



STATE OF MISSOURI
MISSOURI DEPARTMENT OF CORRECTIONS
CONTRACT AMENDMENT



RETURN AMENDMENT NO LATER THAN OCTOBER 31, 2018 TO:

Steven W. Beeson, Procurement Officer I
steven.beeson@doc.mo.gov
(573) 526-6590 (Phone)
(573) 522-1562 (Fax)
FMU/PURCHASING SECTION
P.O. BOX 236
JEFFERSON CITY, MISSOURI 65102

DATE	VENDOR IDENTIFICATION	CONTRACT NUMBER	CONTRACT DESCRIPTION
August 20, 2018	John W. Bradley, President North Kansas City Brake Service, Inc. 1327 Swift Ave. North Kansas City, MO 64116	Amendment 001 Y18708655	Vehicle Maintenance & Repairs for Department of Corrections Division of Adult Institutions Kansas City Reentry Center

CONTRACT Y18708655 IS HEREBY AMENDED AS FOLLOWS:

Pursuant to paragraphs 3.1.2 and 3.1.3 on pages 9 and 10, the Missouri Department of Corrections hereby exercises its option to renew the above-referenced contract for the period of December 21, 2019 through December 20, 2020.

An updated Vehicle List for the new contract period is outlined in Attachment 1.

All other terms, conditions, and provisions of the previous contract period, including pricing, shall remain and apply hereto.

The contractor shall complete, sign, and return this document as acceptance on or before the date indicated above.

IN WITNESS THEREOF, THE PARTIES HERETO EXECUTE THIS AGREEMENT.

Company Name: North Kansas City Brake Service, Inc.

Mailing Address: 1327 Swift Ave.

City, State, Zip: North Kansas City, Mo. 64116

Telephone: 816-471-6092 Fax: 816-471-2441

MissouriBUYS SYSTEM ID: MB00131877

Email: rbradley@linkcity.org

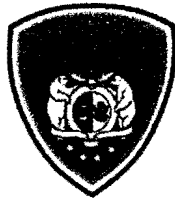
Authorized Signer's Printed Name and Title: John W Bradley President

Authorized Signature: John W Bradley Date: 9-26-2019

THIS AMENDMENT IS ACCEPTED BY THE MISSOURI DEPARTMENT OF CORRECTIONS AS FOLLOWS: In its entirety.

[Signature]
Alana Boyles, Division Director, Division of Adult Institutions
Date: 10-18-19

INVITATION FOR BID



Missouri Department of Corrections
Fiscal Management Unit
Purchasing Section
2729 Plaza Drive, P.O. Box 236
Jefferson City, MO 65102

Buyer of Record:
Lisa Graham
Procurement Officer II
Telephone: (573) 526-6611

IFB 931Y18708655

Vehicle Maintenance & Repairs

FOR

Department of Corrections
Division of Adult Institutions
Kansas City Reentry Center

Contract Period:
Date of Award through One Year

Date of Issue: November 16, 2018
Page 1 of 39

Bids Must Be Received No Later Than:

2:00 p.m., Tuesday, December 4, 2018

Bids may be submitted electronically through MissouriBUYS or a hard-copy bid may be submitted. Hard-copy bids must be **SEALED** and delivered to the Missouri Department of Corrections, Purchasing Section, 2729 Plaza Drive, Jefferson City, MO 65109, or P.O. Box 236, Jefferson City, Missouri 65102. The bidder should clearly identify the IFB number on the lower right or left-handed corner of the container in which the bid is submitted to the Department. This number is essential for identification purposes.

We hereby agree to provide the services and/or items, at the price quoted, pursuant to the requirements of this document and further agree that when this document is countersigned by an authorized official of the Missouri Department of Corrections, a binding contract, as defined herein, shall exist. The authorized signer of this document certifies that the contractor (named below) and each of its principals are not suspended or debarred by the federal government.

Company Name: North Kansas City Brake Service, Inc.
Mailing Address: 1327 Swift Ave.
City, State, Zip: North Kansas City, Missouri 64116
Telephone: 816-471-6092 Fax: 816-471-2441
Federal EIN #: 43 1401 724 State Vendor #: _____
Email: rbradley@linkcity.org

Authorized Signer's Printed Name and Title: John W Bradley, President

Authorized Signature: John W Bradley Bid Date: 11-28-2018

NOTICE OF AWARD:

This bid is accepted by the Missouri Department of Corrections as follows: In its entirety.

