





NOTICE OF CONTRACT AMENDMENT & RENEWAL

State Of Missouri
Office Of Administration
Division Of Purchasing
PO Box 809
Jefferson City, MO 65102-0809
<http://oa.mo.gov/purchasing>

CONTRACT NUMBER CS170408001	CONTRACT TITLE Cremation and Burial Services
AMENDMENT NUMBER Amendment #001	CONTRACT PERIOD March 1, 2018 through February 28, 2019
REQUISITION/REQUEST NUMBER NR 931 YYY18708039	SAM II VENDOR NUMBER/MissouriBUYS SYSTEM ID 4405274380 0 / MB00107612
CONTRACTOR NAME AND ADDRESS MEIERHOFFER FUNERAL HOME & CREMATORY 5005 FREDERICK BLVD SAINT JOSEPH MO 64506	STATE AGENCY'S NAME AND ADDRESS Missouri Department of Corrections Various Locations Located Throughout the State of Missouri
ACCEPTED BY THE STATE OF MISSOURI AS FOLLOWS: Contract CS170408001 is hereby amended pursuant to the attached amendment #001, dated 01/19/18.	
BUYER Leslie Kemna	BUYER CONTACT INFORMATION Email: leslie.kemna@oa.mo.gov Phone: (573) 751-4887 Fax: (573) 526-9816
SIGNATURE OF BUYER  DIRECTOR OF PURCHASING	DATE January 22, 2018
 Karen S. Boeger	



STATE OF MISSOURI
OFFICE OF ADMINISTRATION
DIVISION OF PURCHASING
CONTRACT RENEWAL & AMENDMENT

AMENDMENT NO.: 001
CONTRACT NO.: CS170408001
TITLE: Cremation and Burial Services
ISSUE DATE: January 18, 2018

REQ NO.: NR 931 YYY18708039
BUYER: Leslie Kemna
PHONE NO.: 573-751-4887
E-MAIL: leslie.kemna@oa.mo.gov

TO: MEIERHOFFER FUNERAL HOME &
CREMATORY
5005 FREDERICK BLVD
SAINT JOSEPH MO 64506

RETURN AMENDMENT BY NO LATER THAN: February 1, 2018 AT 5:00 PM CENTRAL TIME

RETURN AMENDMENT TO THE DIVISION OF PURCHASING (PURCHASING) BY E-MAIL, FAX, OR MAIL/COURIER:

SCAN AND E-MAIL TO:	Leslie.kemna@oa.mo.gov
FAX TO:	(573) 526-9816
MAIL TO:	PURCHASING, P.O. Box 809, Jefferson City, Mo 65102-0809
COURIER/DELIVER TO:	PURCHASING, 301 West High Street, Room 630, Jefferson City, Mo 65101-1517

DELIVER SUPPLIES/SERVICES FOB (Free On Board) DESTINATION TO THE FOLLOWING ADDRESS:

Missouri Department of Corrections
Various Locations Throughout the State of Missouri

SIGNATURE REQUIRED

VENDOR NAME	MissouriBUY'S SYSTEM ID (SEE VENDOR PROFILE - MAIN INFORMATION SCREEN)
Meierhoffer Funeral Home & Crematory	107612
P.O. Box 8790	
St. Joseph, MO 64508	

CONTACT PERSON	Eric.montegna@meierhoffer.com
Eric Montegna	
PHONE NUMBER	816-2327245
816-232-3366	
VENDOR TAX FILING TYPE WITH IRS (CHECK ONE)	
<input checked="" type="checkbox"/> Corporation <input type="checkbox"/> Individual <input type="checkbox"/> State/Local Government <input type="checkbox"/> Partnership <input type="checkbox"/> Sole Proprietor <input type="checkbox"/> IRS Tax-Exempt	
AUTHORIZED SIGNATURE	DATE
	January 19, 2018
PRINTED NAME	General Manager
Eric Montegna	

AMENDMENT #001 TO CONTRACT CS170408001

CONTRACT TITLE: Cremation and Burial Services

CONTRACT PERIOD: March 1, 2018 through February 28, 2019

The State of Missouri hereby exercises its option to renew the above-referenced contract.

In addition, the State of Missouri hereby desires to amend the above-referenced contract to delete paragraph 2.3.2 b. of the RFP portion of the contract.

All other terms, conditions and provisions of the contract, including all prices, shall remain the same and apply hereto.

The contractor shall sign and return this document, on or before the date indicated, signifying acceptance of the amendment.



NOTICE OF AWARD

State Of Missouri
 Office Of Administration
 Division Of Purchasing
 PO Box 809
 Jefferson City, MO 65102-0809
<http://oa.mo.gov/purchasing>

SOLICITATION NUMBER RFPS30034901700408	CONTRACT TITLE Cremation and Burial Services					
CONTRACT NUMBER CS170408001	CONTRACT PERIOD February 21, 2017 through February 28, 2018					
REQUISITION/REQUEST NUMBER NR 931 YYY17708028	SAM II VENDOR NUMBER/MissouriBUYS SYSTEM ID 4405274380 0 / MB00107612					
CONTRACTOR NAME AND ADDRESS MEIERHOFFER FUNERAL HOME & CREMATORY 5005 FREDERICK BLVD SAINT JOSEPH MO 64506	STATE AGENCY'S NAME AND ADDRESS Missouri Department of Corrections Various Locations Located Throughout the State of Missouri					
ACCEPTED BY THE STATE OF MISSOURI AS FOLLOWS: The proposal submitted by Meierhoffer Funeral Home & Crematory in response to SOLICITATION/OPPORTUNITY (OPP) NO.: RFPS30034901700408 is accepted in its entirety for the following Areas:						
<table border="1"> <tr> <td style="text-align: center;">Area 04 Pick-Up Location: Chillicothe Correctional Center</td> </tr> <tr> <td style="text-align: center;">Area 05 Pick-Up Locations: Crossroads Correctional Center & Western Missouri Correctional Center</td> </tr> <tr> <td style="text-align: center;">Area 10 Pick-Up Location: Kansas City Reentry Center</td> </tr> <tr> <td style="text-align: center;">Area 11 Pick-Up Location: Maryville Treatment Center</td> </tr> <tr> <td style="text-align: center;">Area 19 Pick-Up Location: Western Reception & Diagnostic Correctional Center</td> </tr> </table>		Area 04 Pick-Up Location: Chillicothe Correctional Center	Area 05 Pick-Up Locations: Crossroads Correctional Center & Western Missouri Correctional Center	Area 10 Pick-Up Location: Kansas City Reentry Center	Area 11 Pick-Up Location: Maryville Treatment Center	Area 19 Pick-Up Location: Western Reception & Diagnostic Correctional Center
Area 04 Pick-Up Location: Chillicothe Correctional Center						
Area 05 Pick-Up Locations: Crossroads Correctional Center & Western Missouri Correctional Center						
Area 10 Pick-Up Location: Kansas City Reentry Center						
Area 11 Pick-Up Location: Maryville Treatment Center						
Area 19 Pick-Up Location: Western Reception & Diagnostic Correctional Center						
BUYER Leslie Kemna	BUYER CONTACT INFORMATION Email: leslie.kemna@oa.mo.gov Phone: (573) 751-4887 Fax: (573) 526-9816					
SIGNATURE OF BUYER 	DATE February 16, 2017					
DIRECTOR OF PURCHASING Karen S. Boeger						



STATE OF MISSOURI
 OFFICE OF ADMINISTRATION
 DIVISION OF PURCHASING (PURCHASING)
 REQUEST FOR BEST AND FINAL OFFER (BAFO)
 FOR REQUEST FOR PROPOSAL (RFP)

BAFO REQUEST NO.: 001
 SOLICITATION/OPPORTUNITY (OPP) NO.: RFPS30034901700408
 TITLE: Cremation and Burial Services
 ISSUE DATE: January 6, 2017

REQ NO.: NR 931 YYY17708028
 BUYER: Leslie Kemna
 PHONE NO.: (573) 751-4887
 E-MAIL: leslie.kemna@oa.mo.gov

BAFO RESPONSE SHOULD BE RETURNED BY: January 13, 2017 AT 5:00 PM CENTRAL TIME

MAILING INSTRUCTIONS: Print or type RFP Number and Return Due Date on the lower left hand corner of the envelope or package. Sealed BAFOs should be in Division of Purchasing office (301 W High Street, Room 630) by the return date and time.

