinois – Pre Med, 1962 MD – University of Illinois – General Medicine, 1965
License(s)/Certification(s), Number(s), expiration date(s), if applicable:	
Specialized Training Completed. Include dates and documentation of completion for all required training identified in this document:	
Number of years experience in area of service proposed to provide. Experience in working with offenders?	2008 to present
Describe person's relationship to applicant. If employee, number of years. If subcontractor, describe other/past working relationships.	Volunteer - ReEntry Specialist, Board of Directors
Describe this person's responsibilities over the past 12 months.	Assess client needs; refer to case managers for long term needs and goals; community mentor
Previous employer(s), positions, and dates.	
Identify specific information about experience in:	Clearly identify the experience, provide dates, describe the person's role and extent of involvement in the experience
✓ Social Work	
✓ Reentry	Volunteer – Catholic Charities TurnAround, 2008-2015
✓ Counseling	Volunteer – Catholic Charities TurnAround, 2008-2015
✓ Criminal Justice	
✓ Correctional Residential Facilities	

Boz Mc Lurry Georgia K Walker
Authorized Signature of Applicant

6/24/19
Date

EXHIBIT B
SUBMISSION IS MANDATORY

EXPERTISE OF PERSONNEL

(Copy and complete this table for each key person proposed)

Title of Position: <u>ReEntry Specialist</u>	
Name of Person:	James Deeken
Educational Degree (s): include college or university, major, and dates	BA – University of Missouri – Pre Med MD – University of Missouri – Dermatology
License(s)/Certification(s), Number(s), expiration date(s), if applicable:	
Specialized Training Completed. Include dates and documentation of completion for all required training identified in this document:	
Number of years experience in area of service proposed to provide. Experience in working with offenders?	2008 to present
Describe person's relationship to applicant. If employee, number of years. If subcontractor, describe other/past working relationships.	Volunteer - ReEntry Specialist
Describe this person's responsibilities over the past 12 months.	Assess client needs; refer to case managers for long term needs and goals
Previous employer(s), positions, and dates.	
Identify specific information about experience in:	Clearly identify the experience, provide dates, describe the person's role and extent of involvement in the experience
<input checked="" type="checkbox"/> Social Work	
<input checked="" type="checkbox"/> Reentry	Volunteer – Catholic Charities TurnAround, 2008-2015
<input checked="" type="checkbox"/> Counseling	
<input checked="" type="checkbox"/> Criminal Justice	
<input checked="" type="checkbox"/> Correctional Residential Facilities	

Boyd McJannet Georgia K Walker
Authorized Signature of Applicant

6/24/19
Date

EXHIBIT B
SUBMISSION IS MANDATORY

EXPERTISE OF PERSONNEL

(Copy and complete this table for each key person proposed)

Title of Position: <u>ReEntry Specialist</u>	
Name of Person:	Judy Mann
Educational Degree (s): include college or university, major, and dates	AA – Harper College BA – Park College MA – University of Missouri – Kansas City, Counseling
License(s)/Certification(s), Number(s), expiration date(s), if applicable:	
Specialized Training Completed. Include dates and documentation of completion for all required training identified in this document:	
Number of years experience in area of service proposed to provide. Experience in working with offenders?	18 years, Interned at Missouri Correctional Institute; Volunteer & Mentor – Catholic Charities TurnAround, 2004-2013; ReEntry Specialist – JTNL, 2013-present
Describe person's relationship to applicant. If employee, number of years. If subcontractor, describe other/past working relationships.	Volunteer - ReEntry Specialist
Describe this person's responsibilities over the past 12 months.	Assess client needs; refer to case managers for long term needs and goals; community mentor
Previous employer(s), positions, and dates.	
Identify specific information about experience in:	Clearly identify the experience, provide dates, describe the person's role and extent of involvement in the experience
✓ Social Work	15 years – Leisure Care Corp
✓ Reentry	Volunteer – Catholic Charities TurnAround, 2004-2013
✓ Counseling	MA – Counseling
✓ Criminal Justice	Facilitate presentation on Criminal Justice Day (w/Probation & Parole Ofcr)
✓ Correctional Residential Facilities	VIC at WRDCC, Crossroads, Cameron SMCC and Chillicothe

