

Alternative #2

INVITATION FOR BID



**Missouri Department of Corrections
Fiscal Management Unit
Purchasing Section
2729 Plaza Drive, P.O. Box 236
Jefferson City, MO 65102**

**Buyer of Record:
Cynthia Adkins
Procurement Officer I
Telephone: (573) 526-6402
cynthia.adkins@doc.mo.gov**

IFB931Y19708684

**Vending Machine Services
FOR**

**Department of Corrections
Chillicothe Correctional Center**

**Contract Period:
January 1, 2020 through December 31, 2020**

**Date of Issue: August 21, 2019
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**Bids Must Be Received No Later Than:
2:00 p.m., Thursday, September 12, 2019**

Sealed bids must be delivered to the Missouri Department of Corrections, Purchasing Section, 2729 Plaza Drive, Jefferson City, MO 65109, or P.O. Box 236, Jefferson City, Missouri 65102. The bidder should clearly identify the IFB number on the lower right or left-handed corner of the container in which the bid is submitted to the Department. This number is essential for identification purposes.

The undersigned hereby declares understanding, agreement, and certification of compliance to provide the items and/or services at the prices stated, pursuant to the requirements and specifications contained herein. The undersigned further agrees that when an authorized official of the Missouri Department of Corrections countersigns this document, a binding contract, as defined herein, shall exist between the contractor and the Department of Corrections. The authorized signer of this document certifies the contractor (named below) and each of its principles are not suspended or debarred by the federal government.

Company Name: Blue Ribbon Vending, D.B.A. Jackson Brothers of the North
Mailing Address: 2060 N. Morley
City, State, Zip: Moberly, MO 65270
Telephone: 800-388-1345 Fax: 660-263-5922
MissouriBUYS SYSTEM ID: 2012805310-0
Email: rodcalhoun@jacksonbrothers.com
Authorized Signer's Printed Name and Title: Rod Calhoun, President & G.M.
Authorized Signature: Rod Calhoun Date: 9-11-2019

NOTICE OF AWARD: This bid is accepted by the Missouri Department of Corrections as follows:
Contract No. **Y19708684**

IN IT'S ENTIRETY

Alana Boyles
Alana Boyles, Director, Division of Adult Institutions

10-25-19
Date

The original cover page, including amendments, should be signed and returned with the bid

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1. INTRODUCTION AND GENERAL INFORMATION

This section of the IFB includes a brief introduction and background information about the intended services for which the requirements herein are written. The contents of this section are intended for informational purposes and do not require a response.

1.1 Purpose:

- 1.1.1 The Missouri Department of Corrections (hereinafter referred to as the Department) is accepting competitive, sealed bids to establish a contract for vending machine services for Chillicothe Correctional Center (hereinafter referred to as CCC) located at the following address.

Chillicothe Correctional Center
3151 Litton Road
Chillicothe, MO 64601

1.2 Questions Regarding the IFB:

- 1.2.1 It is the bidder's responsibility to ask questions, request changes or clarifications, or otherwise advise the Department if the bidder believes that any language, specifications or requirements are: (1) ambiguous, (2) contradictory or arbitrary, or both, (3) violate any state or federal law or regulation, (4) restrict or limit the requirements to a single source, or (5) restrict or limit the bidder's ability to submit a bid.
- a. Except as may be otherwise stated herein, the bidder and the bidder's agents (including subcontractors, employees, consultants, or anyone else acting on their behalf) must direct all of their questions or comments regarding the IFB, the solicitation process, the evaluation, etc., to the Buyer of Record indicated on the first page of this IFB. Inappropriate contacts with other personnel are grounds for suspension and/or exclusion from specific procurements. Bidders and their agents who have questions regarding this matter should contact the Buyer of Record.
- b. All questions and issues should be submitted at least ten (10) working days prior to the due date of the bid. If not received prior to ten (10) working days before the bid due date, the Department may not be able to fully research and consider the respective questions or issues. Questions and issues relating to the IFB, including questions related to the competitive procurement process, must be directed to the Buyer of Record. It is preferred that questions be e-mailed to the Buyer of Record at cynthia.adkins@doc.mo.gov.
- c. The Department will attempt to ensure that a bidder receives an adequate and prompt response to questions, if applicable. Upon the Department's consideration of questions and issues, if the Department determines that changes are necessary, the resulting changes will be included in a subsequently issued IFB amendment(s); absence of such response indicates that the questions and issues were considered but deemed unnecessary for an IFB amendment as the questions and issues did not provide further clarity to the IFB. All bidders will be advised of any change to the IFB's language, specifications, or requirements by a formal amendment to the IFB.

NOTE: The only official position of the Department shall be that which is contained in the IFB and any amendments thereto.

1.3 Background Information:

- 1.3.1 The CCC is a minimum, medium, and maximum security prison that has a housing capacity of 1,600 female offenders.
- 1.3.2 Estimated Gross Sales – Gross sales at CCC average approximately \$11,000.00 per month. Future sales are not guaranteed.

1.3.3 Although an attempt has been made to provide accurate and up-to-date information, the Department does not warrant or represent that the background information provided herein reflects all relationships or existing conditions related to the IFB.

1.3.4 A current contract exists for the services being obtained via this IFB.

- a. Viewing the contract - A copy of the contract can be viewed and printed from the MissouriBUYS Contract Board located on the Internet at:

<https://missouribuys.mo.gov/contractboard>

Please reference contract number Y16708507 when searching for the document.

1.4 General Information:

1.4.1 Terms and Conditions - It is recommended that all bidders review the Terms and Conditions governing this solicitation in its entirety, giving particular emphasis to examining those sections related to:

- Open Competition
- Submission of Bids
- Preparation of Bids
- Evaluation and Award

1.5 Vendor Information:

1.5.1 The Missouri Department of Corrections, Purchasing Section, has transitioned to the new MissouriBUYS eProcurement system. All vendors that sell products or services to the state, new or existing, will be required to register or re-register on the MissouriBUYS website at <https://missouribuys.mo.gov/>. Please note that there are written instructions on the "Register" tab, as well as a Vendor Training Video.

1.6 Tour of Facility:

1.6.1 The bidder may tour the facility prior to submitting a bid for vending machine services. Any bidder wishing to tour the facility must contact Tammy Dysart, Business Manager/designee at (660) 646-4032, extension 2909, Monday through Friday, 8:00 a.m. to 4:00 p.m., at least four (4) days prior to desired tour date.

1.6.2 Any potential bidder interested in participating in a tour of the facility must provide the full name and valid Missouri driver's license number of each individual planning to attend a facility tour. If the bidder does not have a valid Missouri driver's license, their social security number and date of birth are required.

- a. Each potential bidder is limited to two (2) individuals at a tour of the facility.
- b. Each person attending a tour will be required to have a valid government issued ID. Cell phones, cameras, tape recorders and purses will not be permitted inside the facility.
- c. The Department reserves the right to accept or reject any person requesting a tour of the facility.
- d. Other than the questions related to the tour, all questions regarding the Invitation for Bid and/or the competitive procurement process must be directed to Cynthia Adkins at (573) 526-6402 or cynthia.adkins@doc.mo.gov.

- 1.6.3 A tour of the facility is not required in order to submit a bid. Each bidder is solely responsible for a prudent and complete inspection, examination, and assessment of the work site conditions, facilities and/or other existing condition, factor, or item that may affect or impact on the performance or service described and required by the contractual requirements. The bidder shall not be relieved of responsibility for performance under the contract for any reason whatsoever, including, but not limited to; (1) the bidder's failure to tour the facility, and (2) the bidder's failure to observe existing conditions, etc.
- 1.6.4 Bidders are strongly encouraged to advise the Department designee referred to in paragraph 1.6.1 at least five (5) days prior to touring the facility of any special accommodations needed for disabled personnel who will be attending the tour so that these accommodations can be made.

END OF SECTION 1: INTRODUCTION AND GENERAL INFORMATION

2. PERFORMANCE REQUIREMENTS

2.1 Equipment and Supplies:

- 2.1.1 The contractor shall provide, install and maintain all equipment listed on **ATTACHMENT 1, List of Equipment**. CCC reserves the right to request additional machines or the removal of machines to meet the needs of the Department.
- a. All equipment provided by the contractor shall be in new or first class condition.
 - b. The contractor must maintain the equipment at high standards of cleanliness. All vending machines must be National Sanitation Foundation (NSF) approved.
 - c. The contractor must maintain the equipment at high standards of quality and dependability with minimal malfunctions or breakdowns.
 - d. Change machines must be able to accept old and new currency of one, five, ten and twenty dollar bills for \$1 coins.
- 2.1.2 Snack machines must have a minimum of twenty (20) large slots and twenty (20) small slots unless the designated area for that machine will only accommodate a smaller sized machine. Any snack machine that does not meet the minimum capacity of twenty (20) large slots and twenty (20) small slots must have pre-approval by the Business Manager/designee before being installed.
- 2.1.3 All staff vending machines shall accept bills (at least \$1.00) and coins (\$.05, \$.10, \$.25 and \$1.00), and credit/debit cards. Offender visiting room vending machines shall **ONLY** accept all coins (\$.05, \$.10, \$.25 and \$1.00).
- a. The contractor may impose a \$0.10 processing fee for each credit/debit card used. The cost of this fee must be posted on all machines.
 - b. The contractor shall provide the required wireless Wide Area Network (WAN) hardware and software necessary for the credit/debit card equipment, and supplies necessary to perform the services required herein.
- 2.1.4 All beverage vending machines shall be Energy Star rated, or the contractor shall supply and install a top mounted energy conservation device (i.e. Vending Miser) for each beverage machine listed on **ATTACHMENT 1, List of Equipment**.
- 2.1.5 The contractor shall provide individually packaged serving size condiments (ketchup, mustard, mayonnaise, napkins, pepper, salt and sporks) for condiment bars as indicated on **ATTACHMENT 1, List of Equipment**. Stock must be maintained at an adequate level.
- 2.1.6 The contractor must provide non-dairy creamer, sugar, sugar substitute, and stirrers for the Hot Beverage machine in the Visiting Room. Stock must be maintained at an adequate level.
- 2.1.7 The contractor must provide and maintain microwaves and change machines where listed on **ATTACHMENT 1, List of Equipment**.
- 2.1.8 All vending machines must not be set to a "forced vend" setting but must be able to instantly provide a refund if the item selected is out of stock.
- 2.1.9 All vending machines shall be equipped with a non-resettable meter to facilitate accounting and audit requirements.

2.1.10 The contractor must provide trained and competent repair personnel who must be available within one (1) working day to make repairs on the vending machines, as needed. The contractor shall immediately notify the Business Manager/designee of when the vending machines have been repaired or a timeline if repairs are unable to be made within one (1) working day.

2.1.11 The Department will provide all necessary utilities.

2.1.12 CCC reserves the right of final approval of all equipment installed in the facility.

2.2 Security:

2.2.1 At no time shall the contractor or contractor's personnel leave any merchandise, change, cash or unlocked machines unattended. The Department shall not be held responsible for any loss incurred by the contractor for unattended merchandise, change, cash or machines left unlocked. Any such loss shall not relieve the contractor from any requirements of the contract.

2.3 Item Selection:

2.3.1 There shall be no items categorized as "energy drinks" for sale in any vending machine on any DOC property.

2.3.2 The contractor shall understand and agree the only products offered will be as stated on **ATTACHMENT 2, Approved Products**, with the exception of "Vendor's Choice" products as provided for in paragraph 2.3.4.

2.3.3 Duplication of products in snack machines is permissible if required by sales volume. Duplication of more than two (2) slots must be approved by the Business Manager/designee.

2.3.4 Vendor's Choice - The contractor is allowed up to two (2) Vendor's Choice slots per snack machine and one (1) Vendor's Choice slot per cold food machine. Vendor's Choice slots are exempt from the requirements of section 2.3.1. The contractor may use Vendor's Choice slots for new products.

a. Vendor's Choice products must meet any security requirements imposed by CCC. Vendor's Choice products must be preapproved by the Business Manager/designee before being made available in the machines.

b. If requested by the Business Manager/designee, the contractor must change a Vendor's Choice product.

c. The contractor may provide itemized sales information of Selling Price. Addition of products to **ATTACHMENT 2, Approved Products**, must be by written contract amendment.

2.3.5 All products shall be fresh and of retail quality. Outdated or short dated products are not acceptable.

2.3.6 Size – Size shall be as specified or within the range listed on **ATTACHMENT 2, Approved Products**.

2.3.7 Packaging – All items shall be individually packaged for resale. Glass containers and food containers with metal pop-tops are not acceptable.

2.3.8 All items specified herein shall be processed, packaged and delivered in accordance with all local, state and federal regulations and the requirements of the Federal Food, Drug and Cosmetic Act to include regulations promulgated there under.

- 2.3.9 The contractor shall provide one (1) vending machine located in the Visiting Room for picture blocks. The contractor shall understand that the picture blocks are a free service; prices for the picture blocks shall be set by the CCC. Once a month, the contractor shall issue a check for the amount of one-hundred percent of the picture block gross sales to the CCC, made payable to Canteen Fund. The picture block gross sales shall be deducted from the gross vending sales prior to the commission payment being calculated.
- 2.3.10 Small colored candies such as Skittles, Reese's Pieces, M&M's, etc. are not allowable in visiting room snack machines.
- 2.4 Delivery Performance:**
- 2.4.1 The contractor shall deliver and stock all vending machines on a regular basis, six days per week, if necessary. The contractor shall coordinate delivery days and times with the Business Manager/designee.
- 2.4.2 The Business Manager/designee reserves the right to increase/decrease the frequency of deliveries.
- 2.4.3 The contractor and all of the contractor's employees shall follow the facility's standard operating procedures regarding sign in/out when entering and exiting the facility.
- 2.4.4 All products shall be delivered FOB Destination, Prepaid and Allowed.
- 2.5 Taxes:**
- 2.5.1 The contractor shall be responsible for all federal, state, and local taxes attributable to the vending equipment as well as sales tax for product sold.
- 2.6 Licenses:**
- 2.6.1 The contractor must maintain all necessary permits, licenses, etc. for the operation of a vending service.
- 2.7 Commission Rate:**
- 2.7.1 The firm fixed commission rate shall apply to all sales in all machines with the exception of items referenced in section 2.3.8. The contractor shall pay the firm fixed commission rate as stated on **EXHIBIT A, Pricing Page** on all gross sales per vending unit.
- 2.8 Commission Payment:**
- 2.8.1 The contractor shall submit the correct commission payment no later than the 15th of each month for the previous month's sales.
- a. For vending machines that are located in the offender visiting room, sixty percent (60%) of the commission rate payment shall be made payable to the "Canteen Fund", forty percent (40%) of the commission rate payment shall be made payable to the "CCC Personnel Club".
- b. For vending machines that are staff only use, one hundred percent (100%) of the commission rate payment shall be made payable to the "CCC Personnel Club".
- 2.8.2 The commission payment shall be made by company check, bank check, cashier's check or money order and shall be hand delivered or sent by certified mail or some other traceable courier service to a section or individual designated by the Business Manager. Any hand delivered commission checks must be delivered person-to-person to the individual(s) designated by the Business Manager/designee and shall not be left under a door, on a desk, with the receptionist, etc.