Contract No. Y18708655

Alana
Alana Boyles, Division Director, Division of Adult Institutions

12-26-18
Date

The original cover page, including amendments, should be signed and returned with the bid.

EXHIBIT A, Pricing Page

The bidder must state **firm fixed prices/percentages** below for providing all services in accordance with the requirements herein. All costs associated with providing the required services shall be included in the stated prices.

Line Item	Description	Firm Fixed Price Per Hour	1 st Renewal Maximum Price Per Hour	2 nd Renewal Maximum Price Per Hour
001	Automotive Maintenance Items and Repair/Replacement Parts. Firm Fixed Labor Rate Per Hour: (Monday through Friday) Rate shall remain the same for duration of the contract.	\$ <u>92.50</u> HR	\$ _____ HR	\$ _____ HR
Line Item	Description	Firm Fixed Price Per Service	1 st Renewal Maximum Price Per Service	2 nd Renewal Maximum Price Per Service
002	Oil Change – Charge per oil change to include labor, new filter and appropriate quarts of oil for the vehicle servicing. Conventional Oil Blend Change	\$ <u>50.50</u>	\$ _____	\$ _____
003	Synthetic Blend Oil Change	\$ <u>60.50</u>	\$ _____	\$ _____
004	Full Synthetic Oil Change	\$ <u>90.50</u>	\$ _____	\$ _____
005	Tire Rotation – all tires – Charge per vehicle to include labor.	\$ <u>30.00</u>	\$ _____	\$ _____
Line Item	Description	Firm Fixed Percent Mark-up	1 st Renewal Percent Mark-up	2 nd Renewal Percent Mark-up
006	Automotive Maintenance Items and Repair/Replacement Parts Parts: Percentage Mark-up Over Dealer List Price (dealer cost) Applies to all items in the contractor's current catalog or price list. Percentage shall remain the same for the duration of the contract.	<u>25</u> %	_____ %	_____ %

NOTE: In no case shall the charge for labor on any regular job exceed the bid price per hour times the number of hours shown on the applicable published flat rate or time schedule in effect on the date such repairs were performed.

EXHIBIT A, Pricing Page (Continued)

BIDDER TO COMPLETE THE FOLLOWING:

Service Location Address (es)
1327 Swift Ave
State number of factory trained representatives available to provide service on the vehicles: 4
State number of vehicles per day that may be serviced: 4
Is advanced notice for the scheduling of repairs required? <u>YES/NO</u> If Yes, how much time is required? (hours/days)
Bidder's regular business hours for service and repairs? 8-430 M-F

Bidder's Acceptance of the State Purchasing Card (Visa):

The bidder should indicate agreement/disagreement to allow the Department to make purchases using the state purchasing card (Visa). If the bidder agrees, the bidder shall be responsible for all service fees, merchant fees and /or handling fees. Furthermore, the bidder shall agree to provide the items/services at the prices stated herein:

Agreement _____ Disagreement X

Terms:

The bidder should state below its discount terms offered for the prompt payment of invoices:

0 % if paid within 30 days of receipt of invoice

Web Site:

The bidder should state web site address if online invoicing is available: NONE

END OF EXHIBIT A, Pricing Page

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EXHIBIT D
Miscellaneous Information

Employee Bidding/Conflict of Interest

If the bidder and/or any of the owners of the bidder's organization are currently an employee of the State of Missouri, a member of the General Assembly, or a statewide elected official, please provide the following information.