Jose Mc Jarney Georgia K Walker
Authorized Signature of Applicant

6/24/19
Date

EXHIBIT B
SUBMISSION IS MANDATORY

EXPERTISE OF PERSONNEL

(Copy and complete this table for each key person proposed)

Title of Position: <u>Admin Specialist</u>	
Name of Person:	Angela Millwood
Educational Degree (s): include college or university, major, and dates	HS diploma – Bushwick High School
License(s)/Certification(s), Number(s), expiration date(s), if applicable:	
Specialized Training Completed. Include dates and documentation of completion for all required training identified in this document:	
Number of years experience in area of service proposed to provide. Experience in working with offenders?	2008 to present
Describe person's relationship to applicant. If employee, number of years. If subcontractor, describe other/past working relationships.	Volunteer – Admin Assistant
Describe this person's responsibilities over the past 12 months.	Data Entry, Schedule Appts, Prepare Vouchers for Checks, Prepare Client Services Report
Previous employer(s), positions, and dates.	
Identify specific information about experience in:	Clearly identify the experience, provide dates, describe the person's role and extent of involvement in the experience
<input checked="" type="checkbox"/> Social Work	
<input checked="" type="checkbox"/> Reentry	Volunteer – Catholic Charities TurnAround, 1992-2014, Volunteer – JTNL 2014-present
<input checked="" type="checkbox"/> Counseling	
<input checked="" type="checkbox"/> Criminal Justice	
<input checked="" type="checkbox"/> Correctional Residential Facilities	

Jose McJurey Georgia K Walker
Authorized Signature of Applicant

6/24/19
Date

EXHIBIT C

SUBMISSION IS MANDATORY

LEGAL/CANCELLATION ACTIONS AGAINST APPLICANT

The applicant shall copy and complete this form for each legal action or cancellation of contract brought against the organization in the past 5 years. In addition, the applicant is advised that if such information is obtained by Department that is not included in the application, the application may not be considered.

Organization Name:	n/a
Legal/Cancellation Actions Information From:	
Name of Company:	
Address of Company:	
Contact Person Name:	
Contact Number:	Person Phone
Contact address:	Person e-mail
Date(s) of Legal Action or Cancellation:	
Reason for Cancellation of Contract:	
Description of Legal Action:	
Resolution of Legal Action:	

Georgia K Walker
 Authorized Signature of Applicant

6/24/19
 Date

Exhibit D
Performance Measures

Instructions for how to complete this form and a sample can be found the next page.

Total Number of Clients Agency Proposes to Serve: 15

Category	Service	Proposed Clients	Outcome	Indicator (How do you know you are achieving the outcome?)
Academic			Enhanced education	
Basic Needs and Emergency Services	Birth Certificate/ID	15	Attainment of basic needs and emergency services	100% will receive assistance through EA services; verified by client file and daily service log in CaseWorthy & MAAC database
	Personal Hygiene	15		
	Food	15		
Employment	Cell Phone	10	Improved employment	70% of clients will be employed full-time; verified by pay stub, documented in client file, CaseWorthy & MAAC database
	Job Readiness	10		
	Work tools.clothes	10		
Family			Increased family support	
Housing	Rental Assistance	15	Attainment of housing	100% will attain permanent housing; 90% will maintain housing for 6 months or more
Mental Health	Anger Management	10	Reduced mental health risks	100% will receive financial assistance for SO assessment and treatment; 70% will complete 5 wk courses in anger management & conflict resolution
	Conflict Resolution	10		
	SO Treatment Access	15		
Substance Abuse	Relapse Prevention	10	Reduced substance abuse	70% will complete 3 months of relapse prevention support groups
Transportation	Monthly Bus Pass	15	Attainment of transportation	100% will receive 3 months of bus passes
Vocational			Improved employment	

EXHIBIT E

SUBMISSION IS MANDATORY

TIMELINE

The applicant shall complete this form to include each detailed step that will need to be taken to implement the project and to provide services during the entire contract period.