- a. If a commission check is returned to the CCC for insufficient funds and if requested by the Department, the contractor shall provide a cashier's check or money order for the correct commission payment as well as the reimbursement of any bank charges for the returned check fee(s).
 - b. If a commission check is returned to the CCC for insufficient funds, the Department reserves the right to require a cashier's check or money order for the correct commission payments from the contractor for any subsequent commission checks.
- 2.8.3 The contractor must include with the commission check a detailed report of sales by vending machine including machine number, product, and beginning and ending reading of all transaction counters.
- 2.8.4 Transaction counters replaced due to maintenance/repair issues shall be reported on the detailed sales report under the corresponding machine as follows:
- beginning and ending reading;
 - date removed from the vending machine; and
 - the replacement transactions counter beginning and ending reading.
- 2.8.5 Taxes, license fees and other expenses, except those specifically listed herein, are the responsibility of the contractor and shall not be deducted from the commission payment.
- 2.9 Receipt of Refund:**
- 2.9.1 Within ten (10) days of the contractor's receipt of a refund request, the contractor shall provide the requested refund to the customer.
- 2.10 Inspections and Audits:**
- 2.10.1 Each time vending machines are restocked, serviced, or otherwise attended by the contractor, the contractor agrees a representative of the site may conduct a vending count to record the number of sale items in the vending machines prior to and/or following any restocking.
- a. If a handheld electronic device is used by the contractor to gather sales information, the machine counters must be functional and visible for the Business Manager/designee of the site to verify or record the number of sale items.
- 2.10.2 The contractor agrees and understands that the Department and/or any appropriate state/federal agency may examine (audit) all pertinent books, documents, papers, and records of the contractor as they relate to the requirements of the contract, and shall make such available upon request.
- a. The contractor must use Generally Accepted Accounting Principles as promulgated by the American Institute of Certified Public Accountants.
 - b. The contractor shall retain all records relating to the contract for five (5) years, or such time as prescribed by law, after the close of the fiscal year in which the contract expires/terminates. Such records may be destroyed at the end of the five (5) year period if the Department has been notified in writing by the contractor and written approval to destroy the records has been received from the Department. In all cases where audit questions have arisen before the expiration of the five-year period, records shall be retained until resolution of such.
 - c. The contractor shall retain records which relate to appeals, litigation of the settlement of claims arising out of performance of the contract and costs and expenses of the contract to which exception has been taken by the Department until such time as the appeal, litigation, claim, or exception has been resolved.

- d. Failure by the contractor to maintain and make available appropriate records shall constitute a material breach of the contract.
- 2.10.3 On any given business day, the Department may request the contractor or one of the contractor's representatives to appear at the location and open any or all vending machines and permit a Department representative to count and determine the amount of money in any or all of the vending machines at the location. The Department will give a minimum of four (4) hours notice of each inspection.
- 2.11 Transition:**
- 2.11.1 Upon award of a contract, the contractor shall work with CCC and any other provider designated by CCC to ensure an orderly transition of services under the contract and to ensure uninterrupted service.
 - 2.11.2 Upon expiration, termination, or cancellation of the contract, the contractor shall assist CCC and any other provider designated by CCC to ensure an orderly transition of services and responsibilities under the contract and to ensure uninterrupted service.
 - a. If requested, the contractor shall agree to continue providing any or all of the services in accordance with the terms and conditions, requirements, specifications, and payment provisions of the contract for a period not to exceed one hundred eighty (180) calendar days after the expiration date of the contract or until a new contract is established.

END OF SECTION 2: PERFORMANCE REQUIREMENTS

3. GENERAL CONTRACTUAL REQUIREMENTS

This section of the IFB includes the general contractual requirements and provisions that shall govern the contract after IFB award. The contents of this section include mandatory provisions that must be adhered to by the Department and the contractor unless changed by a contract amendment. Response to this section by the bidder is not necessary as all provisions are mandatory.

3.1 Contractual Requirements:

- 3.1.1 **Contract** - A binding contract shall consist of: (1) the IFB and any amendments thereto, (2) the contractor's response (bid) to the IFB, (3) clarification of the response (bid), if any, and (4) the Department's acceptance of the response (bid) by "notice of award". All Exhibits included in the IFB shall be incorporated into the contract by reference.
- a. A notice of award issued by the Department does not constitute an authorization for shipment of equipment or supplies or a directive to proceed with services. Before providing equipment, supplies and/or services to the Department, the contractor must receive a properly authorized purchase order or other form of authorization given to the contractor at the discretion of the Department.
 - b. The contract expresses the complete agreement of the parties and performance shall be governed solely by the specifications and requirements contained therein.
 - c. Any change to the contract, whether by modification and/or supplementation, must be accomplished by a formal contract amendment signed and approved by and between the duly authorized representative of the contractor and the Department prior to the effective date of such modification. The contractor expressly and explicitly understands and agrees that no other method and/or no other document, including correspondence, acts, and oral communications by or from any person, shall be used or construed as an amendment or modification to the contract.
- 3.1.2 **Contract Period** - The original contract period shall be as stated on page one (1) of the IFB. The contract shall not bind, nor purport to bind, the Department for any contractual commitment in excess of the original contract period. The Department shall have the right, at its sole option, to renew the contract for two (2) additional twelve (12) month periods or any portion thereof. In the event the Department exercises such right, all terms and conditions, requirements, and specifications of the contract shall remain the same and apply during the renewal period pursuant to applicable option clauses of this document.
- 3.1.3 **Renewal Periods** - The contractor shall agree if the Department exercises the option for renewal, and renewal commission rates are not provided, then the commission rate during the renewal period shall be the same as during the original contract period.
- 3.1.4 **Termination** - The Department reserves the right to terminate the contract at any time, for the convenience of the State of Missouri, without penalty or recourse, by giving written notice to the contractor at least thirty (30) calendar days prior to the effective date of such termination. The contractor shall be entitled to receive compensation for services and/or supplies delivered to and accepted by the Department pursuant to the contract prior to the effective date of termination.
- 3.1.5 **Contractor Liability** - The contractor shall be responsible for any and all personal injury (including death) or property damage as a result of the contractor's negligence involving any equipment or service provided under the terms and conditions, requirements and specifications of the contract. In addition, the contractor assumes the obligation to save the State of Missouri, including its agencies, employees, and assignees, from every expense, liability, or payment arising out of such negligent act.

- a. The contractor also agrees to hold the State of Missouri, including its agencies, employees, and assignees, harmless for any negligent act or omission committed by any subcontractor or other person employed by or under the supervision of the contractor under the terms of the contract.
 - b. The contractor shall not be responsible for any injury or damage occurring as a result of any negligent act or omission committed by the State of Missouri, including its agencies, employees, and assignees.
- 3.1.6 Insurance - The contractor shall understand and agree that the State of Missouri cannot save and hold harmless and/or indemnify the contractor or employees against any liability incurred or arising as a result of any activity of the contractor or any activity of the contractor's employees related to the contractor's performance under the contract. Therefore, the contractor must acquire and maintain adequate liability insurance in the form(s) and amount(s) sufficient to protect the State of Missouri, its agencies, its employees, its clients, and the general public against any such loss, damage and/or expense related to his/her performance under the contract. General and other non-professional liability insurance shall include an endorsement that adds the State of Missouri as an additional insured. Self-insurance coverage or another alternative risk financing mechanism may be utilized provided that such coverage is verifiable and irrevocably reliable and the State of Missouri is protected as an additional insured.
- a. In the event the insurance coverage is canceled, the Department must be notified within thirty (30) calendar days.
- 3.1.7 Contractor's Employees - The contractor and all of the contractor's employees and agents providing services in any Department of Corrections institution must be at least eighteen (18) years of age. A Missouri Uniform Law Enforcement System (MULES) check or other background investigation shall be required on the contractor, the contractor's employees and agents before they are allowed entry into the institution. The contractor, its employees and agents understand and agree that the Department may complete criminal background records checks annually for the contractor and the contractor's employees and agents that have the potential to have contact with offenders.
- a. The institution shall have the right to deny access into the institution for the contractor and any of the contractor's employees and agents for any reason, at the discretion of the institution.
 - b. The contractor, its employees and agents under active federal or state felony or misdemeanor supervision must receive written division director approval prior to providing services pursuant to a Department contract. Similarly, contractors/employees/agents with prior felony convictions and not under active supervision must receive written division director approval in advance.
 - c. The contractor, its employees and agents shall at all times observe and comply with all applicable state statutes, Department rules, regulations, guidelines, internal management policies and procedures, and general orders of the Department that are applicable, regarding operations and activities in and about all Department property. Furthermore, the contractor, its employees and agents, shall not obstruct the Department or any of its designated officials from performing their duties in response to court orders or in the maintenance of a secure and safe correctional environment. The contractor shall comply with the Department's policies and procedures relating to employee conduct.
 - (1) The Department has a zero tolerance policy for any form of sexual misconduct to include staff/contractor/volunteer on offender, or offender on offender, sexual harassment, sexual assault, sexual abuse and consensual sex.

- a. Any contractor or contractor's employee or agent who witnesses any form of sexual misconduct must immediately report it to the warden of the institution. If a contractor or contractor's employee or agent fails to report or knowingly condones sexual harassment or sexual contact with or between offenders, the Department may cancel the contract, or at the Department's sole discretion, require the contractor to remove the employee/agent from providing services under the contract.
- (2) Any contractor or contractor's employee or agent who engages in sexual abuse shall be prohibited from entering the institution and shall be reported to law enforcement agencies and licensing bodies, as appropriate.
- d. The contractor, its employees and agents shall not interact with the offenders except as is necessary to perform the requirements of the contract. The contractor, its employees and agents shall not give anything to nor accept anything from the offenders except in the normal performance of the contract.
 - e. If any contractor or contractor's employee or agent is denied access into the institution for any reason or is denied approval to provide service to the Department for any reason stated herein, it shall not relieve the contractor of any requirements of the contract. If the contractor is unable to perform the requirements of the contract for any reason, the contractor shall be considered in breach.
- 3.1.8 Subcontractors - Any subcontract for the items/services described herein must include appropriate provisions and contractual obligations to ensure the successful fulfillment of all contractual obligations agreed to by the contractor and the Department and to ensure that the Department is indemnified, saved, and held harmless from and against any and all claims of damage, loss, and cost (including attorney fees) of any kind related to a subcontract in those matters described in the contract between the Department and the contractor.
- a. The contractor shall expressly understand and agree that he/she shall assume and be solely responsible for all legal and financial responsibilities related to the execution of a subcontract.
 - b. The contractor shall agree and understand that utilization of a subcontractor to provide any of the products/services in the contract shall in no way relieve the contractor of the responsibility for providing the products/services as described and set forth herein.
 - c. The contractor must obtain the approval of the Department prior to establishing any new subcontracting arrangements and before changing any subcontractors. The approval shall not be arbitrarily withheld.
- 3.1.9 Contractor Status - The contractor is an independent contractor and shall not represent the contractor or the contractor's employees to be employees of the State of Missouri or a Department of the State of Missouri. The contractor shall assume all legal and financial responsibility for salaries, taxes, FICA, employee fringe benefits, workers compensation, employee insurance, minimum wage requirements, overtime, etc., and agrees to indemnify, save, and hold the State of Missouri, its officers, agents, and employees, harmless from and against, any and all loss; cost (including attorney fees); and damage of any kind related to such matters.
- 3.1.10 Delivery Performance - The contractor and/or the contractor's subcontractor(s) shall deliver products in accordance with the contracted delivery requirements stated herein to the Department.

- a. Delays in Delivery Performance - If at any time the contractor should encounter conditions impeding delivery of product, the contractor shall immediately notify the Business Manager/Designee in writing of the fact of delay, its likely duration, and its cause(s). As soon as practical after the receipt of the contractor's notice, the Department shall evaluate the situation and may, at its sole discretion, extend the contractor's time for delivery.
 - b. A delay by the contractor in the performance of its delivery obligations shall render the contractor liable for additional costs incurred by the Department to obtain product from other sources unless an extension of time is agreed upon pursuant to 3.1.11 a.
- 3.1.11 Point of Contact - The contractor must function as the single point of contact for the Department, regardless of any subcontract arrangements made, for all products and services provided, including but not limited to, issues related to delivery, restocking, maintenance and commission payment.
- 3.1.12 Criminal Justice Information Systems (CJIS) Security Awareness – Criminal Justice Information is any information collected by the FBI (Federal Bureau of Investigation), MSHP (Missouri State Highway patrol) and other criminal justice entities and includes personally identifiable information. It includes ALL information viewed directly from state and federal systems and also data obtained from those sources.
- a. All Criminal Justice Information is sensitive information and is privileged.
 - b. If the contractor acquires any Criminal Justice Information by virtue of the performance of this contract, regardless of the method of acquisition, the contractor is not authorized to use or disseminate the information in any form.
 - c. The contractor must not, at any time, directly or indirectly disclose any Criminal Justice Information learned during the performance of this contract.
 - d. Unauthorized access, use, or dissemination of CJIS data is unlawful, and may result in the imposition of administrative sanctions and/or state/federal criminal penalties. If the contractor has information to indicate this has occurred, the contractor must report it to the Department of Corrections.
 - e. Misuse of official information is a Class A Misdemeanor. Section 576.050.2 of the Revised Statute of Missouri states, "A person commits the offense of misuse of official information if he or she recklessly obtains or discloses information from the Missouri uniform law enforcement system (MULES) or the National Crime Information Center System (NCIC), or any other criminal justice information sharing system that contains individually identifiable information for private or personal use, or for a purpose other than in connection with their official duties and performance of their job."

END OF SECTION 3: GENERAL CONTRACTUAL REQUIREMENTS

4. BID SUBMISSION, EVALUATION AND AWARD INFORMATION

4.1 Submission of Bids:

- 4.1.1 **Hard Copy Bid** - If the vendor is submitting a bid via the mail or a courier service or is hand delivering the bid, the vendor should include completed exhibits, forms, and other information concerning the bid (including completed Pricing Page(s) with the bid. The vendor is instructed to review the IFB submission provisions carefully to ensure they are providing all required pricing, including applicable renewal pricing.
- a. The bid should be page numbered.
 - b. **Recycled Products** - The State of Missouri recognizes the limited nature of our resources and the leadership role of government agencies in regard to the environment. Accordingly, the vendor is requested to print the bid double-sided using recycled paper, if possible, and minimize or eliminate the use of non-recyclable materials such as plastic report covers, plastic dividers, vinyl sleeves, and binding. Lengthy bids may be submitted in a notebook or binder.
- 4.1.2 **EXHIBIT A, Pricing Page** - The bidder must submit a firm fixed commission rate percentage of gross sales on **EXHIBIT A, Pricing Page** for the original contract period and both renewal periods. If renewal commission rates are not provided, then the commission rate during the renewal period shall be the same as during the original contract period.
- 4.1.3 **Open Records** – Pursuant to section 610.021, RSMo, the bid shall be considered an open record after the bid is opened. Therefore, the bidder is advised not to include any information that the bidder does not want to be viewed by the public, including personal identifying information such as social security numbers.
- a. In preparing a bid, the bidder should be mindful of document preparation efforts for imaging purposes and storage capacity that will be required to image the bids and should limit bid content to items that provide substance, quality of content, and clarity of information.
 - b. Additionally, after a contract is executed, the contract(s) is scanned into the Department's imaging system. The scanned information will be available for viewing through the Internet at <https://doc.mo.gov/divisions/human-services/purchasing>.
- 4.1.4 **Contact** – Any and all communication from bidders regarding specifications, requirements, competitive bid process, etc. related to the bid document must be referred to the Buyer of Record identified on the first page of this document. Such communication should be received at least ten calendar days prior to the official bid opening date.
- 4.1.5 **Compliance with Terms and Conditions** – The bidder is cautioned when submitting pre-printed terms and conditions or other type material to make sure such documents do not contain other terms and conditions which conflict with those of the IFB and its contractual requirements. The bidder agrees that in the event of conflict between any of the bidder's terms and conditions and those contained in the IFB that the IFB shall govern. Taking exception to the Department's terms and conditions may render a bidder's bid non-responsive and remove it from consideration for award.
- 4.1.6 **Bid Detail Requirements and Deviations** – It is the bidder's responsibility to submit a bid that meets all mandatory specifications stated herein. The bidder should clearly identify any and all deviations from both the mandatory and desirable specifications stated in the IFB. Any deviation from a mandatory requirement may render the bid non-responsive. Any deviation from a desirable specification may be reviewed by the Department as to its acceptability and impact on competition.

4.2 Evaluation and Award Process:

4.2.1 After determining that a bid satisfies the mandatory requirements stated in the IFB, the evaluator shall use objective analysis in conducting a comparative assessment of the bid(s). The contract shall be awarded to the highest and best bidder.