RETURN BAFO RESPONSE TO: (U.S. Mail) PURCHASING PO BOX 809 JEFFERSON CITY MO 65102-0809 or (Courier Service) PURCHASING 301 WEST HIGH STREET, RM 630 JEFFERSON CITY MO 65101-1517

CONTRACT PERIOD: Effective Date of Contract through One Year

DELIVER SUPPLIES/SERVICES FOB (Free On Board) DESTINATION TO THE FOLLOWING ADDRESS:

Missouri Department of Corrections
 Various Locations Located Throughout the State of Missouri

The vendor hereby declares understanding, agreement and certification of compliance to provide the items and/or services, at the prices quoted, in accordance with all terms and conditions, requirements, and specifications of the original RFP as modified by any previously issued RFP addendums and by this and any previously issued BAFO requests. The vendor agrees that the language of the original RFP as modified by any previously issued RFP addendums and by this and any previously issued BAFO requests shall govern in the event of a conflict with his/her proposal. The vendor further agrees that upon receipt of an authorized purchase order from the Division of Purchasing or when a Notice of Award is signed and issued by an authorized official of the State of Missouri, a binding contract shall exist between the vendor and the State of Missouri.

SIGNATURE REQUIRED

VENDOR NAME <i>MEIERHOFFER FUNERAL HOME & CREMATORY</i>		MissouriBUYS SYSTEM ID (SEE VENDOR PROFILE - MAIN INFORMATION SCREEN)	
MAILING ADDRESS <i>P.O. Box 8790</i>			
CITY, STATE, ZIP CODE <i>ST. JOSEPH, MO 64506</i>			
CONTACT PERSON <i>ERIC MONTEGNA</i>		EMAIL ADDRESS <i>eric.montegna@meierhoffer.com</i>	
PHONE NUMBER <i>816-232-3366</i>		FAX NUMBER <i>816-232-7245</i>	
VENDOR TAX FILING TYPE WITH IRS (CHECK ONE) <input checked="" type="checkbox"/> Corporation <input type="checkbox"/> Individual <input type="checkbox"/> State/Local Government <input type="checkbox"/> Partnership <input type="checkbox"/> Sole Proprietor <input type="checkbox"/> IRS Tax-Exempt			
AUTHORIZED SIGNATURE <i>[Signature]</i>		DATE <i>January 24, 2014</i>	
PRINTED NAME <i>ERIC W. MONTEGNA</i>		TITLE <i>VICE-PRESIDENT</i>	

BEST AND FINAL OFFER (BAFO) #001 to RFPS30034901700408

TITLE: Cremation and Burial Services

CONTRACT PERIOD: Effective Date of Contract through One Year

Please be advised that Exhibit B contains changes and the duplicate Terms and Conditions were deleted.

Item Code	Supplier Name	Intention	Price/Unit	Item Unit	Additional Item Inform	Add'l Item Field 1	Add'l Item Field 2
Area 01; Pick-Up Locations: Algoa Correctional Center & Jefferson City Correctional Center							
1. Transportation Services							
	Meierhoffer Funeral Home	Crematory	N	0.000000 mile (statute mile);		(First Renewal Period) 0	(Second Renewal Period) 0
2. Storage Services							
	Meierhoffer Funeral Home	Crematory	N	0.000000 day		(First Renewal Period) 50.00	(Second Renewal Period) 50.00
3. Cremation Services							
	Meierhoffer Funeral Home	Crematory	Y	each		(First Renewal Period)	(Second Renewal Period)
4. Burial Preparation Services							
	Meierhoffer Funeral Home	Crematory	Y	each		(First Renewal Period)	(Second Renewal Period)
5. Casket - Wood / Shaker Pine							
	Meierhoffer Funeral Home	Crematory	Y	each		(First Renewal Period)	(Second Renewal Period)
6. Casket - 20 Gauge Steel							
	Meierhoffer Funeral Home	Crematory	Y	each		(First Renewal Period)	(Second Renewal Period)
7. Basic Grave Liner							
	Meierhoffer Funeral Home	Crematory	Y	each		(First Renewal Period)	(Second Renewal Period)
Area 02; Pick-Up Locations: Fulton Reception & Diagnostic Center & Cremer Therapeutic Center							
8. Transportation Services							
	Meierhoffer Funeral Home	Crematory	Y	mile (statute mile);		(First Renewal Period)	(Second Renewal Period)
9. Storage Services							
	Meierhoffer Funeral Home	Crematory	Y	day		(First Renewal Period)	(Second Renewal Period)
10. Cremation Services							
	Meierhoffer Funeral Home	Crematory	Y	each		(First Renewal Period)	(Second Renewal Period)
11. Burial Preparation Services							
	Meierhoffer Funeral Home	Crematory	Y	each		(First Renewal Period)	(Second Renewal Period)
12. Casket - Wood / Shaker Pine							
	Meierhoffer Funeral Home	Crematory	Y	each		(First Renewal Period)	(Second Renewal Period)
13. Casket - 20 Gauge Steel							
	Meierhoffer Funeral Home	Crematory	Y	each		(First Renewal Period)	(Second Renewal Period)
14. Basic Grave Liner							
	Meierhoffer Funeral Home	Crematory	Y	each		(First Renewal Period)	(Second Renewal Period)
Area 03; Pick-Up Location: Boonville Correctional Center							
15. Transportation Services							
	Meierhoffer Funeral Home	Crematory	Y	mile (statute mile);		(First Renewal Period)	(Second Renewal Period)
16. Storage Services							
	Meierhoffer Funeral Home	Crematory	Y	day		(First Renewal Period)	(Second Renewal Period)
17. Cremation Services							
	Meierhoffer Funeral Home	Crematory	Y	each		(First Renewal Period)	(Second Renewal Period)

18. Burial Preparation Services

Meierhoffer Funeral Home	Crematory	Y	each	(First Renewal Period)	(Second Renewal Period)
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19. Casket - Wood / Shaker Pine

Meierhoffer Funeral Home	Crematory	Y	each	(First Renewal Period)	(Second Renewal Period)
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20. Casket = 20 Gauge Steel

Meierhoffer Funeral Home	Crematory	Y	each	(First Renewal Period)	(Second Renewal Period)
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21. Basic Grave Liner

Meierhoffer Funeral Home	Crematory	Y	each	(First Renewal Period)	(Second Renewal Period)
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Area 04; Pick-Up Location: Chillicothe Correctional Center

22. Transportation Services

Meierhoffer Funeral Home	Crematory	N	1.000000 mile (statute mile);	(First Renewal Period) 1.00	(Second Renewal Period) 1.00
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23. Storage Services

Meierhoffer Funeral Home	Crematory	N	50.000000 day	(First Renewal Period) 50	(Second Renewal Period) 50
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24. Cremation Services

Meierhoffer Funeral Home	Crematory	N	988.000000 each	(First Renewal Period) 988	(Second Renewal Period) 988
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25. Burial Preparation Services

Meierhoffer Funeral Home	Crematory	N	1460.000000 each	(First Renewal Period) 1460	(Second Renewal Period) 1460
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26. Casket - Wood / Shaker Pine

Meierhoffer Funeral Home	Crematory	N	495.000000 each	(First Renewal Period) 495	(Second Renewal Period) 495
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27. Casket - 20 Gauge Steel

Meierhoffer Funeral Home	Crematory	N	695.000000 each	(First Renewal Period) 695	(Second Renewal Period) 695
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28. Basic Grave Liner