Task or Event	Start Date	Date to be Completed	Assigned Personnel
Needs Assessment		Ongoing	Case Manager
Addressing Basic Needs		Ongoing	Case Manager
Housing Counseling		Ongoing	Case Manager
+Locate Housing		Ongoing	Case Manager
Perform Housing Inspection		Ongoing	Case Manager
Sign Lease		Ongoing	Case Manager
Move In		Ongoing	Case Manager
Supply Household Items		Ongoing	Case Manager
Make Appropriate Referrals		Ongoing	Case Manager
Schedule Applicable Groups, MH & treatment services		Ongoing	Case Manager
Est. Case Management Plan & Schedule		Ongoing	Case Manager
Groups of 5 clients would be processed through every 90 days; receiving intensive CM first 90 days; then monthly contact next 90 days			
Individualized CM plan per client's assessed needs			

EXHIBIT F

SUBMISSION IS MANDATORY

BUDGET DETAIL WORKSHEET

All Expenses Must Be Reasonable and Necessary

COMPLETED FORM MUST BE RETURNED WITH APPLICATION

COMPLETED FORM MUST BE RETURNED WITH APPLICATION		
A. Personnel (a breakdown in the number of hours each person is dedicated to the project is to be provided)		
Name/Position	Calculation of Cost	Cost
	Subtotal	
B. Fringe Benefits (must be capped at 12%)		
Name/Position	Calculation of Cost	Cost
	Subtotal	
C. Staff Travel (mileage at \$0.37 /mile -- Conus rate for any other expenses)		
Purpose of Staff Travel (all staff travel must be for the <u>direct</u> benefit of the offender -- include location and type)	Calculation of Cost	Cost
	Subtotal	
D. Direct Services (i.e. housing rental/lease, GED Testing)		
****ALL DIRECT SERVICES MUST BE PROVIDED TO THE OFFENDERS****		
	Calculation of Cost	Cost
Rental Deposit @ \$650 per client	650x15	9750
3 months rent @ \$650 per client/mo	650x3x15	29250
3 months bus pass @ \$50 per client/mo	50x3x15	2250
3 months phone @ \$50/mo per client/mo	50x3x15	2250
3 months food @ \$144/mo per client/mo	144x3x15	6500
	Subtotal	50,000
E. Equipment/Supplies (Direct Services Only)		
	Calculation of Cost	Cost

	Subtotal	
Summary		
A. Personnel		
B. Fringe Benefits		
C. Staff Travel		
D. Direct Services		\$50,000
E. Equipment/Supplies (Direct Services Only)		
	TOTAL PROJECT COSTS	\$50,000

By signing below, the applicant hereby declares understanding, agreement and certification of compliance to provide the services or project in accordance with all the requirements and specifications contained herein and in the Terms and Conditions. The applicant further agrees that the language of this RFA shall govern in the event of a conflict of terms with his/her application.

Applicant Company Name Journey to New Life

Authorized Signature of Applicant Georgia K Walker Date 6/24/19

Printed Name Georgia K. Walker

EXHIBIT G

SUBMISSION IS MANDATORY

BUDGET NARRATIVE

Applicant must provide justification and detailed description of all budget items listed in Exhibit E. NOTE: All expenses must be reasonable and necessary.

A. Personnel

None paid by this grant

B. Fringe Benefits

None paid by this grant

C. Staff Travel

None paid by this grant

D. Direct Services to the Offenders

1. Rent Deposit - \$650/mo for 15 clients
2. 3 months of rent @ \$650/mo for 15 clients
3. 3 months transportation @ \$50/mo for 15 clients
4. 3 months cell phone @ \$50/mo for 15 clients
5. 3 months food @ \$144/mo for 15 clients

E. Equipment/Supplies (Direct Services Only)

None paid by this grant

N/A

EXHIBIT H
PARTICIPATION COMMITMENT

Organization for the Blind/Sheltered Workshop and/or Service-Disabled Veteran Business Enterprise (SDVE) Participation Commitment – If the bidder is committing to participation by or if the bidder is a qualified organization for the blind/sheltered workshop and/or a qualified SDVE, the bidder must provide the required information in the appropriate table(s) below for the organization proposed and must submit the completed exhibit with the bidder’s bid.