4.3 Evaluation of Responsiveness, Responsibility and Reliability:

4.3.1 Determination of Responsiveness - Any bid which does not comply with the mandatory requirements of the IFB will be determined to be non-responsive and will not be considered for an award.

4.3.2 Determination of Responsibility and Reliability – The Department shall determine the responsibility and reliability of the highest responsive bidder.

a. The Department reserves the right to reject any bid for reasons which may include but not necessarily be limited to:

- Receipt of any information, from any source, regarding unsatisfactory experience and/or performance of similar services by the bidder or any subcontractor(s) proposed to provide the vending machine services within the past three (3) years; and/or
- Inability of the bidder to document performance of vending machine services within the past three (3) years which are similar to the services required herein, for a period of not less than twelve (12) consecutive months; and/or
- The bidder’s failure to document familiarity with the building.

b. If the highest responsive bidder is determined to be irresponsible and unreliable, the Department shall conduct a determination of responsibility and reliability for the next highest responsive bidder.

4.4 Cost Evaluation:

4.4.1 The evaluation shall include the original contract period plus the renewal periods. The bidder shall submit a firm fixed commission rate percentage of gross sales for the original contract period and each renewal period on **EXHIBIT A, Pricing Page** for line item 001.

4.4.2 For evaluation purposes only, the initial contract period total commission earned on gross sales shall be calculated by multiplying the commission rate percentage of gross sales indicated on **EXHIBIT A, Pricing Page** by the estimated monthly sales as stated in section 1.3.2.

a. Commission earned on gross sales for each renewal period will be calculated in the same manner as indicated in 4.4.2.

b. Assigned points shall be determined from the result of the calculations stated above using the following formula:

$$\frac{\text{Compared Bidder's Commission Earned}}{\text{Highest Responsive Bidder's Commission Earned}} \times \text{Maximum Evaluation Points (100)} = \text{Assigned Points}$$

4.5 EXHIBIT B, Missouri Service Disabled Business Preference:

4.5.1 Pursuant to section 34.074 RSMo, and 1 CSR 40-1.050, a three (3) bonus point preference shall be granted to vendors who qualify as Missouri service-disabled veteran business enterprises and who complete and submit **EXHIBIT B, Missouri Service-Disabled Veteran Business Preference** with the bid. If the bid does not include the completed **EXHIBIT B** and the documentation specified on **EXHIBIT B** in accordance with the instructions provided therein, no preference points will be applied.

4.6 EXHIBIT C, Refund Procedure and Familiarity of Buildings:

4.6.1 The bidder must state on **EXHIBIT C, Refund Procedure and Familiarity of Buildings**, its refund procedure when a customer does not receive the product paid for or receives an outdated or otherwise unacceptable product.

4.6.2 Familiarity with the Buildings – The bidder must be familiar with the buildings. In order to be considered familiar with the buildings, the bidder must either schedule and attend a tour or have knowledge of the buildings and any existing conditions and factors of the buildings that may affect the performance of the required services.

a. The Department will maintain an attendance record documenting the bidders who scheduled and attended a tour. The bidder shall be responsible for ensuring the bidder's attendance at the tour is documented. If the attendance record does not document the bidder's attendance at the tour, the bidder will not be recognized for having attended the tour.

b. If the bidder did not schedule and attend a tour, the bidder must provide relevant information regarding the bidder's knowledge of the building(s) and any existing conditions and factors of the buildings that may affect the performance of the required services. Space is provided for the bidder to provide such information on **EXHIBIT C, Refund Procedure and Familiarity of Buildings**.

1) For purposes of this procurement, a bidder will be considered knowledgeable of the buildings for reasons including, but not necessarily limited to, providing vending machine services in the buildings within the past three (3) years.

c. The bidder is advised that a review of building floor plans, an unscheduled independent public viewing of the building, or discussions with Department personnel regarding the buildings shall not, for vending machine service purposes, satisfy the requirement regarding a bidder having knowledge of the buildings.

4.7 EXHIBIT D, Current/Prior Experience:

4.7.1 The bidder must complete **EXHIBIT D, Current/Prior Experience** to demonstrate performance responsibility and reliability of vending machine services. The bidder should provide information related to current and previous contracts performed by the bidder's organization which are similar to the requirements of this IFB.

4.8 Determination for Award:

4.8.1 The Department reserves the right to award to the bidder whose bid complies with all mandatory specifications and requirements, and is the most responsive, responsible and reliable bidder with the highest commission rate determined as specified herein.

- 4.8.2 Only one award shall be made to the bidder who meets specifications and who has the highest responsive bid. Other factors that affect the determination of the highest priced responsive bidder include consideration of the preference explained in Section 4.5.
- 4.8.3 Determination of Highest Priced Bidder Including Consideration of Preferences - After completing the cost evaluation and determining preference bonus points, the bidder with the most points is considered the highest bidder. Total points shall be computed based on the total evaluated bid price as follows:

$$\text{Assigned Points} + \text{earned preference points} = \text{Total Points}$$

- 4.8.4 The Department reserves the right to reject any bid which is determined unacceptable for reasons which may include but are not necessarily limited to: 1) failure of the bidder to meet mandatory general performance specifications; and/or 2) failure of the bidder to meet mandatory technical specifications; and/or; 3) receipt of any information, from any source, regarding delivery of unsatisfactory product or service by the bidder within the past three years. As deemed in its best interests, the Department reserves the right to clarify any and all portions of any bidder's offer.

4.9 Other Bid Submission Requirements:

- 4.9.1 The bidder must be in compliance with the laws regarding conducting business in the State of Missouri. The bidder certifies by signing the signature page of this original document and any amendment signature page(s) that the bidder and any proposed subcontractors either are presently in compliance with such laws or shall be in compliance with such laws prior to any resulting contract award. The bidder shall provide documentation of compliance upon request by the Department. The compliance to conduct business in the state shall include but may not be limited to:

- Registration of business name (if applicable)
- Certificate of authority to transact business/certificate of good standing (if applicable)
- Taxes (e.g., city/county/state/federal)
- State and local certifications (e.g., professions/occupations/activities)
- Licenses and permits (e.g., city/county license, sales permits)
- Insurance (e.g., worker's compensation/unemployment compensation)

4.9.2 EXHIBIT E, Miscellaneous Information:

- a. Authorization to Transact Business - In accordance with section 351.572.1, RSMo, the Department is precluded from contracting with a vendor or its affiliate who is not authorized to transact business in the State of Missouri. Bidders must be either registered with the Missouri Secretary of State, or exempt per a specific exemption stated in section 351.572.2, RSMo, which can be viewed at <http://revisor.mo.gov/main/OneSection.aspx?section=351.572>. The bidder should complete **EXHIBIT E** by indicating its Missouri State Charter Number or the specific exemption that applies to the bidder.
- b. Employee Bidding/Conflict of Interest - Bidders who are employees of the State of Missouri, a member of the General Assembly or a statewide Elected official must comply with sections 105.450 to 105.458 RSMo regarding conflict of interest. If the bidder or any owner of the bidder's organization is currently an employee of the State of Missouri, a member of the General Assembly or a statewide elected official, please complete **EXHIBIT E**.

END OF SECTION 4: BID SUBMISSION, EVALUATION AND AWARD INFORMATION

**EXHIBIT A,
Pricing Page**

The bidder must state a firm, fixed commission rate as a percentage of gross sales for the original contract period, 1st renewal period and 2nd renewal period.

Line Item	Original Contract Period	First Renewal Period	Second Renewal Period
001	24 % of Gross Sales	24 % of Gross Sales	24 % of Gross Sales

By signing, the bidder hereby declares understanding, agreement, and certification of compliance to provide the services at the percentages quoted, in accordance with all requirements and specifications contained herein and the Terms and Conditions. The bidder further agrees that the language of this IFB shall govern in the event of a conflict with its bid.

Company Name: Jackson Brothers of the North

Authorized Signature:  Printed Name: Rod Calhoun

Date: 9-11-2019 Email Address: rodcalhoun@jacksonbrothers.com

**EXHIBIT B,
MISSOURI SERVICE-DISABLED VETERAN BUSINESS ENTERPRISE PREFERENCE**

Pursuant to section 34.074, RSMo, and 1 CSR 40-1.050, the Department of Corrections has a goal of awarding three (3) percent of all contracts for the performance of any job or service to qualified service-disabled veteran business enterprises (SDVEs).

STANDARDS:

The following standards shall be used by the Department of Corrections in determining whether an individual, business, or organization qualifies as an SDVE:

- Doing business as a Missouri firm, corporation, or individual or maintaining a Missouri office or place of business, not including an office of a registered agent;
- Having not less than fifty-one percent (51%) of the business owned by one (1) or more service-disabled veterans (SDVs) or, in the case of any publicly-owned business, not less than fifty-one percent (51%) of the stock of which is owned by one (1) or more SDVs. (An SDV is defined as any individual who is disabled as certified by the appropriate federal agency responsible for the administration of veterans' affairs.);
- Having the management and daily business operations controlled by one (1) or more SDVs;
- Having a copy of the SDV's Certificate of Release or Discharge from Active Duty [DD Form 214], and a copy of the SDV's disability rating letter issued by the Department of Veterans Affairs establishing a service connected disability rating, or a Department of Defense determination of service connected disability; and
- Possessing the power to make day-to-day as well as major decisions on matters of management, policy, and operation.

If a vendor meets the standards of a qualified SDVE as stated above, and unless previously submitted within the past three (3) years to the Department of Corrections or to the Office of Administration, Division of Purchasing (OA/Purchasing), the vendor **must** provide the following SDV documents to receive the Missouri SDVE three (3) bonus point preference.

- A copy of the SDV's Certificate of Release or Discharge from Active Duty [DD Form 214], and a copy of the SDV's disability rating letter issued by the Department of Veterans Affairs establishing a service connected disability rating, or a Department of Defense determination of service connected disability, and
- A completed copy of this exhibit.

(NOTE: The SDV's Certificate of Release or Discharge from Active Duty (DD Form 214), and the SDV's disability rating letter issued by the Department of Veterans Affairs establishing a service connected disability rating, or Department of Defense determination of service connected disability shall be considered confidential pursuant to subsection 14 of section 610.021, RSMo.)

EXHIBIT B, continued on next page

EXHIBIT B, continued
MISSOURI SERVICE-DISABLED VETERAN BUSINESS ENTERPRISE PREFERENCE

By signing below, I certify that I meet the definitions of a service-disabled veteran and a service-disabled veteran business enterprise as defined in section 34.074, RSMo. I further certify that I meet the standards of a qualifying SDVE as listed herein pursuant to 1 CSR 40-1.050.

_____	_____
Service-Disabled Veteran's Name (Please Print)	Service-Disabled Veteran Business Enterprise Name
_____	_____
_____	_____
Service-Disabled Veteran's Signature	Missouri Address of Service-Disabled Veteran Business Enterprise
_____	_____
Phone Number	Website Address
_____	_____
Date	E-Mail Address

The SDVE vendor should check the appropriate statement below and, if applicable, provide the requested information.

- No, I have not previously submitted the SDV documents specified herein to the state agency or to the Office of Administration, Division of Purchasing and therefore have enclosed the SDV documents.
- Yes, I previously submitted the SDV documents specified herein within the past three (3) years to the state agency.
- Yes, I previously submitted the SDV documents specified above within the past three (3) years to the Office of Administration, Division of Purchasing.

Date SDV Documents were submitted: _____

Previous Bid/Contract Number for Which the SDV Documents were submitted: _____
(if known)

(NOTE: If the SDVE and SDV are listed on the Office of Administration, Division of Purchasing (OA/Purchasing) SDVE database located at <http://oa.mo.gov/sites/default/files/sdvelisting.pdf>, then the SDV documents have been submitted to the OA/Purchasing within the past three [3] years. However, if it has been determined that an SDVE at any time no longer meets the requirements stated above, the OA/Purchasing will remove the SDVE and associated SDV from the database.)

FOR STATE USE ONLY	
SDV's Documents - Verification Completed By:	
_____	_____
Procurement Officer	Date

**EXHIBIT C,
REFUND PROCEDURE AND FAMILIARITY OF BUILDINGS**

Refund Procedure:

Bidder must state below its refund procedure as described in Section 4.6 of the IFB.

Our current refund policy at MCC is as follows:
Customer calls our 800# or email (listed on vending machines and available 24 hours a day), gives amount of refund, machine last in, name + address. We mail refunds to the customer within 48 hours of receiving refund request.

Familiarity of Buildings:

The bidder must document a thorough knowledge of the equipment and service areas based on either; (1) the bidder's attendance of a site tour, or (2) through knowledge of the equipment and service areas gained from some other means.

I attended a site inspection of the equipment and service areas. (The attendance record shall verify the bidder's attendance.)

I did not attend a site inspection of the equipment and service areas. (The bidder must provide relevant information regarding their familiarity with the physical layout, condition, etc. of the equipment and service areas. The bidder is advised that neither the review of building floor plans nor an unscheduled independent public viewing give an accurate account of knowledge of the equipment and service area for vending machine service purposes.)

Explanation: Jackson Brothers "of the North" is the current vendor for MCC since November 1st 2016 and prior as Jackson Brothers "of the South" since Sept. 16, 2010. Our Route, Service + Management staff are familiar with state of MO, Cor. facility, procedures, location of machines + points of contact.

END OF EXHIBIT C

EXHIBIT D, CURRENT/PRIOR EXPERIENCE ATTACHMENT			
Company/Institution Contact name, phone number & email	Type of Machine	Total number of machines serviced	Date of services provided
University of Missouri, Shelley Bush, 573-822-4959 bushs@missouri.edu	Snack & Food	94	June, 1998
Cargill, Marshall, MO. 660-886-4561 ryan.conway@cargill.com	Snack, Cold Bev, Food, Coffee, & Micro Market	12 vend, 1 Micro Market with kitchen	August, 2001
Kraft Foods Kirksville, MO. Kristen Thomure, 660-627-1031 Kristen.Thomure@KraftHeinzCompany.com	Micro Markets	2 Micro Markets	Before 2000
Scholastic Inc. Jefferson City, MO Diane Farin, 573-632-1741 dfarin@scholastic.com	Snack, Beverage & food	26	June, 2009
Dollar General D.C. Fulton, MO. Steve Gibson, 573-355-6760 sgibson@dollargeneral.com	Micro Markets & Vending	4, Micro Market & 4 Vending machines	2009
3M Columbia, MO Jamie Wheeler, 573-886-1214 jamie.wheeler@mmm.com	Micro Markets	3 Micro Markets	May, 2009
Hubbell Power Systems, Bruce Kasubke 573-882-5521 bkasubke@hubbell.com	Snack, Beverage & food	32	October, 1999
Wal Mart D.C. Moberly, MO. Timothy Layton 660-269-4300 timothy.layton@walmart.com	Micro Market & Vending	1 Micro Market & 3 Vend	March, 2002
Orscheln Moberly, MO. Lindsey Land 660-269-9635 lland@orscheln.com	Snack, Beverage & food	17	October, 2013
Moberly Area Community College, Amy Frey 573-2341067	Snack & Beverage	12	October, 2009
Truman State University, Kirksville, MO. Kimberly Murphy 660-785-4326 kmurphy@truman.edu	Snack & Beverage	47	prior to 1995

We also serve Moberly Correctional Center and have done so for 9 years.

**EXHIBIT D,
CURRENT/PRIOR EXPERIENCE**

Current/Prior Contracts: The bidder should provide a list of all contracts for which the bidder is currently or has provided vending machine services within the past five (5) years, the contact name, phone number and email address of where the service is/was provided, the type of machine provided, the total number of machines serviced and the dates of the services provided.