Meierhoffer Funeral Home	Crematory	N	795.000000 each	(First Renewal Period) 795	(Second Renewal Period) 795
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Area 05; Pick-Up Locations: Crossroads Correctional Center & Western Missouri Correctional Center

29. Transportation Services

Meierhoffer Funeral Home	Crematory	N	1.000000 mile (statute mile);	(First Renewal Period) 1	(Second Renewal Period) 1
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30. Storage Services

Meierhoffer Funeral Home	Crematory	N	50.000000 day	(First Renewal Period) 50	(Second Renewal Period) 50
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31. Cremation Services

Meierhoffer Funeral Home	Crematory	N	988.000000 each	(First Renewal Period) 988	(Second Renewal Period) 988
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32. Burial Preparation Services

Meierhoffer Funeral Home	Crematory	N	1460.000000 each	(First Renewal Period) 1460	(Second Renewal Period) 1460
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33. Casket - Wood / Shaker Pine

Meierhoffer Funeral Home	Crematory	N	495.000000 each	(First Renewal Period) 495	(Second Renewal Period) 495
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34. Casket -20 Gauge Steel

Meierhoffer Funeral Home	Crematory	N	695.000000 each	(First Renewal Period) 695	(Second Renewal Period) 695
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35. Basic Grave Liner

Meierhoffer Funeral Home	Crematory	N	795.000000 each	(First Renewal Period) 795	(Second Renewal Period) 795
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Area 06; Pick-Up Location: Eastern Reception & Diagnostic Center

36. Transportation Services

Meierhoffer Funeral Home	Crematory	Y	mile (statute mile);	(First Renewal Period)	(Second Renewal Period)
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37. Storage Services

Meierhoffer Funeral Home	Crematory	Y	day	(First Renewal Period)	(Second Renewal Period)
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38. Cremation Services

Meierhoffer Funeral Home	Crematory	Y	each	(First Renewal Period)	(Second Renewal Period)
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39. Burial Preparation Services

Meierhoffer Funeral Home	Crematory	Y	each	(First Renewal Period)	(Second Renewal Period)
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40. Casket - Wood / Shaker Pine

Meierhoffer Funeral Home	Crematory	Y	each	(First Renewal Period)	(Second Renewal Period)
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41. Casket - 20 Gauge Steel

Meierhoffer Funeral Home	Crematory	Y	each	(First Renewal Period)	(Second Renewal Period)
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42. Basic Grave Liner

Meierhoffer Funeral Home	Crematory	Y	each	(First Renewal Period)	(Second Renewal Period)
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Area 07; Pick-Up Location: Farmington Correctional Center

43. Transportation Services

Meierhoffer Funeral Home	Crematory	Y	mile (statute mile);	(First Renewal Period)	(Second Renewal Period)
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44. Storage Services

Meierhoffer Funeral Home	Crematory	Y	day	(First Renewal Period)	(Second Renewal Period)
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45. Cremation Services

Meierhoffer Funeral Home	Crematory	Y	each	(First Renewal Period)	(Second Renewal Period)
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46. Burial Preparation Services

Meierhoffer Funeral Home	Crematory	Y	each	(First Renewal Period)	(Second Renewal Period)
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47. Casket - Wood / Shaker Pine

Meierhoffer Funeral Home	Crematory	Y	each	(First Renewal Period)	(Second Renewal Period)
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48. Casket - 20 Gauge Steel

Meierhoffer Funeral Home	Crematory	Y	each	(First Renewal Period)	(Second Renewal Period)
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49. Basic Grave Liner

Meierhoffer Funeral Home	Crematory	Y	each	(First Renewal Period)	(Second Renewal Period)
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Area 08; Pick-Up Location: Moberly Correctional Center

50. Transportation Services

Meierhoffer Funeral Home	Crematory	Y	mile (statute mile);	(First Renewal Period)	(Second Renewal Period)
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51. Storage Services

Meierhoffer Funeral Home	Crematory	Y	day	(First Renewal Period)	(Second Renewal Period)
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52. Cremation Services

Meierhoffer Funeral Home	Crematory	Y	each	(First Renewal Period)	(Second Renewal Period)
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53. Burial Preparation Services

Meierhoffer Funeral Home	Crematory	Y	each	(First Renewal Period)	(Second Renewal Period)
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54.Casket - Wood / Shaker Pine
Meierhoffer Funeral Home Crematory Y each (First Renewal Period) (Second Renewal Period)

55.Casket - 20 Gauge Steel
Meierhoffer Funeral Home Crematory Y each (First Renewal Period) (Second Renewal Period)

56.Basic Grave Liner
Meierhoffer Funeral Home Crematory Y each (First Renewal Period) (Second Renewal Period)

Area 09; Pick-Up Location: Missouri Eastern Correctional Center

57.Transportation Services
Meierhoffer Funeral Home Crematory Y mile (statute mile); (First Renewal Period) (Second Renewal Period)

58.Storage Services
Meierhoffer Funeral Home Crematory Y day (First Renewal Period) (Second Renewal Period)

59.Cremation Services
Meierhoffer Funeral Home Crematory Y each (First Renewal Period) (Second Renewal Period)

60.Burial Preparation Services
Meierhoffer Funeral Home Crematory Y each (First Renewal Period) (Second Renewal Period)

61.Casket - Wood / Shaker Pine
Meierhoffer Funeral Home Crematory Y each (First Renewal Period) (Second Renewal Period)

62.Casket - 20 Gauge Steel
Meierhoffer Funeral Home Crematory Y each (First Renewal Period) (Second Renewal Period)

63.Basic Grave Liner
Meierhoffer Funeral Home Crematory Y each (First Renewal Period) (Second Renewal Period)

Area 10; Pick-Up Location: Kansas City Reentry Center

64.Transportation Services
Meierhoffer Funeral Home Crematory N 1.000000 mile (statute mile); (First Renewal Period) 1 (Second Renewal Period) 1

65.Storage Services
Meierhoffer Funeral Home Crematory N 50.000000 day (First Renewal Period) 50 (Second Renewal Period) 50

66.Cremation Services
Meierhoffer Funeral Home Crematory N 988.000000 each (First Renewal Period) 988 (Second Renewal Period) 988

67.Burial Preparation Services
Meierhoffer Funeral Home Crematory N 1460.000000 each (First Renewal Period) 1460 (Second Renewal Period) 1460

68.Casket - Wood / Shaker Pine
Meierhoffer Funeral Home Crematory N 495.000000 each (First Renewal Period) 495 (Second Renewal Period) 495

69.Casket - 20 Gauge Steel
Meierhoffer Funeral Home Crematory N 695.000000 each (First Renewal Period) 695 (Second Renewal Period) 695

70.Basic Grave Liner
Meierhoffer Funeral Home Crematory N 795.000000 each (First Renewal Period) 795 (Second Renewal Period) 795

Area 11; Pick-Up Location: Maryville Treatment Center

71.Transportation Services
Meierhoffer Funeral Home Crematory N 1.000000 mile (statute mile); (First Renewal Period) 1 (Second Renewal Period) 1

72.Storage Services

Meierhoffer Funeral Home	Crematory	N	50.000000 day	(First Renewal Period) 50	(Second Renewal Period) 50
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73.Cremation Services

Meierhoffer Funeral Home	Crematory	N	988.000000 each	(First Renewal Period) 988	(Second Renewal Period) 988
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74.Burial Preparation Services

Meierhoffer Funeral Home	Crematory	N	1460.000000 each	(First Renewal Period) 1460	(Second Renewal Period) 1460
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75.Casket - Wood / Shaker Pine

Meierhoffer Funeral Home	Crematory	N	495.000000 each	(First Renewal Period) 495	(Second Renewal Period) 495
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76.Casket - 20 Gauge Steel

Meierhoffer Funeral Home	Crematory	N	695.000000 each	(First Renewal Period) 695	(Second Renewal Period) 695
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77.Basic Grave Liner