Organization for the Blind Sheltered Workshop Commitment Table	
By completing this table, the bidder commits to the use of the organization at the greater of \$5,000 or 2% of the actual total dollar value of contract.	
(The services performed or the products provided by the listed Organization for the Blind/Sheltered Workshop must provide a commercially useful function related to the delivery of the contractually-required service/product in a manner that will constitute an added value to the contract and shall be performed/provided exclusive to the performance of the contract.)	
Name of Organization for the Blind or Sheltered Workshop Proposed	Description of Products/Services to be Provided by Listed Organization for the Blind/Sheltered Workshop
1.	<p><i>The bidder should also include the paragraph number(s) from the RFA which requires the product/service the organization for the blind/sheltered workshop is proposed to perform and describe how the proposed product/service constitutes added value and will be exclusive to the contract.</i></p> <p>Product/Service(s) proposed:</p> <p>RFA Paragraph References:</p>
2.	<p>Product/Service(s) proposed:</p> <p>RFA Paragraph References:</p>

N/A

EXHIBIT H. continued

SDVE Participation Commitment Table		
(The services performed or the products provided by the listed SDVE must provide a commercially useful function related to the delivery of the contractually-required service/product in a manner that will constitute an added value to the contract and shall be performed/provided exclusive to the performance of the contract.)		
Name of Each Qualified Service-Disabled Veteran Business Enterprise (SDVE) Proposed	Committed Percentage of Participation for Each SDVE (% of the Actual Total Contract Value)	Description of Products/Services to be Provided by Listed SDVE <i>The bidder should also include the paragraph number(s) from the RFA which requires the product/service the SDVE is proposed to perform and describe how the proposed product/service constitutes added value and will be exclusive to the contract.</i>
1.	%	Product/Service(s) proposed: RFA Paragraph References:
2.	%	Product/Service(s) proposed: RFA Paragraph References:
Total SDVE Percentage:	%	

EXHIBIT I

N/A

DOCUMENTATION OF INTENT TO PARTICIPATE

If the bidder is proposing to include the participation of an Organization for the Blind/Sheltered Workshop and/or qualified Service-Disabled Veteran Business Enterprise (SDVE) in the provision of the products/services required in the RFA, the bidder must either provide a recently dated letter of intent, signed and dated no earlier than the RFA issuance date, from each organization documenting the following information, or complete and provide this Exhibit with the bidder's bid.

~ Copy This Form For Each Organization Proposed ~

Bidder Name: _____

This Section To Be Completed by Participating Organization:

By completing and signing this form, the undersigned hereby confirms the intent of the named participating organization to provide the products/services identified herein for the bidder identified above.

Indicate appropriate business classification(s):

Organization for
the Blind _____

Sheltered
Workshop _____

SDVE

Name of Organization: _____

(Name of Organization for the Blind or Sheltered Workshop or SDVE)

Contact Name: _____

Email: _____

Address (If SDVE, provide
MO Address): _____

Phone #: _____

City: _____

Fax #: _____

State/Zip: _____

Certification # _____

SDVE's Website
Address: _____

Certification (or attach copy of certification)
Expiration
Date: _____

Service-Disabled
Veteran's (SDV) Name: _____

SDV's
Signature: _____

(Please Print)

PRODUCTS/SERVICES PARTICIPATING ORGANIZATION AGREED TO PROVIDE

Describe the products/services you (as the participating organization) have agreed to provide:

Authorized Signature:

*Authorized Signature of Participating Organization
(Organization for the Blind, Sheltered Workshop, or SDVE)*

*Date
(Dated no earlier
than the RFA
issuance date)*

EXHIBIT L continued

N/A

SERVICE-DISABLED VETERAN BUSINESS ENTERPRISE (SDVE)

If a participating organization is an SDVE, unless the Service-Disabled Veteran's (SDV) documents were previously submitted within the past five (5) years to the state agency, the bidder **must** provide the following SDV documents:

- a copy of the SDV's award letter from the Department of Veterans Affairs or a copy of the SDV's discharge paper (DD Form 214, Certificate of Release or Discharge from Active Duty); and
- a copy of the SDV's documentation certifying disability by the appropriate federal agency responsible for the administration of veterans' affairs.

(NOTE: The SDV's award letter, the SDV's discharge paper, and the SDV's documentation certifying disability shall be considered confidential pursuant to subsection 14 of section 610.021, RSMo.)

The bidder should check the appropriate statement below and, if applicable, provide the requested information.