Company/Institution Contact Name, Phone Number and Email	Type of Machine (e.g. Beverage, snack, cold food, frozen food)	Total Number of Machines Serviced	Date of Services Provided
<i>See Prior Attached Page</i>			

**EXHIBIT E,
MISCELLANEOUS INFORMATION**

Missouri Secretary of State/Authorization to Transact Business

<p>In accordance with section 351.572, RSMo, the Department is precluded from contracting with a vendor or its affiliate who is not authorized to transact business in the State of Missouri. Bidders must either be registered with the Missouri Secretary of State, or exempt per a specific exemption stated in section 351.572, RSMo. (http://revisor.mo.gov/main/OneSection.aspx?section=351.572)</p>	
<p>If the bidder is registered with the Missouri Secretary of State, the bidder shall state legal name or charter number assigned to business entity</p>	<p>Legal Name: <u>Blue Ribbon Vending, L.L.C.</u> Missouri State Charter # <u>LC0594429</u></p>
<p>If the bidder is not required to be registered with the Missouri Secretary of State, the bidder shall state the specific exemption stated per section 351.572, RSMo.</p>	<p>State specific exemption _____ (List section and paragraph number) Stated in section 351.572 RSMo, _____ (State Legal Business Name)</p>

Employee Bidding/Conflict of Interest

Bidders who are employees of the State of Missouri, a member of the General Assembly or a statewide elected official must comply with Sections 105.450 to 105.458 RSMo regarding conflict of interest. If the bidder and/or any of the owners of the bidder's organization are currently an employee of the State of Missouri, a member of the General Assembly or a statewide elected official, please provide the following information.

Name of State Employee, General Assembly Member, or Statewide Elected Official:		
	In what office/agency are they employed?	
	Employment Title:	
Percentage of ownership interest in bidder's organization:		_____ %

END OF EXHIBIT E

Blue Ribbon Vending, LLC
Db a Jackson Brothers of the North
Canteen / Compass Group Franchisee

Main Office

2060 North Morley
Moberly, MO 65270
660-263-1355 * 660-263-9119 (fax)

Corporate Accounting / HR / Accounts Payable

3711 Mexico Road
St. Charles, MO 63033
636-757-7373 * 636-757-7375 (fax)

Federal ID Number: 201280531
Missouri Sales Tax Number: 18816037
Iowa Sales Tax Number: 2 00 174 096
Missouri LLC - Business inception: June 2004

OWNERS / LLC MEMBERS

David Lorentz
5179 Chandler Road
Fulton, MO 65251-3999

Charles Lynch
3490 County Road 222
Fulton, MO 65251-3075

BANK

Central Bank of Boone County
720 E. Broadway
Columbia, MO 65201
573-874-8100

MAJOR SUPPLIERS

Master Wholesale & Vending Supply
5409 Bulwer Ave.
St. Louis, MO 63147
314-383-0222
314-383-2035 (fax)

Pepsi Cola Beverages
Brandie Bradshaw
1100 Reynolds Blvd.
Winston-Salem, NC 27105 USA
336-896-5690
336-896-6472 fax
brandie.bradshaw@pepsico.com

Coca-Cola Bottling – Macon
P.O. Box 427
Macon, MO 63552
660-385-2111
660-385-3532 (fax)

Eagle Distributing
Len Beckring
2052 Congressional Drive
St. Louis, MO 63146
314-432-8363
314-432-8364 Fax

STATE OF MISSOURI



Jason Kander
Secretary of State

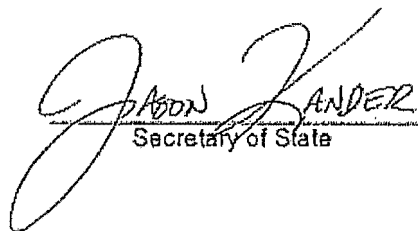
CORPORATION DIVISION
CERTIFICATE OF GOOD STANDING

I, JASON KANDER, Secretary of State of the STATE OF MISSOURI, do hereby certify that the records in my office and in my care and custody reveal that

Blue Ribbon Vending, L.L.C.
LC0594429

was created under the laws of this State on the 22nd day of June, 2004, and is active, having fully complied with all requirements of this office.

IN TESTIMONY WHEREOF, I hereunto set my hand and cause to be affixed the GREAT SEAL of the State of Missouri. Done at the City of Jefferson, this 18th day of November, 2016.


Secretary of State



Certification Number: CERT-J1182016-0065

State of Missouri

MISSOURI RETAIL SALES LICENSE

LICENSE ISSUED:

JUNE 23, 2004

ENDING LLC

MO 65109

ENDING LLC

LYNCH CHARLES D

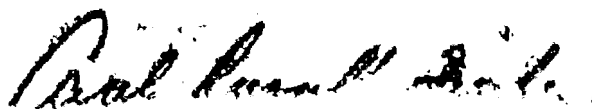
IDENTIFICATION NUMBER: 18816037

THIS LICENSE IS CONTINGENT UPON THE LICENSEE'S
COMPLIANCE WITH THE REQUIREMENTS OF CHAPTER 144,
REVENUE STATUTES PROMULGATED THEREUNDER.

INVALID UNTIL CANCELLED AND SURRENDERED BY THE
DIRECTOR OF REVENUE.

MUST BE PROMINENTLY DISPLAYED IN THE PLACE OF BUSINESS.

DIRECTOR OF REVENUE



ISSUED OUTSIDE THE CITY LIMITS OF
THE COUNTY OF COLE AND YOU ARE
SUBJECT TO ALL APPLICABLE STATE AND LOCAL SALES

STATE OF MISSOURI
MISSOURI DEPARTMENT OF CORRECTIONS

TERMS AND CONDITIONS -- INVITATION FOR BID

1. TERMINOLOGY/DEFINITIONS

Whenever the following words and expressions appear in an Invitation for Bid (IFB) document or any addendum thereto, the definition or meaning described below shall apply.

- a. **1 CSR 40-1 (Code of State Regulations)** refers to the rule that provides the public with a description of the Division of Purchasing and Materials Management within the Office of Administration. This rule fulfills the statutory requirement of section 536.023(3), RSMo.
- b. **Agency and/or Department** means the Missouri Department of Corrections.
- c. **Addendum** means a written official modification to an IFB.
- d. **Amendment** means a written, official modification to a contract.
- e. **Attachment** applies to all forms which are included with an IFB to incorporate any informational data or requirements related to the performance requirements and/or specifications.
- f. **Bid Opening Date and Time** and similar expressions mean the exact deadline required by the IFB for the receipt of sealed bids.
- g. **Bidder** means the person or organization that responds to an IFB by submitting a bid with prices to provide the equipment, supplies, and/or services as required in the IFB document.
- h. **Buyer or Buyer of Record** means the procurement staff member of the Department. The **Contact Person** as referenced herein is usually the Buyer of Record.
- i. **Contract** means a legal and binding agreement between two or more competent parties for consideration for the procurement of equipment, supplies, and/or services.
- j. **Contractor** means a person or organization who is a successful bidder as a result of an IFB and who enters into a contract.
- k. **Exhibit** applies to forms which are included with an IFB for the bidder to complete and submit with the sealed bid prior to the specified opening date and time.
- l. **Invitation for Bid (IFB)** means the solicitation document issued by the Department to potential bidders for the purchase of equipment, supplies, and/or services as described in the document. The definition includes these Terms and Conditions as well as all Exhibits, Attachments, and Addendums thereto.
- m. **May** means that a certain feature, component, or action is permissible, but not required.
- n. **Must** means that a certain feature, component, or action is a mandatory condition. Failure to provide or comply will result in a bid being considered non-responsive.
- o. **Pricing Page(s)** applies to the Exhibit on which the bidder must state the price(s) applicable for the equipment, supplies, and/or services required in the IFB. The pricing pages must be completed and submitted by the bidder with the sealed bid prior to the specified bid opening date and time.
- p. **RSMo (Revised Statutes of Missouri)** refers to the body of laws enacted by the Legislature which govern the operations of all agencies of the State of Missouri. Chapter 34 of the statutes is the primary chapter governing the procurement operations of the Department.
- q. **Shall** has the same meaning as the word **must**.
- r. **Should** means that a certain feature, component, and/or action is desirable but not mandatory.

2. APPLICABLE LAWS AND REGULATIONS

- a. The contract shall be construed according to the laws of the State of Missouri. The contractor shall comply with all local, state, and federal laws and regulations related to the performance of the contract to the extent that the same may be applicable.
- b. To the extent that a provision of the contract is contrary to the Constitution or laws of the State of Missouri or of the United States, the provisions shall be void and unenforceable. However, the balance of the contract shall remain in force between the parties unless terminated by consent of both the contractor and the Department.

- c. The contractor must be registered and maintain good standing with the Secretary of State of the State of Missouri and other regulatory agencies, as may be required by law or regulations.
- d. The contractor must timely file and pay all Missouri sales, withholding, corporate and any other required Missouri tax returns and taxes, including interest and additions to tax.
- e. The exclusive venue for any legal proceeding relating to or arising out of the IFB or resulting contract shall be in the Circuit Court of Cole County, Missouri.
- f. The contractor shall only utilize personnel authorized to work in the United States in accordance with applicable federal and state laws and Executive Order 07-13 for work performed in the United States.

3. CONTRACT ADMINISTRATION

- a. All contractual administration will be carried out by the Buyer of Record or authorized Department Purchasing Section designee. Communications pertaining to contract administration matters will be addressed to: Department of Corrections, Purchasing Section, PO Box 236, Jefferson City, MO 65102.
- b. The Buyer of Record/authorized designee is the only person authorized to approve changes to any of the requirements of the contract.

4. OPEN COMPETITION/INVITATION FOR BID DOCUMENT

- a. It shall be the bidder's responsibility to ask questions, request changes or clarification, or otherwise advise the Department if any language, specifications or requirements of an IFB appear to be ambiguous, contradictory, and/or arbitrary, or appear to inadvertently restrict or limit the requirements or evaluation process stated in the IFB to a single source. Any and all communication from bidders regarding specifications, requirements, competitive bid process, etc., must be directed to the Buyer of Record of the Department, unless the IFB specifically refers the bidder to another contact. Such communication should be received at least ten (10) calendar days prior to the official bid opening date.
- b. Every attempt shall be made to ensure that the bidder receives an adequate and prompt response. However, in order to maintain a fair and equitable bid process, all bidders will be advised, via the issuance of an addendum to the IFB, of any relevant or pertinent information related to the procurement. Therefore, bidders are advised that unless specified elsewhere in the IFB, any questions received less than ten (10) calendar days prior to the IFB opening date may not be answered.
- c. Bidders are cautioned that the only official position of the State of Missouri is that which is issued by the Department in the IFB or an addendum thereto. No other means of communication, whether oral or written, shall be construed as a formal or official response or statement.
- d. The Department monitors all procurement activities to detect any possibility of deliberate restraint of competition, collusion among bidders, price-fixing by bidders, or any other anticompetitive conduct by bidders which appears to violate state and federal antitrust laws. Any suspected violation shall be referred to the Missouri Attorney General's Office for appropriate action.
- e. Some IFBs may be available for viewing and downloading on the Department's website or on the MissouriBUYS Statewide eProcurement System. For IFB's posted on MissouriBUYS, registered bidders are electronically notified of those bid opportunities that match the commodity codes for which the bidder registered in MissouriBUYS. If a registered bidder's e-mail address is incorrect, the bidder must update the e-mail address themselves on the state's MissouriBUYS Statewide eProcurement System at <https://missouribuys.mo.gov/>
- f. The Department reserves the right to officially amend or cancel an IFB after issuance. It shall be the sole responsibility of the bidder to monitor the Department's website and the MissouriBUYS Statewide eProcurement System to obtain a copy of the addendum(s). Registered bidders who received e-mail notification of the bid opportunity when the IFB was established and registered bidders who have responded to the IFB on-line prior to an addendum being issued should receive e-mail notification of the addendum(s). Registered bidders who received e-mail notification of the bid opportunity when the IFB was established and registered bidders who have responded to the bid on-line prior to a cancellation being issued should receive e-mail notification of a cancellation issued prior to the exact end date and time specified in the IFB.

5. PREPARATION OF BIDS

- a. Bidders must examine the entire IFB carefully. Failure to do so shall be at the bidder's risk.

- b. Unless otherwise specifically stated in the IFB, all specifications and requirements constitute minimum requirements. All bids must meet or exceed the stated specifications and requirements.
- c. Unless otherwise specifically stated in the IFB, any manufacturer names, trade names, brand names, information and/or catalog numbers listed in a specification and/or requirement are for informational purposes only and are not intended to limit competition. The bidder may offer any brand which meets or exceeds the specification for any item, but must state the manufacturer's name and model number for any such brands in the bid. In addition, the bidder shall explain, in detail, (1) the reasons why the proposed equivalent meets or exceeds the specifications and/or requirements and (2) why the proposed equivalent should not be considered an exception thereto. Bids which do not comply with the requirements and specifications are subject to rejection without clarification.
- d. Bids lacking any indication of intent to bid an alternate brand or to take an exception shall be received and considered in complete compliance with the specifications and requirements as listed in the IFB.
- e. In the event that the bidder is an agency of state government or other such political subdivision which is prohibited by law or court decision from complying with certain provisions of an IFB, such a bidder may submit a bid which contains a list of statutory limitations and identification of those prohibitive clauses. The bidder should include a complete list of statutory references and citations for each provision of the IFB which is affected by this paragraph. The statutory limitations and prohibitive clauses may be requested to be clarified in writing by the Department or be accepted without further clarification if statutory limitations and prohibitive clauses are deemed acceptable by the Department. If the Department determines clarification of the statutory limitations and prohibitive clauses is necessary, the clarification will be conducted in order to agree to language that reflects the intent and compliance of such law and/or court order and the IFB.
- f. All equipment and supplies offered in a bid must be new, of current production, and available for marketing by the manufacturer unless the IFB clearly specifies that used, reconditioned, or remanufactured equipment and supplies may be offered.
- g. Prices shall include all packing, handling and shipping charges, and shall be delivered to the Department's designated destination FOB destination, freight prepaid and allowed unless otherwise specified in the IFB.
- h. Bids, including all pricing therein, shall remain valid for 90 days from the bid opening unless otherwise indicated. If the bid is accepted, the entire bid, including all prices, shall be firm for the specified contract period.
- i. Any foreign bidder not having an Employer Identification Number assigned by the United States Internal Revenue Service (IRS) must submit a completed IRS Form W-8 prior to or with the submission of their bid in order to be considered for award.

6. SUBMISSION OF BIDS

- a. Delivered bids must be sealed in an envelope or container, and received in the Department's Purchasing office located at the address indicated on the cover page of the IFB no later than the exact opening time and date specified in the IFB. For bids posted on the MissouriBUYs Statewide eProcurement System, registered bidders may submit bids electronically through the MissouriBUYs Statewide eProcurement System at <https://missouribuys.mo.gov/>. All bids must be submitted by a duly authorized representative of the bidder's organization, contain all information required by the IFB, and be priced as required. Bidders are cautioned that bids submitted via the USPS, including first class mail, certified mail, Priority Mail and Priority Mail Express, are routed through the Office of Administration Central Mail Services and the tracking delivery time and date may not be the time and date received by the Department's Purchasing office. Regardless of delivery method, it shall be the responsibility of the bidder to ensure their bid is in the Department's Purchasing office no later than the exact opening time and date specified in the IFB.
- b. The sealed envelope or container containing a bid should be clearly marked on the outside with the official IFB number and the official opening date and time. Different bids should not be placed in the same envelope; however, copies of the same bid may be placed in the same envelope.