Meierhoffer Funeral Home	Crematory	N	795.000000 each	(First Renewal Period) 795	(Second Renewal Period) 795
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Area 12; Pick-Up Location: Northeast Correctional Center

78.Transportation Services

Meierhoffer Funeral Home	Crematory	Y	mile (statute mile);	(First Renewal Period)	(Second Renewal Period)
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79.Storage Services

Meierhoffer Funeral Home	Crematory	Y	day	(First Renewal Period)	(Second Renewal Period)
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80.Cremation Services

Meierhoffer Funeral Home	Crematory	Y	each	(First Renewal Period)	(Second Renewal Period)
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81.Burial Preparation

Meierhoffer Funeral Home	Crematory	Y	each	(First Renewal Period)	(Second Renewal Period)
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82.Casket - Wood / Shaker Pine

Meierhoffer Funeral Home	Crematory	Y	each	(First Renewal Period)	(Second Renewal Period)
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83.Casket - 20 Gauge Steel

Meierhoffer Funeral Home	Crematory	Y	each	(First Renewal Period)	(Second Renewal Period)
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84.Basic Grave Liner

Meierhoffer Funeral Home	Crematory	Y	each	(First Renewal Period)	(Second Renewal Period)
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Area 13; Pick-Up Location: Ozark Correctional Center

85.Transportation Services

Meierhoffer Funeral Home	Crematory	Y	mile (statute mile);	(First Renewal Period)	(Second Renewal Period)
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86.Storage Services

Meierhoffer Funeral Home	Crematory	Y	day	(First Renewal Period)	(Second Renewal Period)
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87.Cremation Services

Meierhoffer Funeral Home	Crematory	Y	each	(First Renewal Period)	(Second Renewal Period)
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88.Burial Preparation Services

Meierhoffer Funeral Home	Crematory	Y	each	(First Renewal Period)	(Second Renewal Period)
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89.Casket - Wood / Shaker Pine

Meierhoffer Funeral Home	Crematory	Y	each	(First Renewal Period)	(Second Renewal Period)
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90.Casket - 20 Gauge Steel
Meierhoffer Funeral Home Crematory Y each (First Renewal Period) (Second Renewal Period)

91.Basic Grave Liner
Meierhoffer Funeral Home Crematory Y each (First Renewal Period) (Second Renewal Period)

Area 14; Pick-Up Location: Potosi Correctional Center

92.Transportation Services
Meierhoffer Funeral Home Crematory Y mile (statute mile); (First Renewal Period) (Second Renewal Period)

93.Storage Services
Meierhoffer Funeral Home Crematory Y day (First Renewal Period) (Second Renewal Period)

94.Cremation Services
Meierhoffer Funeral Home Crematory Y each (First Renewal Period) (Second Renewal Period)

95.Burial Preparation Services
Meierhoffer Funeral Home Crematory Y each (First Renewal Period) (Second Renewal Period)

96.Casket - Wood / Shaker Pine
Meierhoffer Funeral Home Crematory Y each (First Renewal Period) (Second Renewal Period)

97.Casket - 20 Gauge Steel
Meierhoffer Funeral Home Crematory Y each (First Renewal Period) (Second Renewal Period)

98.Basic Grave Liner
Meierhoffer Funeral Home Crematory Y each (First Renewal Period) (Second Renewal Period)

Area 15; Pick-Up Location: South Center Correctional Center

99.Transportation Services
Meierhoffer Funeral Home Crematory Y mile (statute mile); (First Renewal Period) (Second Renewal Period)

100.Storage Services
Meierhoffer Funeral Home Crematory Y day (First Renewal Period) (Second Renewal Period)

101.Cremation Services
Meierhoffer Funeral Home Crematory Y each (First Renewal Period) (Second Renewal Period)

102.Burial Preparation Services
Meierhoffer Funeral Home Crematory Y each (First Renewal Period) (Second Renewal Period)

103.Casket - Wood / Shaker Pine
Meierhoffer Funeral Home Crematory Y each (First Renewal Period) (Second Renewal Period)

104.Casket - 20 Gauge Steel
Meierhoffer Funeral Home Crematory Y each (First Renewal Period) (Second Renewal Period)

105.Basic Grave Liner
Meierhoffer Funeral Home Crematory Y each (First Renewal Period) (Second Renewal Period)

Area 16; Pick-Up Location: Southeast Correctional Center

106.Transportation Services
Meierhoffer Funeral Home Crematory Y mile (statute mile); (First Renewal Period) (Second Renewal Period)

107.Storage Services
Meierhoffer Funeral Home Crematory Y day (First Renewal Period) (Second Renewal Period)

108.Cremation Services

Meierhoffer Funeral Home	Crematory	Y	each	(First Renewal Period)	(Second Renewal Period)
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109.Burial Preparation Services

Meierhoffer Funeral Home	Crematory	Y	each	(First Renewal Period)	(Second Renewal Period)
--------------------------	-----------	---	------	------------------------	-------------------------

110.Casket - Wood / Shaker Pine

Meierhoffer Funeral Home	Crematory	Y	each	(First Renewal Period)	(Second Renewal Period)
--------------------------	-----------	---	------	------------------------	-------------------------

111.Casket - 20 Gauge Steel

Meierhoffer Funeral Home	Crematory	Y	each	(First Renewal Period)	(Second Renewal Period)
--------------------------	-----------	---	------	------------------------	-------------------------

112.Basic Grave Liner

Meierhoffer Funeral Home	Crematory	Y	each	(First Renewal Period)	(Second Renewal Period)
--------------------------	-----------	---	------	------------------------	-------------------------

Area 17; Pick-Up Location: Tipton Correctional Center

113.Transportation Services

Meierhoffer Funeral Home	Crematory	Y	mile (statute mile);	(First Renewal Period)	(Second Renewal Period)
--------------------------	-----------	---	----------------------	------------------------	-------------------------

114.Storage Services

Meierhoffer Funeral Home	Crematory	Y	day	(First Renewal Period)	(Second Renewal Period)
--------------------------	-----------	---	-----	------------------------	-------------------------

115.Cremation Services

Meierhoffer Funeral Home	Crematory	Y	each	(First Renewal Period)	(Second Renewal Period)
--------------------------	-----------	---	------	------------------------	-------------------------

116.Burial Preparation Services

Meierhoffer Funeral Home	Crematory	Y	each	(First Renewal Period)	(Second Renewal Period)
--------------------------	-----------	---	------	------------------------	-------------------------

117.Casket - Wood / Shaker Pine

Meierhoffer Funeral Home	Crematory	Y	each	(First Renewal Period)	(Second Renewal Period)
--------------------------	-----------	---	------	------------------------	-------------------------

118.Casket - 20 Gauge Steel

Meierhoffer Funeral Home	Crematory	Y	each	(First Renewal Period)	(Second Renewal Period)
--------------------------	-----------	---	------	------------------------	-------------------------

119.Basic Grave Liner

Meierhoffer Funeral Home	Crematory	Y	each	(First Renewal Period)	(Second Renewal Period)
--------------------------	-----------	---	------	------------------------	-------------------------

Area 18; Pick-Up Location: Women's Eastern Reception & Diagnostic Correctional Center

120.Transportation Services

Meierhoffer Funeral Home	Crematory	Y	mile (statute mile);	(First Renewal Period)	(Second Renewal Period)
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121.Storage Services

Meierhoffer Funeral Home	Crematory	Y	day	(First Renewal Period)	(Second Renewal Period)
--------------------------	-----------	---	-----	------------------------	-------------------------

122.Cremation Services

Meierhoffer Funeral Home	Crematory	Y	each	(First Renewal Period)	(Second Renewal Period)
--------------------------	-----------	---	------	------------------------	-------------------------

123.Burial Preparation Services

Meierhoffer Funeral Home	Crematory	Y	each	(First Renewal Period)	(Second Renewal Period)
--------------------------	-----------	---	------	------------------------	-------------------------