- No, I have not previously submitted the SDV documents specified above to the state agency and therefore have enclosed the SDV documents.
- Yes, I previously submitted the SDV documents specified above within the past five (5) years to the state agency.

Date SDV Documents were Submitted: _____

Previous Bid/Contract Number for Which the SDV Documents were Submitted: _____
(if known)

FOR STATE USE ONLY	
SDV's Documents - Verification Completed By:	
Procurement Officer	Date

EXHIBIT J

**BUSINESS ENTITY CERTIFICATION, ENROLLMENT DOCUMENTATION,
AND AFFIDAVIT OF WORK AUTHORIZATION**

BUSINESS ENTITY CERTIFICATION:

The applicant must certify their current business status by completing either Box A or Box B or Box C on this Exhibit.

BOX A:	To be completed by a non-business entity as defined below.
BOX B:	To be completed by a business entity who has not yet completed and submitted documentation pertaining to the federal work authorization program as described at http://www.dhs.gov/files/programs/gc_1185221678150.shtm .
BOX C:	To be completed by a business entity who has current work authorization documentation on file with a Missouri state agency including Division of Purchasing and Materials Management.

Business entity, as defined in section 285.525, RSMo, pertaining to section 285.530, RSMo, is any person or group of persons performing or engaging in any activity, enterprise, profession, or occupation for gain, benefit, advantage, or livelihood. The term "business entity" shall include but not be limited to self-employed individuals, partnerships, corporations, contractors, and subcontractors. The term "business entity" shall include any business entity that possesses a business permit, license, or tax certificate issued by the state, any business entity that is exempt by law from obtaining such a business permit, and any business entity that is operating unlawfully without such a business permit. The term "business entity" shall not include a self-employed individual with no employees or entities utilizing the services of direct sellers as defined in subdivision (17) of subsection 12 of section 288.034, RSMo.

Note: Regarding governmental entities, business entity includes Missouri schools, Missouri universities (other than stated in Box C), out of state agencies, out of state schools, out of state universities, and political subdivisions. A business entity does not include Missouri state agencies and federal government entities.

BOX A - CURRENTLY NOT A BUSINESS ENTITY

I certify that _____ (Company/Individual Name) **DOES NOT CURRENTLY MEET** the definition of a business entity, as defined in section 285.525, RSMo pertaining to section 285.530, RSMo as stated above, because: (check the applicable business status that applies below)

- I am a self-employed individual with no employees; **OR**
- The company that I represent employs the services of direct sellers as defined in subdivision (17) of subsection 12 of section 288.034, RSMo.

I certify that I am not an alien unlawfully present in the United States and if _____ (Company/Individual Name) is awarded a contract for the services requested herein under _____ (RFA Number) and if the business status changes during the life of the contract to become a business entity as defined in section 285.525, RSMo pertaining to section 285.530, RSMo then, prior to the performance of any services as a business entity, _____ (Company/Individual Name) agrees to complete Box B, comply with the requirements stated in Box B and provide the Division of Purchasing and Materials Management with all documentation required in Box B of this exhibit.

Authorized Representative's Name (Please Print)	Authorized Representative's Signature
Company Name (if applicable)	Date

EXHIBIT J, continued

AFFIDAVIT OF WORK AUTHORIZATION:

The applicant who meets the section 285.525, RSMo, definition of a business entity must complete and return the following Affidavit of Work Authorization.

Comes now Georgia K Walker (Name of Business Entity Authorized Representative) as Executive Director (Position/Title) first being duly sworn on my oath, affirm Journey To New Life, Inc (Business Entity Name) is enrolled and will continue to participate in the E-Verify federal work authorization program with respect to employees hired after enrollment in the program who are proposed to work in connection with the services related to contract(s) with the State of Missouri for the duration of the contract(s), if awarded in accordance with subsection 2 of section 285.530, RSMo. I also affirm that Jourey To New Life, Inc (Business Entity Name) does not and will not knowingly employ a person who is an unauthorized alien in connection with the contracted services provided under the contract(s) for the duration of the contract(s), if awarded.

In Affirmation thereof, the facts stated above are true and correct. (The undersigned understands that false statements made in this filing are subject to the penalties provided under section 575.040, RSMo.)