- c. A bid which has been delivered to the Department may be modified by a signed, written notice which has been received by the Department's Purchasing office prior to the official opening date and time specified. A bid may also be modified in person by the bidder or its authorized representative, provided proper identification is presented before the official opening date and time. Telephone or telegraphic requests to modify a bid shall not be honored.
- d. A bid submitted electronically by a registered bidder may be retracted on-line prior to the official end date and time. A bid which has been delivered to the Department's Purchasing office may only be withdrawn by a signed, written document on company letterhead transmitted via mail, e-mail, or facsimile which has been received by the Department's Purchasing office prior to the official opening date and time specified. A bid may also be withdrawn in person by the bidder or its authorized representative provided proper identification is presented before the official opening date and time. Telephone or telegraphic requests to withdraw a bid shall not be honored.
- e. A bid may also be withdrawn after the bid opening through submission of a written request by an authorized representative of the bidder. Justification of a withdrawal decision may include a significant error or exposure of bid information that may cause irreparable harm to the bidder.
- f. When submitting a bid electronically, the registered bidder indicates acceptance of all IFB requirements, terms and conditions by clicking on the "Accept" button on the Overview tab. Bidders submitting a hard copy must sign and return the IFB cover page or, if applicable, the cover page of the last addendum thereto in order to constitute acceptance by the bidder of all the IFB terms and conditions. Failure to do so may result in the rejection of the bid unless the bidder's full compliance with those documents is indicated elsewhere within the bidder's response.
- g. Faxed and e-mailed bids shall not be accepted; however, faxed and e-mail no-bid notifications shall be accepted.

7. BID OPENING

- a. Bid openings are public on the opening date and time specified in the IFB document. Names, locations, and prices of respondents shall be read at the bid opening. All bidders may view the same bid response information on the MissouriBUYS Statewide eProcurement System. The Department will not provide prices or other bid information via the telephone.
- b. Bids which are not received in the Department's Purchasing office prior to the official opening date and time shall be considered late, regardless of the degree of lateness, and normally will not be opened. Late bids may only be opened under extraordinary circumstances in accordance with 1 CSR 40-1.050.

8. PREFERENCES

- a. In the evaluation of bids, preferences shall be applied in accordance with Chapter 34 RSMo. Contractors should apply the same preferences in selecting subcontractors.
- b. By virtue of statutory authority, a preference will be given to materials, products, supplies, provisions and all other articles produced, manufactured, made or grown within the State of Missouri and to all firms, corporations or individuals doing business as Missouri firms, corporations or individuals. Such preference shall be given when quality is equal or better and delivered price is the same or less.

9. EVALUATION/AWARD

- a. Any clerical error, apparent on its face, may be corrected by the Buyer of Record before contract award. Upon discovering an apparent clerical error, the Buyer of Record shall contact the bidder and request clarification of the intended bid. The correction shall be incorporated in the notice of award. Examples of apparent clerical errors are: 1) misplacement of a decimal point; and 2) obvious mistake in designation of unit.
- b. Any pricing information submitted by a bidder shall be subject to evaluation if deemed by the Department to be in the best interest of the State of Missouri.
- c. The bidder is encouraged to propose price discounts for prompt payment or propose other price discounts that would benefit the Department. However, unless otherwise specified in the IFB, pricing shall be evaluated at the maximum potential financial liability to the Department.

- d. Awards shall be made to the bidder(s) whose bid (1) complies with all mandatory specifications and requirements of the IFB and (2) is the lowest and best bid, considering price, responsibility of the bidder, and all other evaluation criteria specified in the IFB and (3) complies with sections 34.010 and 34.070 RSMo and Executive Order 04-09.
- e. In the event all bidders fail to meet the same mandatory requirement in an IFB, the Department reserves the right, at its sole discretion, to waive that requirement for all bidders and to proceed with the evaluation. In addition, the Department reserves the right to waive any minor irregularity or technicality found in any individual bid.
- f. The Department reserves the right to reject any and all bids.
- g. When evaluating a bid, the Department reserves the right to consider relevant information and fact, whether gained from a bid, from a bidder, from a bidder's references, or from any other source.
- h. Any information submitted with the bid, regardless of the format or placement of such information, may be considered in making decisions related to the responsiveness and merit of a bid and the award of a contract.
- i. Any award of a contract shall be made by notification from the Department to the successful bidder. The Department reserves the right to make awards by item, group of items, or an all or none basis. The grouping of items awarded shall be determined by the Department based upon factors such as item similarity, location, administrative efficiency, or other considerations in the best interest of the State of Missouri.
- j. All bids and associated documentation submitted on or before the official opening date and time will be considered open records pursuant to section 610.021 RSMo.
- k. The Department maintains records of all bid file material for review. Bidders who include an e-mail address with their bid will be notified of the award results via e-mail if requested.
- l. The Department reserves the right to request clarification of any portion of the bidder's response in order to verify the intent of the bidder. The bidder is cautioned, however, that its response may be subject to acceptance or rejection without further clarification.
- m. Any bid award protest must be received within ten (10) business days after the date of award in accordance with the requirements of 1 CSR 40-1.050 (9).
- n. The final determination of contract award(s) shall be made by the Department.

10. CONTRACT/PURCHASE ORDER

- a. By submitting a bid, the bidder agrees to furnish any and all equipment, supplies and/or services specified in the IFB, at the prices quoted, pursuant to all requirements and specifications contained therein.
- b. A binding contract shall consist of: (1) the IFB and any addendums thereto, (2) the contractor's response (bid) to the IFB, (3) clarification of the bid, if any, and (4) the Department's acceptance of the response (bid) by "notice of award" or by "purchase order." All Exhibits and Attachments included in the IFB shall be incorporated into the contract by reference.
- c. A notice of award issued by the Department does not constitute an authorization for shipment of equipment or supplies or a directive to proceed with services. Before providing equipment, supplies and/or services for the Department, the contractor must receive a properly authorized purchase order or other form of authorization given to the contractor at the discretion of the Department.
- d. The contract expresses the complete agreement of the parties and performance shall be governed solely by the specifications and requirements contained therein. Any change to the contract, whether by modification and/or supplementation, must be accomplished by a formal contract amendment signed and approved by and between the duly authorized representative of the contractor and the Department prior to the effective date of such modification. The contractor expressly and explicitly understands and agrees that no other method and/or no other document, including correspondence, acts, and oral communications by or from any person, shall be used or construed as an amendment or modification to the contract.

11. INVOICING AND PAYMENT

- a. The State of Missouri does not pay state or federal taxes unless otherwise required under law or regulation.
- b. For each purchase order received, an invoice must be submitted that references the purchase order number and must be itemized in accordance with items listed on the purchase order. Failure to comply with this requirement may delay processing of invoices for payment.
- c. Payment for all equipment, supplies, and/or services required herein shall be made in arrears unless otherwise indicated in the IFB.

- d. The Department assumes no obligation for equipment, supplies, and/or services shipped or provided in excess of the quantity ordered. Any unauthorized quantity is subject to the Department's rejection and shall be returned to the contractor at the contractor's expense.
- e. All invoices for equipment, supplies, and/or services purchased by the Department shall be subject to late payment charges as provided in section 34.055 RSMo.
- f. The Department reserves the right to purchase goods and services using the state purchasing card.

12. DELIVERY

- a. Time is of the essence. Deliveries of equipment, supplies, and/or services must be made no later than the time stated in the contract or within a reasonable period of time if a specific time is not stated.
- b. A Missouri Uniformed Law Enforcement System (MULES) background check may be required on the contractor's delivery driver prior to allowing a delivery vehicle entrance to certain institutions. A valid Missouri driver's license is required from the driver to perform the MULES background check. If the driver does not have a valid Missouri driver's license, their social security number and date of birth are required. If a driver or carrier refuses to provide the appropriate information to conduct a MULES background check, or if information received from the background check prohibits the driver or carrier from entering the institution, the delivery will be refused. Additional delivery costs associated with re-deliveries or contracting with another carrier for delivery shall be the responsibility of the contractor.
- c. Unless a pallet exchange is requested at the time of delivery, all pallets used in the delivery of equipment and supplies shall become property of the Department.

13. INSPECTION AND ACCEPTANCE

- a. No equipment, supplies, and/or services received by the Department pursuant to a contract shall be deemed accepted until the Department has had reasonable opportunity to inspect said equipment, supplies, and/or services.
- b. All equipment, supplies, and/or services which do not comply with the specifications and/or requirements, or which are otherwise unacceptable or defective, may be rejected. In addition, all equipment, supplies, and/or services which are discovered to be defective, or which do not conform to any warranty of the contractor upon inspection (or at any later time if the defects contained were not reasonably ascertainable upon the initial inspection), may be rejected.
- c. The Department reserves the right to return any such rejected shipment at the contractor's expense for full credit or replacement and to specify a reasonable date by which replacements must be received.
- d. The Department's right to reject any unacceptable equipment, supplies, and/or services shall not exclude any other legal, equitable or contractual remedies the state may have.

14. WARRANTY

- a. The contractor expressly warrants that all equipment, supplies, and/or services provided shall: (1) conform to each and every specification, drawing, sample or other description which was furnished to or adopted by the Department, (2) be fit and sufficient for the purpose expressed in the IFB, (3) be merchantable, (4) be of good materials and workmanship, and (5) be free from defect.
- b. Such warranty shall survive delivery and shall not be deemed waived either by reason of the Department's acceptance of or payment for said equipment, supplies, and/or services.

15. CONFLICT OF INTEREST

- a. Elected or appointed officials or employees of the State of Missouri or any political subdivision thereof, serving in an executive or administrative capacity, must comply with sections 105.452 and 105.454 RSMo regarding conflict of interest.
- b. The contractor hereby covenants that at the time of the submission of the bid the contractor has no other contractual relationships which would create any actual or perceived conflict of interest. The contractor further agrees that during the term of the contract neither the contractor nor any of its employees shall acquire any other contractual relationships which create such a conflict.

16. CONTRACTOR STATUS

- a. The contractor represents itself to be an independent contractor offering such services to the general public and shall not represent itself to be an employee of the State of Missouri. Therefore, the contractor shall assume all legal and financial responsibility for taxes, FICA, employee fringe benefits, workers compensation, employee insurance, minimum wage requirements, overtime, etc., and agrees to indemnify, save, and hold the State of Missouri, its officers, agents, and employees, harmless from and against, any and all loss, costs (including attorney fees), and damage of any kind related to such matters.

17. REMEDIES AND RIGHTS

- a. No provision in the contract shall be construed, expressly or implied, as a waiver by the Department of any existing or future right and/or remedy available by law in the event of any claim by the Department of the contractor's default or breach of contract.
- b. The contractor agrees and understands that the contract shall constitute an assignment by the contractor to the Department of all rights, title and interest in and to all causes of action that the contractor may have under the antitrust laws of the United States or the Department for which causes of action have accrued or will accrue as the result of or in relation to the particular equipment, supplies, and/or services purchased or procured by the contractor in the fulfillment of the contract with the Department.

18. SEVERABILITY

If any provision of this contract or the application thereof is held invalid, the invalidity shall not affect other provisions or applications of this contract which can be given effect without the invalid provisions or application, and to this end the provisions of this contract are declared to be severable.

19. CANCELLATION OF CONTRACT

- a. In the event of material breach of the contractual obligations by the contractor, the Department may cancel the contract. At its sole discretion, the Department may give the contractor an opportunity to cure the breach or to explain how the breach will be cured. The actual cure must be completed within no more than ten (10) working days from notification, or at a minimum, the contractor must provide the Department within ten (10) working days from notification a written plan detailing how the contractor intends to cure the breach.
- b. If the contractor fails to cure the breach, or if circumstances demand immediate action, the Department will issue a notice of cancellation terminating the contract immediately. If it is determined the Department improperly cancelled the contract, such cancellation shall serve as notice of termination for convenience in accordance with the contract.
- c. If the Department cancels the contract for breach, the Department reserves the right to obtain the equipment, supplies, and/or services to be provided pursuant to the contract from other sources and upon such terms and in such manner as the Department deems appropriate and charge the contractor for any additional costs incurred thereby.
- d. The contractor understands and agrees that if the funds required to fund the contract are appropriated by the General Assembly of the State of Missouri, the contract shall not be binding upon the Department for any contract period in which funds have not been appropriated, and the Department shall not be liable for any costs associated with termination caused by lack of appropriations.
- e. If the Department has reasonable cause to believe that the contractor has knowingly employed individuals who are not eligible to work in the United States in violation of federal law, the Department shall declare a breach and cancel the contract immediately without incurring any penalty.

20. TERMINATION OF CONTRACT

- a. The Department reserves the right to terminate the contract at any time for the convenience of the Department, without penalty or recourse, by giving notice to the contractor at least thirty (30) calendar days prior to the effective date of such termination. The contractor shall be entitled to receive just and equitable compensation for services and/or supplies or equipment delivered to and accepted by the Department pursuant to the contract prior to the effective date of termination.

21. ASSIGNMENT OF CONTRACT

- a. The contractor shall neither assign nor transfer any of the rights, interests, or obligations of the contract without the prior written consent of the Department.

22. COMMUNICATIONS AND NOTICES

- a. Any notice to the contractor shall be deemed sufficient when e-mailed to the contractor at the e-mail address indicated in the contract, or transmitted by facsimile to the facsimile number indicated in the contract, or deposited in the United States mail, postage prepaid, and addressed to the contractor at the address indicated in the contract, or hand-carried and presented to an authorized employee of the contractor.
- b. If the contractor desires to receive written notices at a different e-mail address, facsimile number, or USPS address than what is indicated in the contract, the contractor must submit this request in writing upon notice of award.

23. FORCE MAJEURE

- a. The contractor shall not be liable for any excess costs for delayed delivery of goods or services to the Department if the failure to perform the contract arises out of causes beyond the control of, and without the fault or negligence of, the contractor. Such causes may include, however are not restricted to: acts of God, fires, floods, epidemics, quarantine restrictions, strikes, and freight embargoes. In all cases, the failure to perform must be beyond the control of, and without the fault or negligence of, either the contractor or any subcontractor(s). The contractor shall take all possible steps to recover from any such occurrences.

24. CONTRACT EXTENSION

- a. In the event of an extended re-procurement effort and the contract's available renewal options have been exhausted, the Department reserves the right to extend the contract. If exercised, the extension shall be for a period of time as mutually agreed to by the Department and the contractor at the same terms, conditions, provisions, and pricing in order to complete the procurement process and transition to a new contract.

25. INSURANCE

- a. The State of Missouri cannot save and hold harmless and/or indemnify the contractor or its employees against any liability incurred or arising as a result of any activity of the contractor or the contractor's employees related to the contractor's performance under the contract. Therefore, the contractor must acquire and maintain adequate liability insurance in the form(s) and amount(s) sufficient to protect the State of Missouri, its agencies, its employees, its clients, and the general public against any such loss, damage, and/or expense related to his/her performance under the contract.

26. BANKRUPTCY OR INSOLVENCY

- a. Upon filing for any bankruptcy or insolvency proceeding by or against the contractor, whether voluntary or involuntary, or upon the appointment of a receiver, trustee, or assignee for the benefit of creditors, the contractor must notify the Department immediately.
- b. Upon learning of any such actions, the Department reserves the right, at its sole discretion, to either cancel the contract or affirm the contract and hold the contractor responsible for damages.

27. INVENTIONS, PATENTS AND COPYRIGHTS

- a. The contractor shall defend, protect, and hold harmless the Department, its officers, agents, and employees against all suits of law or in equity resulting from patent and copyright infringement concerning the contractor's performance or products produced under the terms of the contract.

28. CONTRACTOR PROPERTY

- a. Upon expiration, termination or cancellation of a contract, any contractor property left in the possession of the Department after forty-five (45) calendar days shall become property of the Department.

29. NON-DISCRIMINATION AND AFFIRMATIVE ACTION

- a. In connection with the furnishing of equipment, supplies, and/or services under the contract, the contractor and all subcontractors shall agree not to discriminate against recipients of services or employees or applicants for employment on the basis of race, color, religion, national origin, sex, age, disability, or veteran status unless otherwise provided by law. If the contractor or subcontractor employs at least 50 persons, they shall have and maintain an affirmative action program which shall include:
 1. A written policy statement committing the organization to affirmative action and assigning management responsibilities and procedures for evaluation and dissemination;
 2. The identification of a person designated to handle affirmative action;
 3. The establishment of non-discriminatory selection standards, objective measures to analyze recruitment, an upward mobility system, a wage and salary structure, and standards applicable to layoff, recall, discharge, demotion, and discipline;
 4. The exclusion of discrimination from all collective bargaining agreements; and
 5. Performance of an internal audit of the reporting system to monitor execution and to provide for future planning.
- b. If discrimination by a contractor is found to exist, the Department shall take appropriate enforcement action which may include, but not necessarily be limited to, cancellation of the contract, suspension, or debarment by the Department until corrective action by the contractor is made and ensured, and referral to the Attorney General's Office, whichever enforcement action may be deemed most appropriate.