124.Casket - Wood / Shaker Pine

Meierhoffer Funeral Home	Crematory	Y	each	(First Renewal Period)	(Second Renewal Period)
--------------------------	-----------	---	------	------------------------	-------------------------

125.Casket - 20 Gauge Steel

Meierhoffer Funeral Home	Crematory	Y	each	(First Renewal Period)	(Second Renewal Period)
--------------------------	-----------	---	------	------------------------	-------------------------

126.Basic Grave Liner

Meierhoffer Funeral Home	Crematory	Y	each	(First Renewal Period)	(Second Renewal Period)
--------------------------	-----------	---	------	------------------------	-------------------------

Area 19; Pick-Up Location: Western Reception & Diagnostic Correctional Center

127.Transportation Services

Meierhoffer Funeral Home	Crematory	N	1.000000 mile (statute mile);	(First Renewal Period) 1	(Second Renewal Period) 1
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128.Storage Services

Meierhoffer Funeral Home	Crematory	N	50.000000 day	(First Renewal Period) 50	(Second Renewal Period) 50
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129.Cremation Services

Meierhoffer Funeral Home	Crematory	N	988.000000 each	(First Renewal Period) 988	(Second Renewal Period) 988
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130.Burial Preparation Services

Meierhoffer Funeral Home	Crematory	N	1460.000000 each	(First Renewal Period) 1460	(Second Renewal Period) 1460
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131.Casket - Wood / Shaker Pine

Meierhoffer Funeral Home	Crematory	N	495.000000 each	(First Renewal Period) 495	(Second Renewal Period) 495
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132.Casket - 20 Gauge Steel

Meierhoffer Funeral Home	Crematory	N	695.000000 each	(First Renewal Period) 695	(Second Renewal Period) 695
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133.Basic Grave Liner

Meierhoffer Funeral Home	Crematory	N	795.000000 each	(First Renewal Period) 795	(Second Renewal Period) 795
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EXHIBIT A

CURRENT/PRIOR EXPERIENCE VERIFICATION

The vendor should copy and complete this form documenting the vendor and any subcontractor's current/prior experience considered relevant to the services required herein. In addition, the vendor is advised that if the contact person listed for verification of services is unable to be reached during the evaluation, the listed experience may not be considered.

Vendor Name or Subcontractor Name: _____	
Experience/Service Information Verification (Current/Prior Services Performed For:)	
Name of Company/Client:	
Address of Company/Client <input checked="" type="checkbox"/> Street Address <input checked="" type="checkbox"/> City, State, Zip	
Company/Client Contact Person Information: <input checked="" type="checkbox"/> Name <input checked="" type="checkbox"/> Phone number <input checked="" type="checkbox"/> E-mail Address	
Dates of Services:	
If service/contract has terminated, specify reason:	
Dollar Value of Services	
Description of Services Performed	

EXHIBIT REVISED VIA BAFO #001

EXHIBIT B

MISCELLANEOUS INFORMATION

Outside United States: If any products and/or services offered under this RFP are being manufactured or performed at sites outside the United States, the vendor MUST disclose such fact and provide details in the space below or on an attached page.

Are any of the vendor's proposed products and/or services being manufactured or performed at sites outside the United States?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
If YES, do the proposed products/services satisfy the conditions described in 4a, b, c, or d of Executive Order 04-09? (see the following web link: http://s1.sos.mo.gov/CMSImages/Library/Reference/Orders/2004/eo_04_009.pdf)	Yes <input type="checkbox"/>	No <input type="checkbox"/>
If YES, mark the appropriate exemption below, and provide the requested details: <ol style="list-style-type: none"> <input type="checkbox"/> Unique good or service. <ul style="list-style-type: none"> EXPLAIN: _____ <input type="checkbox"/> Foreign firm hired to market Missouri services/products to a foreign country. <ul style="list-style-type: none"> Identify foreign country: _____ <input type="checkbox"/> Economic cost factor exists <ul style="list-style-type: none"> EXPLAIN: _____ <input type="checkbox"/> Vendor/subcontractor maintains significant business presence in the United States and only performs trivial portion of contract work outside US. <ul style="list-style-type: none"> Identify maximum percentage of the overall value of the contract, for any contract period, attributed to the value of the products and/or services being manufactured or performed at sites outside the United States: ___% Specify what contract work would be performed outside the United States: _____ 		

Employee/Conflict of Interest:

Vendors who are elected or appointed officials or employees of the State of Missouri or any political subdivision thereof, serving in an executive or administrative capacity, must comply with sections 105.450 to 105.458, RSMo, regarding conflict of interest. If the vendor or any owner of the vendor's organization is currently an elected or appointed official or an employee of the State of Missouri or any political subdivision thereof, please provide the following information:	
Name and title of elected or appointed official or employee of the State of Missouri or any political subdivision thereof:	Scott McEanoffer C.E.O.
If employee of the State of Missouri or political subdivision thereof, provide name of state agency or political subdivision where employed:	STATE BOARD OF EMBALMERS & FUNERAL DIRECTORS
Percentage of ownership interest in vendor's organization held by elected or appointed official or employee of the State of Missouri or political subdivision thereof:	13 %

EXHIBIT B, continued

Registration of Business Name (if applicable) with the Missouri Secretary of State: The vendor should indicate the vendor's charter number and company name with the Missouri Secretary of State. Additionally, the vendor should provide proof of the vendor's good standing status with the Missouri Secretary of State. If the vendor is exempt from registering with the Missouri Secretary of State pursuant to section 351.572, RSMo., identify the specific section of 351.572 RSMo., which supports the exemption.

<p style="font-size: 1.2em; font-family: cursive;">06671672</p> <p><i>Charter Number (if applicable)</i></p>	<p style="font-size: 1.2em; font-family: cursive;">MEIERHOFFEN FUNERAL HOME CREMATORY, Inc.</p> <p><i>Company Name</i></p>
<p>If exempt from registering with the Missouri Secretary of State pursuant to section 351.572 RSMo., identify the section of 351.572 to support the exemption:</p>	

ITEM ADDED VIA BAFO #001

Vendor Location and Proposed Subcontractors -- For each area the vendor proposes to provide services, the vendor should specify the address of the location(s) proposed to provide the services required herein, including the use of any subcontractor(s) proposed.

Vendor's Location:	
Proposed Subcontractor Name and Address	Service Proposed to be Provided by the Proposed Subcontractor

The vendor should describe the vendor's method of picking up a deceased offender's remains within two (2) hours of the state agency's notification, as required herein.

EXHIBIT C

BUSINESS ENTITY CERTIFICATION, ENROLLMENT DOCUMENTATION,
AND AFFIDAVIT OF WORK AUTHORIZATION

BUSINESS ENTITY CERTIFICATION:

The vendor must certify their current business status by completing either Box A or Box B or Box C on this Exhibit.

- BOX A:** To be completed by a non-business entity as defined below.
- BOX B:** To be completed by a business entity who has not yet completed and submitted documentation pertaining to the federal work authorization program as described at <http://www.uscis.gov/e-verify>
- BOX C:** To be completed by a business entity who has current work authorization documentation on file with a Missouri state agency including Division of Purchasing.

Business entity, as defined in section 285.525, RSMo, pertaining to section 285.530, RSMo, is any person or group of persons performing or engaging in any activity, enterprise, profession, or occupation for gain, benefit, advantage, or livelihood. The term "business entity" shall include but not be limited to self-employed individuals, partnerships, corporations, contractors, and subcontractors. The term "business entity" shall include any business entity that possesses a business permit, license, or tax certificate issued by the state, any business entity that is exempt by law from obtaining such a business permit, and any business entity that is operating unlawfully without such a business permit. The term "business entity" shall not include a self-employed individual with no employees or entities utilizing the services of direct sellers as defined in subdivision (17) of subsection 12 of section 288.034, RSMo.