<u>Georgia K Walker</u> Authorized Representative's Signature	<u>Georgia K. Walker</u> Printed Name
<u>Executive Director</u> Title	<u>6/24/19</u> Date
<u>gkw.journeytonewlife@hotmail.com</u> E-Mail Address	<u>862686</u> E-Verify Company ID Number

Subscribed and sworn to before me this 24 (DAY) of June (MONTH, YEAR) 2019. I am commissioned as a notary public within the County of Jackson (NAME OF COUNTY), State of Missouri (NAME OF STATE), and my commission expires on March 14, 2020 (DATE).

Gabrielle Smits
Signature of Notary
6/24/19
Date



GABRIELLE SMITS
My Commission Expires
March 14, 2020
Jackson County
Commission #11517942

EXHIBIT J. continued

(Complete the following if you have the E-Verify documentation and a current Affidavit of Work Authorization already on file with the State of Missouri. If completing Box C, do not complete Box B.)

BOX C – AFFIDAVIT ON FILE - CURRENT BUSINESS ENTITY STATUS

I certify that Journey to New Life (Business Entity Name) **MEETS** the definition of a business entity as defined in section 285.525, RSMo pertaining to section 285.530, RSMo and have enrolled and currently participates in the E-Verify federal work authorization program with respect to the employees hired after enrollment in the program who are proposed to work in connection with the services related to contract(s) with the State of Missouri. We have previously provided documentation to a Missouri state agency or public university that affirms enrollment and participation in the E-Verify federal work authorization program. The documentation that was previously provided included the following.

- ✓ The E-Verify Employment Eligibility Verification page OR a page from the E-Verify Memorandum of Understanding (MOU) listing the applicant’s name and the MOU signature page completed and signed by the applicant and the Department of Homeland Security – Verification Division
- ✓ A current, notarized Affidavit of Work Authorization (must be completed, signed, and notarized within the past twelve months).

Name of Missouri State Agency or Public University* to Which Previous E-Verify Documentation Submitted: Dept of Corrections

(*Public University includes the following five schools under chapter 34, RSMo: Harris-Stowe State University – St. Louis; Missouri Southern State University – Joplin; Missouri Western State University – St. Joseph; Northwest Missouri State University – Maryville; Southeast Missouri State University – Cape Girardeau.)

Date of Previous E-Verify Documentation Submission: 05/17/19 1001

Previous Bid/Contract Number for Which Previous E-Verify Documentation Submitted: _____ (if known)

Georgia K Walker

Authorized Business Entity Representative’s Name (Please Print)

Georgia K Walker

Authorized Business Entity Representative’s Signature

Journey To New Life

Business Entity Name

6/24/19

Date

gwalker@jtnl.org

E-Mail Address

862686

E-Verify MOU Company ID Number

FOR DEPARTMENT USE ONLY

Documentation Verification Completed By:

Procurement Officer

Date

RECONCILIATION SERVICES

June 24, 2019

Beth Lambert
Procurement Officer
Office of Administration
Division of Purchasing
301 West High Street, RM 630
Jefferson City, MO 65102

Dear Ms. Dawson,

On behalf of Reconciliation Services, please accept this letter of support of Journey to New Life, Inc., doing business in Missouri, submission in response to the State of Missouri's RFPS30034901701491, Post-Release Reentry Services. I believe that Journey to New Life is the provider best suited to deliver these services for the Department of Corrections. I am impressed with Journey's existing commitment to the local service provider landscape as well as their dedication to delivering the highest quality of services for all clients served throughout their agency. Therefore, we are pleased to be considered a community partner in their network of providers.

For more than 30 years, Reconciliation Services [RS] has worked to cultivate a community seeking reconciliation, to transform Troost from a dividing line into a gathering place, revealing the strength of all. We have innovated an intentional continuum of care following the RS Theory of Change, working to seek racial and economic reconciliation one heart at a time, through strengths-based Healthy Community Initiatives, our REVEAL Social and Mental Health Services, and Economic Community Building Initiatives.

Our REVEAL (Restore-Engage-Value-Encourage-Act-Lead) Program offers a comprehensive approach to individual and community healing through social services, case management, and therapeutic services. Our case managers help individuals and families meet urgent needs and accomplish immediate goals, assisting with: housing and utilities assistance; ID/document assistance; and dental and medical supplies, services, and prescriptions through our partnership with the KC Medicine Cabinet.