30. AMERICANS WITH DISABILITIES ACT

- a. In connection with the furnishing of equipment, supplies, and/or services under the contract, the contractor and all subcontractors shall comply with all applicable requirements and provisions of the Americans with Disabilities Act (ADA).

31. FILING AND PAYMENT OF TAXES

- a. The commissioner of administration and other agencies to which the state purchasing law applies shall not contract for goods or services with a vendor if the vendor or an affiliate of the vendor makes sales at retail of tangible personal property or for the purpose of storage, use, or consumption in this state but fails to collect and properly pay the tax as provided in chapter 144, RSMo. For the purposes of this section, "affiliate of the vendor" shall mean any person or entity that is controlled by or is under common control with the vendor, whether through stock ownership or otherwise. Therefore, a bidder's failure to maintain compliance with chapter 144, RSMo may eliminate their bid from consideration for award.

32. TITLES

- a. Titles of paragraphs used herein are for the purpose of facilitating reference only and shall not be construed to infer a contractual construction of language.

Additional Machine Info

- All staff machines *will be,* equipped with Cashless readers as well as reporting telemetry for restock, Product & Monies inventory accountability.
- We utilize Cantaloupe/SEED software management to manage machines accuracies and reporting.

**SEED VEND
MANAGEMENT,
SAMPLE REPORTS
AVAILABLE WITH
ONLINE CUSTOMERS
ACCESS**

Machine Detail: Asset 11162

University of Mo-Columbia Open: Mo Tu We Th Fr Sa Su edit

Brooks - Snack

Snack (AP 7600) auto-detected as: Snack (VE) edit



Tue 9/3/2019

route RT20
 customer University of Mo-Columbia
 location University of Mo-Columbia
 address 1 University Drive
 College Ave
 city Columbia
 state, zip MO, 65211
 region

Planogram

Coil	Item	Item Code	Level	Sales since last restock	Par	Capacity	Price
A1	LSS Dorito Nacho	477	1	8	10	10	\$1.25
A2	LSS Frito Chili Cheese	1351	2	8	10	10	\$1.25
A3	LSS Cheeto Crunchy	481	9	1	10	10	\$1.25
A4	LSS Ruffles CSC	528	1	9	10	10	\$1.25
A5	LSS Sunchip Harvest Cheddar	2611	4	6	10	10	\$1.25
B1	Pirate Booty Popcorn Aged White Cheddar	4917	6	2	8	12	\$1.25
B2	Pop Corner White Cheddar	4918	7	2	8	10	\$1.25
B3	Herrs Good Nature Veg Crisp Ranch	4813	8	0	8	10	\$1.25
B4	LSS Herrs Ragin Ranch	4924	1	4	8	10	\$1.25
B5	LSS Lays Baked BBQ	484	0	7	8	15	\$1.25
C1	Jack Links 70 Calorie Jerky Bag 0.9oz Bag	1173	8	0	8	10	\$2.50
C2	HFP Mo Valley Mix	39927	6	0	6	12	\$2.50
C3	Mike N Ikes Original Peg 5oz Bag	4907	3	3	6	12	\$2.50
C4	Gardettos Original	377	9	0	10	12	\$1.25
C5	LSS Boulder Olive Oil Kettle Cooked	4785	6	2	8	12	\$1.25
D1	Cheezit LSS 2oz Bag	342	7	3	10	12	\$1.25
D2	Ritz Crisps Sour Cream and Onion 1oz Bag	2974	7	3	10	13	\$1.25
D3	Grandmas Peanut Butter Cookie 1oz	373	10	0	10	15	\$1.25
D4	Grandmas Oatmeal Raisin Cookie	394	10	0	10	12	\$1.25
D5	LSS Rold Gold Pretzel 1.5oz Bag	1394	9	1	10	12	\$1.25
E1	Reeses Peanut Butter Cup Large Size	430	6	6	12	18	\$1.50
E2	Payday Large Size 2.4oz	412	12	1	12	18	\$1.50
E3	Snickers (Vending)	126	6	6	12	18	\$1.25
E4	Mm Peanut (Vending)	129	1	11	12	18	\$1.25
E5	3 Musketeers (Vending)	133	5	6	12	18	\$1.25
E6	Twix (Vending)	134	8	4	12	18	\$1.25
E7	Butterfinger 1.9oz	187	13	3	12	18	\$1.25
E8	Whatchamacallit 1oz	123	8	3	12	18	\$1.25
E9	Munchies Peanut Butter on Toast Cracker 1.42oz	234	11	0	10	18	\$1.00
E10	Planters Peanut Salted 2oz	233	10	0	10	18	\$1.00
F1	Poptart Blueberry Kelloggs	1801	6	4	10	10	\$1.50
F2	MF 3 pk Buddy Bar	47002	12	1	10	15	\$1.50
F3	Famous Amos Cookie 3oz Bag	389	6	4	10	10	\$1.25
F4	Ramen Noodles Chicken	1549	9	1	10	12	\$1.00
F5	Cliff Bar PB Banana	3613	10	0	10	10	\$2.50
G1	Lifesavers Peppermint	3130	10	0	10	10	\$0.75
G2	Lifesavers Wint O Green	3599	10	0	10	10	\$0.75
G3	Five Flavors Lifesavers	114	10	0	10	10	\$0.75
G4	Gum Doublemint Wrigleys	101	10	0	10	10	\$0.75
G5	Extra Spearmint	107	10	0	10	10	\$0.75

remote USA Tech
 telemetry id V1300070541
 contact 9/11/2019 9:24 AM
 data 9/11/2019 9:24 AM
 restock 9/3/2019 3:24 PM
 last full 7/23/2019
 inventory
 coins
 nickels 65
 dimes 37
 quarters 65
 dollars 0
 value \$23.20
 confidence Low
 sales
 restock \$142.75
 today \$3.75
 yesterday \$24.00
 1 week \$126.00
 1 month \$469.25
 1 year \$3,854.50

Customer Vending Realtime Sales Report

Filters

From 9/1/2019 to 9/7/2019

For Customers (University Hosptial, University of Mo-Columbia)

Customer ID	Customer Name	Items Sold	Total Dollar Sales
347	University of Mo-Columbia	5,491	\$7,425.75
348	University Hosptial	1,836	\$2,460.20
		7,327	\$9,885.95

ATTACHMENT 1
List of Equipment

ADMINISTRATION BUILDING – STAFF ONLY MACHINES

Assembly Room

- 1 Beverage Machine (soda)
- 1 Beverage Machine (juice and water)
- 1 Cold Food Machine
- 1 Snack Machine
- 1 Microwave (with a stand)
- 1 Condiment Bar
- 1 Change Machine (Changes \$1, \$5, \$10 and \$20 bills for \$1 coins)

Break Room (north end)

- 1 Beverage Machine (soda)
- 1 Snack Machine

Power House

- 1 Beverage Machine (soda)
- 1 Snack Machine

Training Building

- 1 Beverage Machine (soda)
- 1 Snack Machine

FOOD SERVICE BUILDING – STAFF ONLY MACHINES

Staff Dining

- 1 Beverage Machine (soda)
- 1 Cold Food Machine
- 1 Snack Machine

(ALL THE ABOVE MACHINES SHALL HAVE \$1 BILL CHANGER AND SHALL ACCEPT CREDIT/DEBIT CARDS)

SOUTH ADMINISTRATION BUILDING – OFFENDER VISITING ROOM MACHINES

Visiting Room

- 2 Beverage Machines (soda)
- 1 Beverage Machine (juice and water)
- 2 Cold Food Machines
- 1 Hot Beverage Machine
- 2 Snack Machines
- 2 Microwaves (each with a stand)
- 2 Condiment Bars

Visiting Room Lobby

- 1 Change Machine (Changes \$1, \$5, \$10 and \$20 bills for \$1 coins)

Current available rotational product list and proposed pricing

See attached pages. Note, all pricing listed is cash discount pricing.

Beverages

Cash Price

ITEM	CANS	Price	ITEM	BOTTLES	Price
7UP		\$0.85	7UP		\$1.75
7UP Diet		\$0.85	7UP Diet		\$1.75
A&W Crème		\$0.85	A&W Crème		\$1.75
A&W Rootbeer		\$0.85	A&W Diet		\$1.75
Coke		\$0.85	A&W Rootbeer		\$1.75
Coke Diet		\$0.85	Aquafina		\$1.75
Coke Zero		\$0.85	Big Red		\$1.75
Dr Pepper		\$0.85	Coke		\$1.75
Dr Pepper Cherry		\$0.85	Coke Cherry		\$1.75
Dr Pepper Diet		\$0.85	Coke Diet		\$1.75
Hawaiian Punch		\$0.85	Coke Zero		\$1.75
Mt Dew		\$0.85	Crush Grape		\$1.75
Mt Dew Diet		\$0.85	Crush Orange		\$1.75
Pepsi		\$0.85	Crush Strawberry		\$1.75
Pepsi Cherry		\$0.85	Dr Pepper		\$1.75
Pepsi Diet		\$0.85	Dr Pepper Cherry		\$1.75
Sprite		\$0.85	Dr Pepper Diet		\$1.75
Sunkist Grape		\$0.85	Dr Pepper Dt Cherry		\$1.75
Sunkist Lemonade		\$0.85	Hawaiian Punch		\$1.75
Sunkist Orange		\$0.85	Live Wire		\$1.75
Sunkist Strawberry		\$0.85	Mt Dew		\$1.75
HEALTHIER CAN			Mt Dew Code Red		\$1.75
Jumex Mango Nectar		\$1.50	Mt Dew Diet		\$1.75
Jumex Peach Nectar		\$1.50	Pepsi		\$1.75
Jumex Straw Banana		\$1.50	Pepsi Cherry		\$1.75
V8 12 oz			Pepsi Diet		\$1.75
			RC Cola		\$1.75
			Sprite		\$1.75
Gator Fruit Punch 12 oz		\$1.50	Squirt		\$1.75
Gator Lemon Lime 12 oz		\$1.50	Sundrop		\$1.75
Gator Orange 12 oz		\$1.50	Sunkist Lemonade		\$1.75
HEALTHIER BOTTLE					
Aquafina 16.9		\$1.00	Value		
Dasani		\$1.65	ENERGY DRINKS		
Dole Apple		\$2.50	Kickstart Black Cherry		\$2.25
Dole Orange		\$2.50	Kickstart Fruit Punch		\$2.25
Gator Cool Blue		\$1.75	Kickstart Grape		\$2.25
Gator Fruit Punch		\$1.75	Kickstart Orange		\$2.25
Gator Glacier Freeze		\$1.75	Monster Green		NA
Gator Grape		\$1.75	Monster Khaos		NA
Gator Lemon Lime		\$1.75	Monster Pipeline Punch		NA
Gator Orange		\$1.75	Monster Red		NA
Gold Peak		\$2.25	Monster Rehab Lemon		NA
Gold Peak EXTRA Sweet		\$2.25	Monster Ultra Violet		NA
Gold Peak Unsweet		\$2.25	Monster White		NA
Life Water		\$2.50	Red Bull 12 oz		NA
Lipton Citrus		\$1.65	Red Bull 12 oz Kiwi Apple		NA
Lipton Peach		\$1.65	Red Bull 12 oz Tropical		NA
Ocean Spray Cran Grape		\$2.50	Red Bull 8.4		NA
Snapple Apple 16 oz		\$2.25	Red Bull 8.4 Sugar Free		NA
Snapple Kiwi Strawberry 16		\$2.25			
Snapple Mango Madness 16		\$2.25	Rockstar Punched		NA
			SAMS CHOICE		
			Cola		na
Body Armor Strawberry		\$2.50	Cola Diet		na
Body Armor Orange Mango		\$2.50	Dr Thunder		na
ENERGY COFFEE			Mtn Lightening		na
Starbucks Coffee		\$3.75	Root Beer		na
Starbucks French Vanilla		\$3.75	Water		na
Starbucks Mocha		\$3.75			

SANCK ITEMS

ALL PRICING REPRESENTS CASH DISCOUNT PRICES

Small Vend Packs	Price	ITEM	Price	Item	Price
Oreo	\$1.00	PASTRY		CANDY	
Planters Peanuts 2 oz	\$0.85	Cupcakes Chocolate	\$1.25	3 Musketeers	\$1.25
Sweet N Salty 2 oz	\$1.00	Danish Apple	\$1.25	Butterfinger	\$1.25
NV Oat Honey	\$0.85	Danish Strawberry Chz	\$1.25	Hershey Almond	\$1.25
Munchies PB Toast	\$0.85	Donut Chocolate	\$1.25	M&M Peanut	\$1.25
Munchies PB Cheese	\$0.85	Donut Powdered	\$1.25	M&M Plain	\$1.25
Yellow are value items		Donut Stick	\$1.25	Milky Way	\$1.25
		Jumbo Glzd Honey Bun	\$1.25	Snickers	\$1.25
		Oreo Brownie	\$1.25	Sweetarts Mini	\$1.25
0 -1.00 LSS CHIPS SM COOKI		Pie Apple	\$1.25	Twix	\$1.25
Baked BBQ	\$1.00	Pie Cherry	\$1.25	Whatchamacallit	\$1.25
Boulder Jalapeno	\$1.00				
Boulder Olive Oil	\$1.00	Chocolate Zinger (H)	\$1.25		
Bugles	\$1.00	Vanilla Zinger (H)	\$1.25		
Cheeto	\$1.00			DBL Barrel Salami	\$1.25
Cheeto Jalapeno	\$1.00	LD Cosmic Brownies	\$1.25	Turkey Stick	\$1.25
Cheez It	\$1.00	LD Fudge Round	\$1.25		
Dorito Flaming	\$1.00	LD Oatmeal Pie	\$1.25		
Dorito Nacho	\$1.00	LD Zebra Cake	\$1.25		
Dorito Sweet Chili	\$1.00				
Frito Chili Cheese	\$1.00	Mrs Fields Macadamia	\$1.25		
Funnyuns	\$1.00				
Gardetto	\$1.00				
Harvest Cheddar	\$1.00	MARKET/SCHOOLS/HOSPITALS			
Herr's Jalapeno	\$1.00	5 Hour Energy Extra	\$3.00	CLIF BARS	
Herr's Ragin Ranch	\$1.00	Belvita Golden Oat	na	PB Banana	\$2.25
Herr's Veggie Ranch	\$1.00	Cherry Nibbs 6 oz	na	Peanut Butter	\$2.25
Lays BBQ Wavy	\$1.00	Dorito Cool Ranch XVL	na		
Lays SCO	\$1.00	Fiber One Oat & Choc	\$1.50		
Munchies Mix	\$1.00	HK Anderson PB Pretzels	na		
Ritz Sour Cream	\$1.00	JLinks Original 1oz	\$2.50	LSC CANDY	
Rold Gold Pretzels	\$1.00	Jlinks Peppered 1 oz	na	Kit Kat	\$1.50
Ruffles CSC	\$1.00	Kars Apple Nut 2.5 oz	na	Payday	\$1.50
Ruffles Reg	\$1.00	Kars Sweet/Salty 3.5	na	Reese PB Cup	\$1.50
Simply Cheeto Puffs	\$1.00	Kit Kat White Choc	na		
Smart Food Popcorn	\$1.00	Lays XVL BBQ	na		
TGIF Bacon Cheddar	\$1.00	M&M Peg	na	Multi Serve Bag ITEMS	
		Pirate Booty	\$1.25	Hot Tamales Peg	\$2.50
		Pop Corners White Ched	\$1.25	Gummy Worms	\$2.50
Act II Popcorn	\$1.25	Reese PB Cup	na	Mike N Ikes	\$2.50
GMA Choc Brownie	\$1.00	Sikkles	\$1.25	Reese Pieces 3.5 oz	\$2.50
GMA Oatmeal	\$1.00	Slim Jim Giant (144cs/24	na	Twizzlers 5 oz	\$2.50
GMA Peanut Butter	\$1.00	Snickers Almond	na	Jack Link 70 cal	\$2.50
		Welchs Fruit Snack	na	Laffy Taffy	\$2.50
LG COOKIES / POPTARTS					
Buddy Bar 8 ct	\$1.25			Sweet Fire	\$2.50
Famous Amos	\$1.50	HOTEL ITEMS		MO Munch	\$2.50
Grandma Minis	\$1.50			MO Valley Mix	\$2.50
				DBL Dipped Goobers	\$2.75
				Sweet Harvest	\$2.50
Poptart Blueberry	\$1.25			Chewy Cherry Sours	\$2.50
Poptart Br Sugar	\$1.25			Sour Patch Kids	\$2.50
Poptart Cherry	\$1.25			Sour Patch Peaches	\$2.50
Poptart Smore's	\$1.25			Chocolate Almonds	\$2.75
Poptart Strawberry	\$1.25			Chocolate Raisins	\$2.75
				Banana Chips	\$2.50
Rice Krispy Treats	\$1.25			Chocolate Sticks	\$2.50
				Chocolate Banana Chip	\$2.75
GUM / MINTS					
Doublemint	\$0.85			Frosted Pretzels	\$2.75
Extra SF Spearmint	\$0.85			Fruit Medley	\$2.50
Lifesavers 5 Flavor	\$0.85	MISC ITEMS		Ozark Crunch	\$2.50
Pep O Mint	\$0.85	Java Up Mocha	\$2.25	PICKLES	
Wint O Green	\$0.85	Java Up Caramel Macc	\$2.25	DILL PICKLE	\$1.50
LARGE GUM					
Doublemint	\$2.00			Oh Snap Dilly Bites	\$1.50
Extra Polar Ice	\$2.00				
Juicy Fruit	\$2.00				
Trident Trop Twist	\$2.00				