Note: Regarding governmental entities, business entity includes Missouri schools, Missouri universities (other than stated in Box C), out of state agencies, out of state schools, out of state universities, and political subdivisions. A business entity does not include Missouri state agencies and federal government entities.

BOX A - CURRENTLY NOT A BUSINESS ENTITY

I certify that _____ (Company/Individual Name) **DOES NOT CURRENTLY MEET** the definition of a business entity, as defined in section 285.525, RSMo pertaining to section 285.530, RSMo as stated above, because: (check the applicable business status that applies below)

- I am a self-employed individual with no employees; **OR**
- The company that I represent employs the services of direct sellers as defined in subdivision (17) of subsection 12 of section 288.034, RSMo.

I certify that I am not an alien unlawfully present in the United States and if _____ (Company/Individual Name) is awarded a contract for the services requested herein under _____ (RFP Number) and if the business status changes during the life of the contract to become a business entity as defined in section 285.525, RSMo pertaining to section 285.530, RSMo then, prior to the performance of any services as a business entity, _____ (Company/Individual Name) agrees to complete Box B, comply with the requirements stated in Box B and provide the Division of Purchasing with all documentation required in Box B of this exhibit.

Authorized Representative's Name (Please Print)

Authorized Representative's Signature

Company Name (if applicable)

Date

EXHIBIT C, continued

(Complete the following if you DO NOT have the E-Verify documentation and a current Affidavit of Work Authorization already on file with the State of Missouri. If completing Box B, do not complete Box C.)

BOX B – CURRENT BUSINESS ENTITY STATUS

I certify that _____ (Business Entity Name) **MEETS** the definition of a business entity as defined in section 285.525, RSMo pertaining to section 285.530.

Authorized Business Entity Representative's
Name (Please Print)

*Authorized Business Entity
Representative's Signature*

Business Entity Name

Date

E-Mail Address

As a business entity, the vendor must perform/provide each of the following. The vendor should check each to verify completion/submission of all of the following:

- Enroll and participate in the E-Verify federal work authorization program (Website: <http://www.uscis.gov/e-verify>; Phone: 888-464-4218; Email: e-verify@dhs.gov) with respect to the employees hired after enrollment in the program who are proposed to work in connection with the services required herein;

AND

- Provide documentation affirming said company's/individual's enrollment and participation in the E-Verify federal work authorization program. Documentation shall include EITHER the E-Verify Employment Eligibility Verification page listing the vendor's name and company ID OR a page from the E-Verify Memorandum of Understanding (MOU) listing the vendor's name and the MOU signature page completed and signed, at minimum, by the vendor and the Department of Homeland Security – Verification Division. If the signature page of the MOU lists the vendor's name and company ID, then no additional pages of the MOU must be submitted;

AND

- Submit a completed, notarized Affidavit of Work Authorization provided on the next page of this Exhibit.

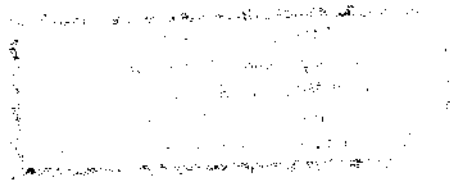


EXHIBIT C, continued

AFFIDAVIT OF WORK AUTHORIZATION:

The vendor who meets the section 285.525, RSMo, definition of a business entity must complete and return the following Affidavit of Work Authorization.

Comes now Eric W. Montagna (Name of Business Entity Authorized Representative) as Vice-President (Position/Title) first being duly sworn on my oath, affirm MEICROTHER FEDERAL HOME CENTER (Business Entity Name) is enrolled and will continue to participate in the E-Verify federal work authorization program with respect to employees hired after enrollment in the program who are proposed to work in connection with the services related to contract(s) with the State of Missouri for the duration of the contract(s), if awarded in accordance with subsection 2 of section 285.530, RSMo. I also affirm that MEICROTHER FEDERAL HOME CENTER (Business Entity Name) does not and will not knowingly employ a person who is an unauthorized alien in connection with the contracted services provided under the contract(s) for the duration of the contract(s), if awarded.

In Affirmation thereof, the facts stated above are true and correct. (The undersigned understands that false statements made in this filing are subject to the penalties provided under section 575.040, RSMo.)

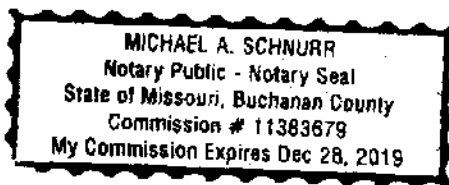
Eric W. Montagna
Authorized Representative's Signature
ERIC W. MONTAGNA
Printed Name

Vice-President
Title
January 25, 2017
Date

eric.montagna@meicrother.com
E-Mail Address
200413
E-Verify Company ID Number

Subscribed and sworn to before me this 25th of January 2017. I am
(DAY) (MONTH, YEAR)
commissioned as a notary public within the County of Buchanan, State of
(NAME OF COUNTY)
Missouri, and my commission expires on Dec 28, 2015.
(NAME OF STATE) (DATE)

[Signature]
Signature of Notary
1/25/17
Date



**THE E-VERIFY
MEMORANDUM OF UNDERSTANDING
FOR EMPLOYERS**

**ARTICLE I
PURPOSE AND AUTHORITY**

The parties to this agreement are the Department of Homeland Security (DHS) and the Meierhoffer Funeral Home & Crematory (Employer). The purpose of this agreement is to set forth terms and conditions which the Employer will follow while participating in E-Verify.

E-Verify is a program that electronically confirms an employee's eligibility to work in the United States after completion of Form I-9, Employment Eligibility Verification (Form I-9). This Memorandum of Understanding (MOU) explains certain features of the E-Verify program and describes specific responsibilities of the Employer, the Social Security Administration (SSA), and DHS.

Authority for the E-Verify program is found in Title IV, Subtitle A, of the Illegal Immigration Reform and Immigrant Responsibility Act of 1996 (IIRIRA), Pub. L. 104-208, 110 Stat. 3009, as amended (8 U.S.C. § 1324a note). The Federal Acquisition Regulation (FAR) Subpart 22.18, "Employment Eligibility Verification" and Executive Order 12989, as amended, provide authority for Federal contractors and subcontractors (Federal contractor) to use E-Verify to verify the employment eligibility of certain employees working on Federal contracts.

**ARTICLE II
RESPONSIBILITIES**

A. RESPONSIBILITIES OF THE EMPLOYER

1. The Employer agrees to display the following notices supplied by DHS in a prominent place that is clearly visible to prospective employees and all employees who are to be verified through the system:
 - a. Notice of E-Verify Participation
 - b. Notice of Right to Work
2. The Employer agrees to provide to the SSA and DHS the names, titles, addresses, and telephone numbers of the Employer representatives to be contacted about E-Verify. The Employer also agrees to keep such information current by providing updated information to SSA and DHS whenever the representatives' contact information changes.
3. The Employer agrees to grant E-Verify access only to current employees who need E-Verify access. Employers must promptly terminate an employee's E-Verify access if the employer is separated from the company or no longer needs access to E-Verify.

Jeremiah W. (Jay) Nixon
Governor



Doug Nelson
Commissioner

State of Missouri
OFFICE OF ADMINISTRATION
Division of Purchasing
301 West High Street, Room 630
Post Office Box 809
Jefferson City, Missouri 65102-0809
(573) 751-2387 Fax: (573) 526-9816
TTD: (800) 735-2966 Voice: (800) 735-2466
<http://oa.mo.gov/purchasing>

Karen S. Boeger
Director

January 6, 2017

Eric Montegna
Meierhoffer Funeral Home & Crematory
5005 Frederick Blvd
Saint Joseph MO 64506

Via e-mail: eric.montegna@meierhoffer.com

Dear Mr. Montegna:

In accordance with paragraph 3.3 of RFP30034901700408 for Cremation and Burial Services, this letter shall constitute an official request by the State of Missouri to enter into competitive negotiations with Meierhoffer Funeral Home & Crematory. Included with this letter are two attachments.