Name of State Employee, General Assembly Member, or Statewide Elected Official:	N / A
In what office/agency are they employed?	
Employment Title:	
Percentage of ownership interest in bidder's organization:	_____ %

Missouri Secretary of State/Authorization to Transact Business

In accordance with section 351.572.1, RSMo, the Department is precluded from contracting with a vendor or its affiliate who is not authorized to transact business in the State of Missouri. Bidders must either be registered with the Missouri Secretary of State, or exempt per a specific exemption stated in section 351.572.1, RSMo. http://revisor.mo.gov/main/OneSection.aspx?section=351.572&bid=18804&hl=	
If the bidder is registered with the Missouri Secretary of State, the bidder shall state legal name or charter number assigned to business entity	Legal Name: <u>North Kansas City Brake Service, Inc.</u> Missouri State Charter # <u>00289078</u>
If the bidder is not required to be registered with the Missouri Secretary of State, the bidder shall state the specific exemption stated per section 351.572.1, RSMo.	State specific exemption _____ (List section and paragraph number) Stated in section 351.572.1 RSMo, _____ (State Legal Business Name)

JOHN R. ASHCROFT
MISSOURI SECRETARY OF STATE

MISSOURI ONLINE BUSINESS FILING

[? Online Help](#)

Gen. Business - For Profit Details as of 12/4/2018

- [Business Entity Fees & Forms](#)
- [Business Entity FAQ](#)
- [Business Entity Home Page](#)
- [Business Entity Online Filing](#)
- [Business Outreach Office](#)
- [Business Entity Contact Us](#)
- [UCC Online Filing](#)
- [Secretary of State Home Page](#)

Required Field

File Documents - select the filing from the "Filing Type" drop-down list, then click FILE ONLINE.

File Registration Reports - click FILE REGISTRATION REPORT.

Copies or Certificates - click FILE COPIES/CERTIFICATES.

RETURN TO SEARCH RESULTS FILE ONLINE

Select filing from the list

Filing Type Acceptance of a General Business to a Non Ph

ORDER COPIES/ CERTIFICATES

General Information	Filings	Address	Contact(s)
Name(s) NORTH KANSAS CITY BRAKE SERVICE, INC. Type Gen. Business - For Profit Domesticity Domestic Registered Agent JOHN W. BRADLEY 1327 SWIFT NORTH KANSAS CITY, MO 64116		Address 1327 Swift North Kansas City, MO 64116 Charter No. 00289078 Status Good Standing Date Formed 6/13/1986	
Duration Perpetual Renewal Month May Report Due 8/31/2019			

The information contained on this page is provided as a public service, and may change at any time. The State, its employees, contractors, subcontractors or their employees do not make any warranty, expressed or implied, or assume any legal liability for the accuracy, completeness or usefulness of any information, apparatus, product or process disclosed or represent that its use would not infringe on privately-owned rights.

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EXHIBIT E
BUSINESS ENTITY CERTIFICATION, ENROLLMENT DOCUMENTATION,
AND AFFIDAVIT OF WORK AUTHORIZATION

BUSINESS ENTITY CERTIFICATION:

The bidder must certify their current business status by completing either Box A or Box B or Box C on this Exhibit.

- | | |
|---------------|---|
| BOX A: | To be completed by a non-business entity as defined below. |
| BOX B: | To be completed by a business entity who has not yet completed and submitted documentation pertaining to the federal work authorization program as described at http://www.dhs.gov/files/programs/gc_1185221678150.shtm . |
| BOX C: | To be completed by a business entity who has current work authorization documentation on file with a Missouri state agency including Division of Purchasing and Materials Management. |

Business entity, as defined in section 285.525, RSMo, pertaining to section 285.530, RSMo, is any person or group of persons performing or engaging in any activity, enterprise, profession, or occupation for gain, benefit, advantage, or livelihood. The term "business entity" shall include but not be limited to self-employed individuals, partnerships, corporations, contractors, and subcontractors. The term "business entity" shall include any business entity that possesses a business permit, license, or tax certificate issued by the state, any business entity that is exempt by law from obtaining such a business permit, and any business entity that is operating unlawfully without such a business permit. The term "business entity" shall not include a self-employed individual with no employees or entities utilizing the services of direct sellers as defined in subdivision (17) of subsection 12 of section 288.034, RSMo.

Note: Regarding governmental entities, business entity includes Missouri schools, Missouri universities (other than stated in Box C), out of state agencies, out of state schools, out of state universities, and political subdivisions. A business entity does not include Missouri state agencies and federal government entities.

BOX A - CURRENTLY NOT A BUSINESS ENTITY

I certify that _____ (Company/Individual Name) **DOES NOT CURRENTLY MEET** the definition of a business entity, as defined in section 285.525, RSMo pertaining to section 285.530, RSMo as stated above, because: (check the applicable business status that applies below)

- I am a self-employed individual with no employees; OR

- The company that I represent employs the services of direct sellers as defined in subdivision (17) of subsection 12 of section 288.034, RSMo.