2019 Summer Menu

2019 Summer Menu			
	UPC Code	Item Description	MCC Pricing
Breakfast	30001	Sausage, Egg & Am Chs on an English Muffin	3.00
	30002	Sausage, Egg & Cheese on a Biscuit	2.50
	30003	Breakfast on a Bun	3.00
	30004	Sausage, Egg & Cheese on a Bun	2.50
	30006	Bacon, Egg & Cheese on a Croissant	3.00
	30007	Ham, Egg & Cheese on a Croissant	3.00
	30011	1 Biscuit & Gravy Deluxe	3.50
	30013	2 Pancakes w/Syrup	2.50
	30017	Breakfast Platter Sausage	4.50
	30018	Bagel, Plain with Cream Cheese	2.50
	30019	Bagel, Blueberry with Cream Cheese	2.50
	30020	Bagel, Cinnamon Raisin with Cream Cheese	2.50
	30021	Everything Bagel	2.50
	30025	French Toast Sticks	2.50
	30027	Sausage, Egg & Cheese on an Everything Bagel	3.00
	30028	Ham, Egg & Cheese on an Everything Bagel	3.00
	30029	2 Waffles & Sausage Patty w/Syrup	3.00
	30030	French Toast Sticks w/Sausage Patty	2.50
	30801	Ham, Egg & Cheese Breakfast Wrap	3.50
	30803	Sausage, Egg & Cheese Breakfast Wrap	3.50
Burgers	32000	Hamburger Large w/Pickle	3.00
	32001	Cheeseburger w/Pepper Jack Cheese	3.50
	32002	The JB Monster Cheeseburger	3.50
	32003	Double Cheeseburger	4.50
	32004	Mushroom Cheddar Large Cheeseburger	4.50
	32005	Cheeseburger w/Lettuce & Tomato	3.50
	32009	Jalapeno Swiss Cheeseburger	3.50
	32011	Bacon Cheeseburger	4.50
	32013	Mushroom Swiss Cheeseburger	4.50

2019 Summer Menu

	UPC Code	Item Description	MCC Pricing
Sausages	33000	Bratwurst 5-1	3.00
	33001	Super Dog w/Cheese & Onions	3.00
	33002	Twin Chili Dogs	3.50
	33003	Super Dog 5-1	2.50
	33006	Jalapeno Hot Dog 5-1	3.50
	33007	Polish Sausage 5-1	2.50
	33010	Twin Corn Dogs	3.50
Entrée	34000	Cobb Chicken Salad w/Ranch Dressing	4.50
	34001	Cobb Ham Salad w/Ranch Dressing	4.50
	34002	Cobb Turkey Salad w/Ranch Dressing	4.50
	34003	Chicken Caesar Salad	4.50
	34004	Spinach Salad w/Balsamic Vinaigrette Dressing	4.50
	34100	Country Fried Steak Dinner w/Mashed Potato & Gravy	4.50
	34104	Spaghetti & Meatballs	4.50
	34106	Beef Enchilada Combo	4.50
	34107	Meat Lasagna	4.50
	34502	Chicken Enchilada Combo	4.50
34506	Teriyaki Chicken, Wild Rice w/Green Beans	4.50	
Sides	35002	Side Salad w/Ranch Dressing	3.00
	35500	Hard Boiled Eggs (2)	2.00
	35503	Chicken Tenders w/BBQ Sauce	3.50
	35504	Chicken Tenders w/Honey Mustard Sauce	3.50
	35800	Veggie Snack	3.50
	35802	Apple Fresh	1.50
	35803	Orange Fresh	1.50
	35901	4 x 6 Pepperoni Pizza	2.50
	35902	Nachos w/Cheese Sauce	2.50
	35903	Pizza Bread Sausage	2.50
	35904	Pizza Bread Cheese	2.50
	35905	Pizza Bread Pepperoni	2.50

2019 Summer Menu

Sandwiches

UPC Code	Item Description	MCC Pricing
37102	Sloppy Joe	3.50
37105	Roast Beef & Cheddar on a Bun	3.50
37106	Roast Beef & American on a Hoagie Bun	3.50
37108	Italian Meatball Sandwich	4.50
37110	Country Fried Steak on a Kaiser Bun	3.50
37114	Meatloaf Sandwich w/Lettuce & American Cheese on a Bun	4.50
37115	Roast Beef & American on an Onion Roll	4.50
37116	Arkansas Round Steak	3.00
37117	BBQ Beef Sandwich on a Bun	3.50
37301	BLT on White Toast	4.50
37303	Breaded Pork Tenderloin w/American Cheese on a Bun	3.50
37304	Bacon Cheddar Melt	3.50
37308	Little Bit of Italy	3.50
37310	BBQ Ham & Cheddar on a Bun	3.00
37312	Ham & Swiss Cheese on a Pretzel Bun	3.50
37313	Ham & Pepper Jack Cheese w/Lettuce on a Bun	3.00
37314	BBQ Riblet Sandwich w/Lettuce, Pickle & Onion	3.50
37501	Grilled Chicken w/Let, Tom, Am Chs on a Bun	4.50
37502	Spicy Breaded Chicken & Swiss Sandwich	3.00
37503	Grilled Chicken, Bacon, Am Chs on a Bun	4.50
37505	BBQ Chicken Sandwich	3.50
37507	Breaded Buffalo Chicken & Provolone on a Bun	3.00
37508	Turkey, Bacon & Swiss on a Bun	3.00
37510	Breaded Chicken & Swiss on a Bun	3.00
37511	Turkey & American on an Onion Roll	4.50
37515	Breaded Italian Chicken w/Provolone Chs on a Bun	4.50
37901	Dagwood on a Hoagie	4.50
37902	Jackson Brother's Favorite	4.50
37903	American Sub	4.50
37904	Salami, Turkey & American Chs on a Hoagie	3.50
37905	Super Summer Sub Sandwich	4.50
37907	4 Meat & 3 Cheese	4.50
37908	Heartland Submarine	2.50
37909	Heartland Chuckwagon	2.50
37910	JB Deli Sub	3.50
34911	Heartland Deli Sub	3.50
37912	JB Italian Sub	3.50

2019 Summer Menu

	UPC Code	Item Description	MCC Pricing
Wedges	38006	Tuna Salad on Wheat Wedge	3.00
	38007	Chicken Salad on Wheat Wedge	3.00
	38008	Egg Salad on Wheat Wedge	3.00
	38009	Ham Salad on Wheat Wedge	2.50
	38010	Pimento Cheese on Wheat Wedge	3.00
	38013	Bologna Salad on Wheat Wedge	2.50
	38015	Turkey Salad on Wheat Wedge	2.50
	38100	Roast Beef & American on White Wedge	3.00
	38101	Bologna & American on White Wedge	2.50
	38300	Ham & American on White Wedge	2.50
	38302	Ham & Swlss on Wheat Wedge	2.50
	38303	Salami & American on White Wedge	3.00
	38304	Ham & American Wheat Wedge	2.50
	38305	Salami & Swiss on White Wedge	3.00
	38500	Turkey & Swiss on Wheat Wedge	2.50
	38502	Turkey & American on White Wedge	2.50
Wraps	39101	Beef Fajita Wrap	4.50
	39102	Taco Salad Cold Wrap	4.50
	39300	Italian Wrap	4.50
	39501	Sicllian Stuffed Chicken Wrap	4.50
	39502	Oriental Spicy Chicken Tender Wrap	4.50
	39503	Santa Fe Chlcken Wrap	4.50

Branded Foods Menu (May 3, 2019)

Item	MCC Pricing
Williams Twin Sausage Biscuit	2.00
Resers Beef N Bean 5oz Burrito	2.00
Resers Red Hot 5oz Burrito	2.00
Blueberry Muffin	
Blueberry Muffin	2.00
Banana Muffin	
Banana Muffin	2.00
Chocolate Chip Muffin	
Chocolate Chip Muffin	2.00
Grape PB & Jelly Sandwich	
Grape PB & Jelly Sandwich	2.00
Pierre Grilled Chicken Sand 4 oz	
Pierre Grilled Chicken Sand 4 oz	2.00
Williams Biscuit Saus/Egg/Cheese	
Williams Biscuit Saus/Egg/Cheese	2.50
Williams Croissant Bacon/Egg/Cheese	
Williams Croissant Bacon/Egg/Cheese	2.50
DM Chimi Beef N Cheese	
DM Chimi Beef N Cheese	2.50
Mitchell Cheese Sausage Roll	
Mitchell Cheese Sausage Roll	2.50
Mitchell Jalp. N Cheese Sausage Roll	
Mitchell Jalp. N Cheese Sausage Roll	2.50
Posada Breakfast Burrito	
Posada Breakfast Burrito	2.50
Hot Pocket Ham N Cheese	
Hot Pocket Ham N Cheese	2.50
Whitecastle Cheeseburger	
Whitecastle Cheeseburger	2.50
Whitecastle Jalapeno Cheeseburger	
Whitecastle Jalapeno Cheeseburger	2.50
Grand Prairie Sausage Gravy Biscuit	
Grand Prairie Sausage Gravy Biscuit	2.50
DM 10oz Red Hot Burrito	
DM 10oz Red Hot Burrito	3.00
DM Green Chile 10oz Burrito	
DM Green Chile 10oz Burrito	3.00
Pierre Spicy Chicken Twin	
Pierre Spicy Chicken Twin	3.00
Lunchables Ham N Cheddar	
Lunchables Ham N Cheddar	3.50
Lunchables Turkey & Cheddar	
Lunchables Turkey & Cheddar	3.50
Red Baron 5" Meat Trio Pizza	
Red Baron 5" Meat Trio Pizza	3.50
Red Baron 5" Cheese Pizza	
Red Baron 5" Cheese Pizza	3.50
Grand Prairie Pepperoni Calzone	
Grand Prairie Pepperoni Calzone	3.50
Grand Prairie BBQ Rib on a Hoagie	
Grand Prairie BBQ Rib on a Hoagie	4.50
Big AZ Cheeseburger	
Big AZ Cheeseburger	4.50
Big AZ Chicken Sandwich	
Big AZ Chicken Sandwich	4.50
Philly Cheese Steak	
Philly Cheese Steak	4.50
Chicken Bacon Ranch	
Chicken Bacon Ranch	4.50

ATTACHMENT 2
Approved Products

CANDY/CANDY BARS

Approved Products	Approved Products	Size	Price
Baby Ruth	Butterfinger	Standard Vending	\$0.90 each
Butterfinger Peanut Butter Crisp	Butterfinger Peanut Butter Cups	Standard Vending	\$0.90 each
Crunch Bar	Hot Tamales Cinnamon	Standard Vending	\$0.90 each
Mike & Ike Original	Spree Chewy Pouch	Standard Vending	\$0.90 each
SweetARTS Mini Chewy	Rice Krispies Treats Original	Standard Vending	\$0.90 each
3 Musketeers	Almond Joy	Standard Vending	\$0.95 each
Hershey Almond	Kit Kat Big Kat	Standard Vending	\$0.95 each
M&M's Crispy	M&M's Milk Chocolate	Standard Vending	\$0.95 each
M&M's Peanut Butter Chocolate	Milky Way	Standard Vending	\$0.95 each
Milky Way Simply Caramel	Payday Bar	Standard Vending	\$0.95 each
Reese's Peanut Butter Cups	Reese's NutRageous	Standard Vending	\$0.95 each
Reese's Pieces	Reese's Sticks	Standard Vending	\$0.95 each
Rice Krispies Treats Original	Skittles Fruit	Standard Vending	\$0.95 each
Snickers	Snickers Almond Bar	Standard Vending	\$0.95 each
Snickers Peanut Butter Squares	Twix Caramel Cookie Bar	Standard Vending	\$0.95 each
Twix Peanut Butter Cookie Bar	Whatchamacallit	Standard Vending	\$0.95 each
Zero Bar		Standard Vending	\$0.95 each
Skittles Sours	Skittles Tropical	Standard Vending	\$1.00 each
Skittles Wild Berry	Starburst Original Fruit Chews	Standard Vending	\$1.00 each
Starburst Tropical Fruit Chews		Standard Vending	\$1.00 each

CHIPS/SNACK ITEMS

Approved Products	Approved Products	Size	Price
Chex Mix Bold Party Mix	Chex Mix Cheddar	Standard Vending	\$0.90 each
Chex Mix Jalapeno & Cheddar	Chex Mix Original	Standard Vending	\$0.90 each
Gardettos Original Snak-Ens	Lance Crackers Cream Cheese/Chives	Standard Vending	\$0.90 each
Munchies Crackers Cheese & Peanut Butter	Munchies Crackers Toast Peanut Butter	Standard Vending	\$0.90 each
Planters Peanuts Salted	Snak-King Salsitas Round Tortilla Chips	Standard Vending	\$0.90 each
Snyder's Hot Buffalo Wing Pretzel Pieces		Standard Vending	\$0.90 each
ACT II Popcorn Light Butter	Bugles Nacho Cheese	Standard Vending	\$0.95 each
Cheetos Crunchy	Cheetos Crunchy Jalapeno Cheddar	Standard Vending	\$0.95 each
Cheez-It Crackers Red Fat	Doritos Cool Ranch	Standard Vending	\$0.95 each
Doritos Nacho Cheese	Doritos Salsa Verde	Standard Vending	\$0.95 each
Doritos Spicy Sweet Chili	Fries Chester's Bacon Cheddar	Standard Vending	\$0.95 each
Fritos Chili Cheese Corn Chips	Fritos Corn Spicy Jalapeno Chips	Standard Vending	\$0.95 each
Fritos Spicy Jalapeno	Funyuns Onion Flavored Rings	Standard Vending	\$0.95 each

ATTACHMENT 2 (continued)
Approved Products

CHIPS/SNACK ITEMS (continued)