One attachment is a complete copy of the RFP, including revisions to the RFP. The cover page of the attached RFP is the Best and Final Offer #001 form. This BAFO #001 form must be completed, signed by an authorized representative of your organization, and returned with your BAFO response. Signing the BAFO #001 form confirms your understanding and agreement to comply with the provisions and requirements of the RFP as modified by the previously issued RFP amendments and by this request for a BAFO.

Another attachment is the Best and Final Offer (BAFO) Request List which identifies areas of concern with your proposal, areas of your proposal needing clarification, and areas of deficiency which may not comply with the requirements of the RFP. However, please understand that the State of Missouri is under no obligation to advise you of any or all of these areas and makes no claim related thereto. The Request List also includes a request for a specific response to the identified the RFP exhibit.

In your response to this Best and Final Offer, you may make any modification, addition, or deletion deemed necessary to your proposal. However, please be advised that it is not necessary for you to resubmit your entire proposal. Only the signed BAFO #001 form, your response to the BAFO Request List, and any portions of your proposal that are being revised as a result of this request for a Best and Final Offer need be submitted. Your BAFO response is your final opportunity to ensure that (1) all mandatory requirements of the RFP have been met, (2) all RFP requirements are adequately described since all areas of the proposal are subject to evaluation, and (3) this is your best offer, including a reduction or other change to pricing.

You are requested to respond to this request for a BAFO by submitting a written, sealed "Best and Final Offer" by **5:00 p.m. Central Time on Friday, January 13, 2017** to:

Eric Montegna
January 6, 2017
Page 2 of 2

Attention: Leslie Kemna
Division of Purchasing
301 West High Street, Truman Building, Room 630
Jefferson City, MO 65101-1517

The outside of the packet containing the BAFO response needs to state, "BAFO for RFPS30034901700408" on the lower left corner. Please include the **original plus three (3) copies (for a total of four (4) documents)** of your response. Faxed or e-mailed responses are not acceptable.

You are reminded that pursuant to section 610.021, RSMo, proposal documents including any best and final offer documents are considered closed records and shall not be divulged in any manner until after a contract is executed or all proposals are rejected. Furthermore, you and your agents (including subcontractors, employees, consultants, or anyone else acting on their behalf) must direct all questions or comments regarding the RFP, the evaluation, etc. to me, as the buyer of record. Neither you nor your agents may contact any other state employee regarding any of these matters during the negotiation and evaluation process. Inappropriate contacts or release of information about your proposal or BAFO are grounds for suspension and/or exclusion from specific procurements.

If you have any questions regarding this BAFO request, please contact me at (573) 751-4887 or e-mail me at leslie.kemna@oa.mo.gov. Your efforts in working with the State of Missouri to ensure a thorough evaluation of your proposal are sincerely appreciated.

Sincerely,

Leslie Kemna

c: RFPS300334901700408

Attachments: Best and Final Offer Request List
RFP including BAFO #001 form

MEIERHOFFER FUNERAL HOME & CREMATORY

BEST AND FINAL OFFER REQUEST LIST

BAFO NO. 001 FOR RFPS30034901700408

1. **IDENTIFIED DEFICIENCIES AND AREAS OF CONCERN/CLARIFICATION:**

1.1 Item 3.2.4 of the RFP requires completion and submission of the applicable portions of Exhibit C, *Business Entity Certification, Enrollment Documentation, and Affidavit of Work Authorization*, in order to affirm your enrollment and participation in the E-Verify federal work authorization program. Meierhoffer Funeral Home & Crematory's proposal did not include a current Affidavit of Work Authorization or the proper form of documentation affirming your enrollment and participation in the E-Verify federal work authorization program. The documentation needed consists of (1) a notarized Affidavit of Work Authorization from Exhibit C, and (2) either the E-Verify Employment Eligibility Verification page listing your company name and ID, or a page from the E-Verify Memorandum of Understanding (MOU) listing your company name and the MOU signature page completed and signed, at minimum, by your company and the Department of Homeland Security – Verification Division. With your BAFO response, Meierhoffer Funeral Home & Crematory is requested to submit a completed, signed, and notarized Affidavit of Work Authorization and the E-Verify Employment Eligibility Verification page or a page from the E-Verify Memorandum of Understanding (MOU).

1.2 Paragraph 3.2.5 of the RFP requests completion of Exhibit D, *Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions*. With your BAFO response, Meierhoffer Funeral Home & Crematory is requested to submit a completed Exhibit D certifying that Meierhoffer Funeral Home & Crematory is not presently debarred, suspended, proposed for debarment, declared ineligible, voluntarily excluded from participation, or otherwise excluded from or ineligible for participation under federal assistance programs.

2. **VENDOR RESPONSE TO CHANGED REQUIREMENTS:** Requirements of the RFP have been revised by BAFO #001. By signing the cover page of the BAFO request, Meierhoffer Funeral Home & Crematory indicates acceptance and compliance with all revisions therein. Meierhoffer Funeral Home & Crematory must submit any revisions to your proposal, including pricing revisions that are necessitated by the requirement changes.

2.1 Specifically, Exhibit B has been revised. With the BAFO response, Meierhoffer Funeral Home & Crematory is requested to provide the additional information included in the revisions to Exhibit B.

Supplier Information

Meierhoffer Funeral Home & Crematory

General	Categories	Agency Specific Information	Scorecard	ACH	Validations
<h3>Main Contact Information</h3> <p> Main Contact : Eric Montegna Phone : 816-232-3366 Email : eric.montegna@meierhoffer.com Fax : 816-233-5609 Address : 5005 Frederick Blvd Saint Joseph, MO, 64506, United States </p>					
<h3>Purchase Orders Dispatched to:</h3> <p> PO Contact : Eric Montegna Phone : 816-232-3366 Email : eric.montegna@meierhoffer.com Fax : 816-233-5609 Address : 5005 Frederick Blvd Saint Joseph, MO, 64506, United States </p>					
<h3>Solicitation Notifications Sent to:</h3> <p> Solicitation Contact : Eric Montegna Phone : 816-232-3366 Email : eric.montegna@meierhoffer.com Fax : 816-233-5609 Address : 5005 Frederick Blvd Saint Joseph, MO, 64506, United States </p>					
<h3>Remittance Contact Information</h3> <p> Remittance Contact : Eric Montegna Phone : 816-232-3366 Email : eric.montegna@meierhoffer.com Fax : 816-233-5609 Address : 5005 Frederick Blvd Saint Joseph, MO, 64506, United States </p>					
<h3>Other Company Information</h3> <p> Enterprise Type : Limited Liability Company - S Corporation </p>					

HQ :	Y
Supplier Exempt from W-9 Withholding? :	N
Doing Business As :	N/A
Medical or Legal Service Provider :	N
State In Which Incorporated :	MO
WebProcure Contract Received :	N
WebProcure Contract Received Date :	N/A
Federal Tax ID :	44-0527438
DUNS Number (Unique Identifier) :	N/A
Buyer-Created :	N
WebProcure Usage Terms Accepted On:	12/14/2016
Buying Organization's Additional Terms Accepted :	12/13/2016
WebProcure System Supplier ID:	107612
Supplier Created in External(Financial) System:	Y
TPID	44836f26-a04d-4199-b3b9-ef4a66156aef
TPShortname	mei002
External(Financial) System Supplier ID:	MB00107612

Attachments

Cost Data From MissouriBUYS

Item Code Supplier Name Intention Price/Unit Item Unit Additional Item Inform Add'l Item Field 1 Add'l Item Field 2
Area 01; Pick-Up Locations: Algoa Correctional Center & Jefferson City Correctional Center