I certify that I am not an alien unlawfully present in the United States and if _____ (Company/Individual Name) is awarded a contract for the services requested herein under _____ (RFQ Number) and if the business status changes during the life of the contract to become a business entity as defined in section 285.525, RSMo pertaining to section 285.530, RSMo then, prior to the performance of any services as a business entity, _____ (Company/Individual Name) agrees to complete Box B, comply with the requirements stated in Box B and provide the State of Missouri with all documentation required in Box B of this exhibit.

Authorized Representative's Name (Please Print) *Authorized Representative's Signature*

Company Name (if applicable) Date

EXHIBIT E continued on next page.

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EXHIBIT E, (CONTINUED)
BUSINESS ENTITY CERTIFICATION, ENROLLMENT DOCUMENTATION,
AND AFFIDAVIT OF WORK AUTHORIZATION

(Complete the following if you DO NOT have the E-Verify documentation and a current Affidavit of Work Authorization already on file with the State of Missouri. If completing Box B, do not complete Box C.)

BOX B - CURRENT BUSINESS ENTITY STATUS	
I certify that _____ (Business Entity Name) MEETS the definition of a business entity as defined in section 285.525, RSMo pertaining to section 285.530.	
Authorized Business Entity Representative's Name (Please Print)	Authorized Business Entity Representative's Signature
Business Entity Name	Date
E-Mail Address	
As a business entity, the bidder must perform/provide each of the following. The bidder should check each to verify completion/submission of all of the following:	
<input type="checkbox"/> Enroll and participate in the E-Verify federal work authorization program (Website: http://www.dhs.gov/files/programs/gc_1185221678150.shtm ; Phone: 888-464-4218; Email: e-verify@dhs.gov) with respect to the employees hired after enrollment in the program who are proposed to work in connection with the services required herein;	
AND	
<input type="checkbox"/> Provide documentation affirming said company's/individual's enrollment and participation in the E-Verify federal work authorization program. Documentation shall include EITHER the E-Verify Employment Eligibility Verification page listing the bidder's name and company ID OR a page from the E-Verify Memorandum of Understanding (MOU) listing the bidder's name and the MOU signature page completed and signed, at minimum, by the bidder and the Department of Homeland Security - Verification Division. If the signature page of the MOU lists the bidder's name and company ID, then no additional pages of the MOU must be submitted;	
AND	
<input type="checkbox"/> Submit a completed, notarized Affidavit of Work Authorization provided on the next page of this Exhibit.	

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EXHIBIT E, (CONTINUED)
BUSINESS ENTITY CERTIFICATION, ENROLLMENT DOCUMENTATION,
AND AFFIDAVIT OF WORK AUTHORIZATION

The bidder who meets the section 285.525, RSMo, definition of a business entity must complete and return the following Affidavit of Work Authorization.

Comes now John Bradley (Name of Business Entity Authorized Representative) as Owner/President (Position/Title) first being duly sworn on my oath, affirm NKC Brake Serv, Inc (Business Entity Name) is enrolled and will continue to participate in the E-Verify federal work authorization program with respect to employees hired after enrollment in the program who are proposed to work in connection with the services related to contract(s) with the State of Missouri for the duration of the contract(s), if awarded in accordance with subsection 2 of section 285.530, RSMo. I also affirm that NKC Brake Serv, Inc (Business Entity Name) does not and will not knowingly employ a person who is an unauthorized alien in connection with the contracted services provided under the contract(s) for the duration of the contract(s), if awarded.

In Affirmation thereof, the facts stated above are true and correct. (The undersigned understands that false statements made in this filing are subject to the penalties provided under section 575.040, RSMo.)

John W Bradley
Authorized Representative's Signature

John W Bradley
Printed Name

President
Title

12-04-2018
Date

rbradley@linkcity.org
E-Mail Address

912521
E-Verify Company ID Number

Subscribed and sworn to before me this 4th of December, I am commissioned as a notary public within the County of Platte, State of Missouri, and my commission expires on July 26, 2022

Theresa Stalone
Signature of Notary

Dec 4, 2018
Date

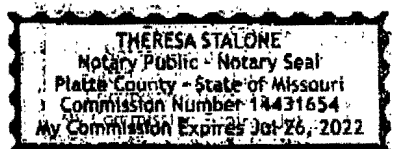


EXHIBIT E continued on next page.