Kar's Nut Peanuts Salted	Lays BBQ	Standard Vending	\$0.95 each
Lays Regular	Lays Sour Cream & Onion	Standard Vending	\$0.95 each
Lays Wavy Hickory BBQ	Munchies Snack Mix Cheese	Standard Vending	\$0.95 each
Planters Trail Mix Cajun Style Nuts	Quaker Oats Snack Mix Baked Cheddar	Standard Vending	\$0.95 each
Ritz Chips Sour Cream & Onion	Ruffles Baked Cheddar & Sour Cream	Standard Vending	\$0.95 each
Ruffles Cheddar & Sour Cream	Sunchips Garden Salsa	Standard Vending	\$0.95 each
TGIF Potato Skins Cheddar & Bacon		Standard Vending	\$0.95 each

COOKIES/PASTRIES

Approved Products	Approved Products	Size	Price
Chocolate Chip Cookie Bar	Grandma's Cookie Vanilla Crème Mini	Standard Vending	\$0.85 each
Buddy Bar 3ct	Cake Bar Carrot	Standard Vending	\$0.90 each
Danish Apple Round	Danish Cheese Round	Standard Vending	\$0.90 each
Danish Claw Strawberry Cheese	Danish Gourmet TX Cinnamon	Standard Vending	\$0.90 each
Danish Supreme Butterhorn Swirl		Standard Vending	\$0.90 each
Cookie Famous Amos Chocolate Chip	Cookie Oatmeal Double Decker	Standard Vending	\$0.95 each
Cupcakes Chocolate	Cupcakes Peanut Butter Chocolate	Standard Vending	\$0.95 each
Cupcakes Red Velvet	Donuts Chocolate Mini	Standard Vending	\$0.95 each
Donuts Crunch Gems	Donuts Powered Mini	Standard Vending	\$0.95 each
Donut Stick	Honey Bun Jumbo	Standard Vending	\$0.95 each
Honey Bun Jumbo Glazed	Honey Bun Jumbo Iced	Standard Vending	\$0.95 each
Pop-Tart Chocolate Chip	Pop-Tart Frosted Blueberry	Standard Vending	\$0.95 each
Pop-Tart Frosted Brown Sugar Cinnamon	Pop-Tart Frosted Cherry	Standard Vending	\$0.95 each
Pop-Tart Frosted Strawberry	Pop-Tart Hot Fudge Sundae	Standard Vending	\$0.95 each
Pie Apple	Pie Cherry	Standard Vending	\$1.10 each
Bread Banana		Standard Vending	\$1.25 each
Zinger Chocolate	Zinger Vanilla	Standard Vending	\$1.25 each
Otis Spunkmeyer Chocolate Chunk Cookie	Pie Strawberry Cream Cheese	Standard Vending	\$1.50 each

ATTACHMENT 2 (continued)
Approved Products

MICROWAVABLE ITEMS

Approved Products	Size	Price
Baja Café Burrito Beef & Bean Green Chili	5 oz.	\$1.25 each
PBJam Sandwich Peanut Butter & Grape White	2.8 oz.	\$1.25 each
PBJam Sandwich Peanut Butter & Strawberry Wht	2.8 oz.	\$1.25 each
Don Miguel Chimichanga Beef Green Chile	5 oz.	\$1.80 each
Hot Pocket Sandwiches	4 oz.	\$1.80 each
Posada or José Olé Burritos	4-5 oz.	\$1.80 each
Don Miguel Burrito Beef Bean Red Chili	10 oz.	\$2.00 each
Pierre Biscuit Double Sausage & Cheese	7.1 oz.	\$2.00 each
Pierre Sandwich Sausage Egg & Cheese Mini	6.3 oz.	\$2.00 each
Manwich Sloppy Joe	5 oz.	\$2.15 each
Nathan's Hot dog	3.5 oz.	\$2.15 each
Tony's Pizza	5.2-5.7 oz.	\$2.15 each
White Castle Cheeseburgers	3.66 oz.	\$2.15 each
White Castle Jalapeno Burgers	3.66 oz.	\$2.15 each
Don Miguel The Whole 9 Yards! Breakfast Burrito	7 oz.	\$2.25 each
Johnsonville Smoked Cheddar	5 oz.	\$2.25 each
White Castle Sandwich Sausage Egg & Cheese 2pk	3.66 oz.	\$2.25 each
Deli Express Sandwich Barbeque Deluxe	5 oz.	\$2.45 each
Lunchables	3.2 oz.	\$2.45 each
White Castle Sandwich Chicken Breast Fit 2pk	5.22 oz.	\$2.45 each
Cheesewich	2.5 oz.	\$2.50 each
Hot N Ready Bagel Sausage Egg & Cheese	6.1 oz.	\$2.50 each
Landshire Sandwich BBQ Pork Rib	6.5 oz.	\$2.50 each
Landshire Sandwich Chuckwagon	6.2 oz.	\$2.50 each
Landshire Sandwich Country Fried Steak	7.25 oz.	\$2.50 each
Landshire Sandwich Spicy Chicken & Cheese	5.4 oz.	\$2.50 each
Snack Chicken Salad Cracker	3.5 oz.	\$2.50 each
Snack Tuna Salad Cracker	3.5 oz.	\$2.50 each
Big AZ Breakfast Stacker	6.96 oz.	\$2.75 each
Hot Pocket Sandwiches	8 oz.	\$2.75 each
Landshire Hot Dog Chili Cheese Twin	8 oz.	\$2.75 each
Landshire Sandwich Ham & Cheese Smoked	7.5 oz.	\$2.75 each
Landshire Sandwich Sub Super Poor Boy	7.25 oz.	\$2.75 each
Pierre Riblets BBQ Pork Appetizer	5.25 oz.	\$2.75 each
Pierre Sandwich Chicken BBQ	5.9 oz.	\$2.75 each
Pierre Sandwich Chicken Breast Jumbo	6.4 oz.	\$2.75 each
Pierre Sandwich Chicken Breast Spicy Jumbo	6.3 oz.	\$2.75 each
Pierre Sandwich Chicken Cordon Bleu	6.6 oz.	\$2.75 each
Pierre Sandwich Chicken Philly Style	6.65 oz.	\$2.75 each

ATTACHMENT 2 (continued)
Approved Products

MICROWAVABLE ITEMS (continued)

Pierre Sandwich Chicken Red Hot Buffalo	6.35 oz.	\$2.75 each
Pierre Sandwich Grilled Cheese	4.1 oz.	\$2.75 each
Pierre Sandwich Rib w/Sweet Baby Ray BBQ Sauce	6.3 oz.	\$2.75 each
Big AZ Omelet Wrap	5.3 oz.	\$3.00 each
Hormel Burrito Beef Bean Green Chili	14 oz.	\$3.00 each
José Olé Burritos	10 oz.	\$3.00 each
Landshire Sandwich Roast Beef & Cheese	7.5 oz.	\$3.00 each
Lettieri's Calzone Sausage & Pepperoni	6 oz.	\$3.00 each
Pierre Sandwich Beef Chopped A1 Sauce	5.5 oz.	\$3.00 each
Pierre Sandwich Cheeseburger Bacon Jumbo	6 oz.	\$3.00 each
Pierre Sandwich Cheeseburger Charbroil Double	8 oz.	\$3.00 each
Pierre Sandwich Cheeseburger Jalapeno	6.65 oz.	\$3.00 each
Pierre Sandwich Chicken Bacon Monterey Ranch	6.1 oz.	\$3.00 each
Pierre Sandwich Philly Style Cheesesteak	6.2 oz.	\$3.00 each
Pierre Sandwich Pork Chop Double	8.4 oz.	\$3.00 each
Big AZ BBQ Rack of Ribs	8.6 oz.	\$3.15 each
Big AZ Cheeseburger Charbroil	8.9 oz.	\$3.15 each
Big AZ Chicken Bacon Cheddar	8.75 oz.	\$3.15 each
Big AZ Sriracha Chicken	8.5 oz.	\$3.15 each
Landshire Sandwich Italian Super Sub	7.3 oz.	\$3.15 each
Pierre Sandwich Cheeseburger Chipotle Bacon	6.85 oz.	\$3.15 each
Pierre Sandwich Cheeseburger Jumbo	7 oz.	\$3.15 each
Pierre Sandwich Chicken Southern Style Cheese	7.5 oz.	\$3.15 each
Pierre Sandwich Chicken Spicy w/Cheese	7.75 oz.	\$3.15 each
Pierre Wings Chicken BBQ	5 oz.	\$3.15 each
Pierre Wings Chicken Hot & Spicy	5 oz.	\$3.15 each
Big AZ Bacon Addict	9.35 oz.	\$3.50 each
Big AZ Cheeseburger Jalapeno	9.7 oz.	\$3.50 each
Landshire Sandwich Chicken Cheese Crispy	8 oz.	\$3.50 each
Big AZ Cheeseburger Angus Charbroil	8.5 oz.	\$3.75 each
Landshire Cheeseburger Charbroil	9.25 oz.	\$3.75 each

BEVARAGES (BOTTLES)

Approved Products	Approved Products	Size	Price
Aquafina Grape	Aquafina Raspberry	20 oz.	\$1.15 each
Aquafina Water	Aquafina Wild Berry	20 oz.	\$1.15 each
V8 Veg Juice	V8 Veg Juice Spicy	11.5 oz.	\$1.25 each
Cherry Dr. Pepper	Coke	20 oz.	\$1.35 each
Diet Caffeine Free Pepsi	Diet Cherry Pepsi	20 oz.	\$1.35 each
Diet Cherry Dr. Pepper	Diet Coke	20 oz.	\$1.35 each
Diet Dr. Pepper	Diet Mt. Dew	20 oz.	\$1.35 each

ATTACHMENT 2 (continued)
Approved Products

BEVARAGES (BOTTLES), continued

Diet Pepsi	Dr. Pepper	20 oz.	\$1.35 each
Grape Crush	Hawaiian Punch	20 oz.	\$1.35 each
Lipton Brisk Lemonade	Mist Twist	20 oz.	\$1.35 each
Mt. Dew	Mt. Dew Code Red	20 oz.	\$1.35 each
Mt. Dew Holiday Brew	Mt. Dew Live Wire	20 oz.	\$1.35 each
Mt. Dew Pitch Black	Mt. Dew Throwback	20 oz.	\$1.35 each
Mt. Dew Voltage	Mt. Dew Whiteout	20 oz.	\$1.35 each
Mug Root Beer	Orange Crush	20 oz.	\$1.35 each
Pepsi	Pepsi Cherry Vanilla	20 oz.	\$1.35 each
Pepsi Fire	Pepsi Salted Carmel Pepsi	20 oz.	\$1.35 each
Pepsi Throwback	Pepsi Zero Sugar	20 oz.	\$1.35 each
Sprite	Squirt	20 oz.	\$1.35 each
Strawberry Crush	Sunny D	20 oz.	\$1.35 each
Vanilla Coke	Vanilla Pepsi	20 oz.	\$1.35 each
Wild Cherry Pepsi		20 oz.	\$1.35 each
Lipton Extra Sweet Tea	Orange Gatorade	18.5 oz.	\$1.40 each
Blackberry Wave Flow Gatorade	Cool Blue Gatorade	20 oz.	\$1.40 each
Fierce Grape Gatorade	Fruit Punch Gatorade	20 oz.	\$1.40 each
G2 Fruit Punch Gatorade	G2 Grape Gatorade	20 oz.	\$1.40 each
Glazier Cherry Gatorade	Glazier Freeze Gatorade	20 oz.	\$1.40 each
Green Apple Gatorade	Lemon Lime Gatorade	20 oz.	\$1.40 each
Lipton Brisk Tea Lemon	Lipton Diet Green Tea Citrus	20 oz.	\$1.40 each
Lipton Green Tea Citrus	Lipton Ice Tea Peach	20 oz.	\$1.40 each
Lipton Raspberry Tea	Lipton Sweet Tea	20 oz.	\$1.40 each
Lipton Unsweet Green Tea	Lipton Unsweet Lemon Tea	20 oz.	\$1.40 each
Lipton Unsweet Tea	Ocean Spray Apple Juice	20 oz.	\$1.40 each
Ocean Spray Cran-Grape Juice	Ocean Spray Cranberry	20 oz.	\$1.40 each
Ocean Spray Orange Juice	Ocean Spray Pineapple Peach	20 oz.	\$1.40 each
Ocean Spray Ruby Red Grapefruit	Ocean Spray Strawberry Kiwi	20 oz.	\$1.40 each
Strawberry Kiwi Flow Gatorade		20 oz.	\$1.40 each
V8 Splash		16 oz.	\$1.50 each
Choc., Strawberry, and White Milk	16 oz.	\$1.75 each	
Starbucks Vanilla, Mocha, Coffee, Chocolate, and Vanilla Bean	11 oz.	\$2.50 each	

ATTACHMENT 2 (continued)
Approved Products

HOT BEVERAGES

Approved Products	Approved Products	Size	Price
Cappuccino French Vanilla	Freeze Dried Coffee	8 oz.	\$0. 75 ⁷⁵ each
Freeze Dried DeCaf Coffee	Fresh Brew Coffee	8 oz.	\$0. 75 ⁷⁵ each
Fresh Brew DeCaf Coffee	Hot Chocolate	8 oz.	\$0. 75 ⁷⁵ each
Hot Tea	Latte Cappuccino	8 oz.	\$0. 75 ⁷⁵ each
Mocha Cappuccino	Regular Cappuccino	8 oz.	\$0. 75 ⁷⁵ each
Cappuccino French Vanilla	Freeze Dried Coffee	12 oz.	\$0.90 each
Freeze Dried DeCaf Coffee	Fresh Brew Coffee	12 oz.	\$0.90 each
Fresh Brew DeCaf Coffee	Hot Chocolate	12 oz.	\$0.90 each
Hot Tea	Latte Cappuccino	12 oz.	\$0.90 each
Mocha Cappuccino	Regular Cappuccino	12 oz.	\$0.90 each

Cash

.75

07.00

Alternate Bid 2

RECEIVED
MO DEPT. OF CORRECTIONS
PURCHASING SECTION
TIME: 4:15pm INITIAL: M

RECEIVED
SEP 11 2019
PURCHASING

NOTICE FOR BID



Missouri Department of Corrections
Fiscal Management Unit
Purchasing Section
2729 Plaza Drive, P.O. Box 236
Jefferson City, MO 65102

Buyer of Record:
Cynthia Adkins
Procurement Officer I
Telephone: (573) 526-6402
cynthia.adkins@doc.mo.gov

IFB931Y19708684

Vending Machine Services
FOR
Department of Corrections
Chillicothe Correctional Center

Contract Period:
January 1, 2020 through December 31, 2020

Date of Issue: August 21, 2019
Page 1 of 40

Bids Must Be Received No Later Than:
2:00 p.m., Thursday, September 12, 2019

Sealed bids must be delivered to the Missouri Department of Corrections, Purchasing Section, 2729 Plaza Drive, Jefferson City, MO 65109, or P.O. Box 236, Jefferson City, Missouri 65102. The bidder should clearly identify the IFB number on the lower right or left-handed corner of the container in which the bid is submitted to the Department. This number is essential for identification purposes.

The undersigned hereby declares understanding, agreement, and certification of compliance to provide the items and/or services at the prices stated, pursuant to the requirements and specifications contained herein. The undersigned further agrees that when an authorized official of the Missouri Department of Corrections countersigns this document, a binding contract, as defined herein, shall exist between the contractor and the Department of Corrections. The authorized signer of this document certifies the contractor (named below) and each of its principles are not suspended or debarred by the federal government.

Company Name: Blue Ribbon Vending, D.B.A. Jackson Brothers of the North LLC
Mailing Address: 2060 N. Moberly
City, State, Zip: Moberly, MO 65270
Telephone: 800-388-1345 Fax: 660-263-5922
MissouriBUYS SYSTEM ID: 2012805310-0
Email: rodcalhoun@jacksonbrothers.com
Authorized Signer's Printed Name and Title: Rod Calhoun, President & G.M.
Authorized Signature: Rod Calhoun Date: 9-11-2019

NOTICE OF AWARD: This bid is accepted by the Missouri Department of Corrections as follows:
Contract No.

Alana Boyles, Director, Division of Adult Institutions Date