Additionally, we offer evidence-based, clinical support under the direction of a Licensed Clinical Social Worker (LCSW), through individual and group therapy and intensive case management for our client guests struggling with depression and the effects of trauma. This combined approach to mental health empowers individuals to build resilience, find healing from trauma and depression, find meaningful life

work, secure stable housing, and access the resources they need to have sustainable health and well-being.

Journey to New Life and Reconciliation Services are committed to best serving individuals returning from incarceration. To that end, Reconciliation Services will enter into a relationship with Journey to enable a strong network of community partnerships that directly increase client success upon reentry. Specifically, we will accept referrals from Journey for Therapy, ID, Birth Certificates and other legal documentations.

In closing, Reconciliation Services looks forward to providing important services to clients through linkages facilitated with Journey to New Life. JTNL has the experience and knowledge necessary to provide quality case management to the people of Missouri, particularly Kansas City reentrants, and I am excited that we have the opportunity to help connect and provide services to these clients in a meaningful and lasting partnership.

Sincerely,



Gabriel Rop

Programs and Operations Director

3101 Troost Avenue
Kansas City, MO 64109
816-931-4751 Ext: 205(Direct)
grop@rs3101.org

Bishop Sullivan Center

6435 Truman Road
Kansas City, MO 64126

Phone: 816-231-0984

Fax: 816-231-3096

www.bishopsullivan.org

2220 Central Avenue
Kansas City, KS 66102
Phone: 913-906-8938
Fax: 913-871-9635

3936 Troost
Kansas City, MO 64110
Phone: 816-561-8515
Fax: 816-531-2917

June 25, 2019

Beth Lambert
Procurement Officer
Office of Administration
Division of Purchasing
301 West High Street, RM 630
Jefferson City, MO 65102

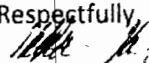
Dear Ms. Lambert,

On behalf of Bishop Sullivan Center please accept this letter of support of Journey to New Life, Inc., doing business in Missouri, submission in response to the State of Missouri's RFPS30034901701491, Post-Release Reentry Services. I believe that Journey to New Life is the provider best suited to deliver these services for the Department of Corrections. I am impressed with Journey's existing commitment to the local service provider landscape as well as their dedication to delivering the highest quality of services for all clients served throughout their agency. Therefore, we are pleased to be considered a community partner in their network of providers.

Bishop Sullivan Center offers employment services, emergency assistance of rent and utility, food pantry and an evening meal in our "One City Café" dining area.

Journey to New Life and Bishop Sullivan Center are committed to best serving individuals returning from incarceration. To that end, Bishop Sullivan Center will enter into a relationship with Journey to enable a strong network of community partnerships that directly increase client success upon reentry. Specifically, we will accept referrals from Journey for employment services and any others needed, including housing and food assistance

In closing, Bishop Sullivan Center looks forward to providing important services to clients through linkages facilitated with Journey to New Life. JTNL has the experience and knowledge necessary to provide quality case management to the people of Missouri, particularly Kansas City reentrants, and I am excited that we have the opportunity to help connect and provide services to these clients in a meaningful and lasting partnership.

Respectfully,


Kathleen Kennedy, MSW
Director of Employment Services
Bishop Sullivan Center

Express

RECEIVED
MO DEPT. OF CORRECTIONS
PURCHASING SECTION
DATE: 6/26/19 TIME: 10:15am

RECEIVED
JUN 26 2019
PURCHASING

ORIGIN ID: HKCA (916) 960-4808
AUDREY HARRELL
JOURNEY TO NEW LIFE
3120 TROOST AVE
KANSAS CITY, MO 64109
UNITED STATES US
SHIP DATE: 25 JUN 19
ACTWGT: 6.30 LB
CAD: 6992040/55F02002
BILL CREDIT CARD

TO MO DEPT OF CORRECTIONS
FISCAL MANAGEMENT UNIT
2729 PLAZA DR

JEFFERSON CITY MO 65109
(678) 626-6494 REF: DEPT:



TRK# 7881 1143 8322
0201

WED - 26 JUN 3:00P
STANDARD OVERNIGHT

XX JEFA

65109
MO-US STL



Lai

Express

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RFA SDF 480-010

RECHASING