1. Transportation Services

2. Storage Services

3. Cremation Services

4. Burial Preparation Services

5. Casket - Wood / Shaker Pine

6. Casket - 20 Gauge Steel

7. Basic Grave Liner

Area 02; Pick-Up Locations: Fulton Reception & Diagnostic Center & Gremer Therapeutic Center

8. Transportation Services

9. Storage Services

10. Cremation Services

11. Burial Preparation Services

12. Casket - Wood / Shaker Pine

13. Casket - 20 Gauge Steel

14. Basic Grave Liner

Area 03; Pick-Up Location: Boonville Correctional Center

15. Transportation Services

16. Storage Services

17. Cremation Services

18. Burial Preparation Services

19. Casket - Wood / Shaker Pine

20. Casket - 20 Gauge Steel

21. Basic Grave Liner

Area 04; Pick-Up Location: Chillicothe Correctional Center

22. Transportation Services

23. Storage Services

24. Cremation Services

25. Burial Preparation Services

26. Casket - Wood / Shaker Pine

27. Casket - 20 Gauge Steel

28. Basic Grave Liner

Area 05; Pick-Up Locations: Crossroads Correctional Center & Western Missouri Correctional Center

29. Transportation Services

30. Storage Services

31. Cremation Services

32. Burial Preparation Services

33. Casket - Wood / Shaker Pine

34. Casket - 20 Gauge Steel

35. Basic Grave Liner

Area 06; Pick-Up Location: Eastern Reception & Diagnostic Center

36. Transportation Services

37. Storage Services

38. Cremation Services

39. Burial Preparation Services

40. Casket - Wood / Shaker Pine

41. Casket - 20 Gauge Steel

42. Basic Grave Liner

Area 07; Pick-Up Location: Farmington Correctional Center

43. Transportation Services

44. Storage Services

45. Cremation Services

46. Burial Preparation Services

47. Casket - Wood / Shaker Pine

48. Casket - 20 Gauge Steel

49. Basic Grave Liner

Area 08; Pick-Up Location: Moberly Correctional Center

50. Transportation Services

51. Storage Services

52. Cremation Services

53. Burial Preparation Services

54. Casket - Wood / Shaker Pine

55. Casket - 20 Gauge Steel

56. Basic Grave Liner

Area 09; Pick-Up Location: Missouri Eastern Correctional Center

57. Transportation Services

58. Storage Services

59. Cremation Services

60. Burial Preparation Services

61. Casket - Wood / Shaker Pine

62. Casket - 20 Gauge Steel

63. Basic Grave Liner

Area 10; Pick-Up Location: Kansas City Reentry Center

64. Transportation Services

65. Storage Services

66. Cremation Services

67. Burial Preparation Services

68. Casket - Wood / Shaker Pine

69. Casket - 20 Gauge Steel

70. Basic Grave Liner

Area 11; Pick-Up Location: Maryville Treatment Center

71. Transportation Services

72. Storage Services

73. Cremation Services

74. Burial Preparation Services

75. Casket - Wood / Shaker Pine

76. Casket - 20 Gauge Steel

77. Basic Grave Liner

Area 12; Pick-Up Location: Northeast Correctional Center

78. Transportation Services

79. Storage Services

80. Cremation Services

81. Burial Preparation

82. Casket - Wood / Shaker Pine

83. Casket - 20 Gauge Steel

84. Basic Grave Liner

Area 13; Pick-Up Location: Ozark Correctional Center

85. Transportation Services

86. Storage Services

87. Cremation Services

88. Burial Preparation Services

89. Casket - Wood / Shaker Pine

90. Casket - 20 Gauge Steel

91. Basic Grave Liner

Area 14; Pick-Up Location: Potosi Correctional Center

92. Transportation Services

93. Storage Services

94. Cremation Services

95. Burial Preparation Services

96. Casket - Wood / Shaker Pine

97. Casket - 20 Gauge Steel

98. Basic Grave Liner

Area 15; Pick-Up Location: South Center Correctional Center

99. Transportation Services

100. Storage Services

101. Cremation Services

102. Burial Preparation Services

103. Casket - Wood / Shaker Pine

104. Casket - 20 Gauge Steel

105. Basic Grave Liner

Area 16; Pick-Up Location: Southeast Correctional Center

106. Transportation Services

107. Storage Services

126. Basic Grave Liner

[REDACTED]

Area 19; Pick-Up Location: Western Reception & Diagnostic Correctional Center

127. Transportation Services

[REDACTED]

128. Storage Services

[REDACTED]

129. Cremation Services

[REDACTED]

130. Burial Preparation Services

[REDACTED]

131. Casket - Wood / Shaker Pine

[REDACTED]

132. Casket - 20 Gauge Steel

[REDACTED]

133. Basic Grave Liner

[REDACTED]

108. Cremation Services

109. Burial Preparation Services

110. Casket - Wood / Shaker Pine

111. Casket - 20 Gauge Steel

112. Basic Grave Liner

Area 17; Pick-Up Location: Tipton Correctional Center

113. Transportation Services

114. Storage Services

115. Cremation Services

116. Burial Preparation Services

117. Casket - Wood / Shaker Pine

118. Casket - 20 Gauge Steel

119. Basic Grave Liner

Area 18; Pick-Up Location: Women's Eastern Reception & Diagnostic Correctional Center

120. Transportation Services

121. Storage Services

122. Cremation Services

123. Burial Preparation Services

124. Casket - Wood / Shaker Pine

125. Casket - 20 Gauge Steel

Company ID Number: 200413

Information Required for the E-Verify Program

Information relating to your Company:

Company Name	Meierhoffer Funeral Home & Crematory
Company Facility Address	5005 Frederick Saint Joseph, MO 64506
Company Alternate Address	P.O. Box 6099 Saint Joseph, MO 64506-6099
County or Parish	BUCHANAN
Employer Identification Number	440527438
North American Industry Classification Systems Code	624
Parent Company	
Number of Employees	20 to 99
Number of Sites Verified for	1

Company ID Number: 200413

Approved by:

Employer Meierhoffer Funeral Home & Crematory	
Name (Please Type or Print) Eric W Montegna	Title
Signature Electronically Signed	Date 03/24/2009
Department of Homeland Security – Verification Division	
Name (Please Type or Print) USCIS Verification Division	Title
Signature Electronically Signed	Date 03/24/2009

EXHIBIT D

**Certification Regarding
Debarment, Suspension, Ineligibility and Voluntary Exclusion
Lower Tier Covered Transactions**

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 29 CFR Part 98 Section 98.510, Participants' responsibilities. The regulations were published as Part VII of the May 26, 1988, Federal Register (pages 19160-19211).

(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS FOR CERTIFICATION)

- (1) The prospective recipient of Federal assistance funds certifies, by submission of this proposal, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
- (2) Where the prospective recipient of Federal assistance funds is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

MEIERHOFFER FUNERAL HOME: CREMATOR
Company Name

DUNS # (if known)

ERIC MONTEZUMA
Authorized Representative's Printed Name

VICE PRESIDENT
Authorized Representative's Title

Eric Montezuma
Authorized Representative's Signature

1/30/17
Date

Instructions for Certification

1. By signing and submitting this proposal, the prospective recipient of Federal assistance funds is providing the certification as set out below.
2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective recipient of Federal assistance funds knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the Department of Labor (DOL) may pursue available remedies, including suspension and/or debarment.
3. The prospective recipient of Federal assistance funds shall provide immediate written notice to the person to which this proposal is submitted if at any time the prospective recipient of Federal assistance funds learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
4. The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of rules implementing Executive Order 12549. You may contact the person to which this proposal is submitted for assistance in obtaining a copy of those regulations.
5. The prospective recipient of Federal assistance funds agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the DOL.
6. The prospective recipient of Federal assistance funds further agrees by submitting this proposal that it will include the clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transactions," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may but is not required to check the List of Parties Excluded from Procurement or Nonprocurement Programs.
8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the DOL may pursue available remedies, including suspension and/or debarment.