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EXHIBIT E, continued
BUSINESS ENTITY CERTIFICATION, ENROLLMENT DOCUMENTATION,
AND AFFIDAVIT OF WORK AUTHORIZATION



BOX C AFFIDAVIT ON FILE - CURRENT BUSINESS ENTITY STATUS

I certify that Nkc Brake Serv, Inc (Business Entity Name) **MEETS** the definition of a business entity as defined in section 285.525, RSMo, pertaining to section 285.530, RSMo, and have enrolled and currently participates in the E-Verify federal work authorization program with respect to the employees hired after enrollment in the program who are proposed to work in connection with the services related to contract(s) with the State of Missouri. We have previously provided documentation to a Missouri state agency or public university that affirms enrollment and participation in the E-Verify federal work authorization program. The documentation that was previously provided included the following.

- ✓ The E-Verify Employment Eligibility Verification page OR a page from the E-Verify Memorandum of Understanding (MOU) listing the bidder's name and the MOU signature page completed and signed by the bidder and the Department of Homeland Security - Verification Division
- ✓ A current, notarized Affidavit of Work Authorization (must be completed, signed, and notarized within the past twelve months).

Name of Missouri State Agency or Public University* to Which Previous E-Verify Documentation Submitted:

(*Public University includes the following five schools under chapter 34, RSMo: Harris-Stowe State University - St. Louis; Missouri Southern State University - Joplin; Missouri Western State University - St. Joseph; Northwest Missouri State University - Maryville; Southeast Missouri State University - Cape Girardeau.)

Date of Previous E-Verify Documentation Submission: 9-25-15

Previous Bid/Contract Number for Which Previous E-Verify Documentation Submitted:
16708001
(if known)

John W Bradley
Authorized Business Entity Representative's Name (Please Print)

John W Bradley
Authorized Business Entity Representative's Signature

912521
E-Verify MOU Company ID Number

rbradley@linkcity.org
E-Mail Address

North Kansas City Brake Service, Inc
Business Entity Name

12-4-2018
Date

FOR STATE USE ONLY

Documentation Verification Completed By:

Procurement Officer

Date

Company ID Number: 912521

Approved by:

Employer North Kansas City Brake Service, Inc.	
Name (Please Type or Print) JOHN BRADLEY	Title
Signature Electronically Signed	Date 09/25/2015
Department of Homeland Security – Verification Division	
Name (Please Type or Print) USCIS Verification Division	Title
Signature Electronically Signed	Date 09/25/2015

Company ID Number: 912521

Information Required for the E-Verify Program

Information relating to your Company:

Company Name	North Kansas City Brake Service, Inc.
Company Facility Address	1327 Swift Ave. North Kansas City, MO 64116
Company Alternate Address	1327 Swift Ave. North Kansas City, MO 64116
County or Parish	CLAY
Employer Identification Number	431401724
North American Industry Classification Systems Code	441
Parent Company	
Number of Employees	5 to 9
Number of Sites Verified for	1

FAX COVER SHEET

DATE: 12-04-2018

TO: Lisa Graham FAX # 1-573-522-1562

FROM: Nkc Brake/Rover TEL # 1-816-471-6092

MESSAGE: Per request - Balance of forms
for IFB 931Y18708655

Thank you for your help.

NO. PAGES INCLUDING COVER 6

NORTH KANSAS CITY BRAKE SERVICE, INC.

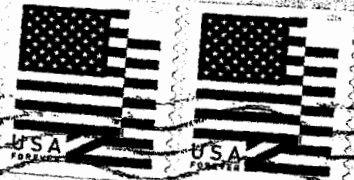
1327 SWIFT AVE.

NORTH KANSAS CITY, MO. 64116



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12/3/2018 10:25 AM

KANSAS CITY 640
29 NOV 2018 AM



MISSOURI DEPARTMENT OF CORRECTIONS
PURCHASING SECTION
2729 PLAZA DRIVE
JEFFERSON CITY, MO. 65109

IFB 931Y18708655